

Apply for Financial Aid at Evergreen

1. Complete the FAFSA

Each year, you must complete a Free Application for Student Aid (FAFSA) at the FAFSA website. Evergreen must get information about the resources you have to meet your educational objectives as the first step in determining eligibility. The information you provide there helps us to help you. It's okay to estimate tax information on the FAFSA. You can update the information later. After you file your FAFSA, you will be able to receive further information and advice on the FAFSA site. Please file as soon as possible after January 1 for the next academic year if you wish to attend. The rule of thumb is file as early as possible to receive the best possible financial aid. You will need to enter our school code number, 008155, to indicate your willingness to make the information you submit available to Evergreen.

- First, request a FAFSA pin number (your electronic signature) so you will be able to sign your FAFSA online. There is a link from the FAFSA site to request a PIN. If you are a dependent student, both you and your parents will each need a PIN number, too, and you can apply at the same site. If you have e-filed in previous years, use the same PIN(s) as you used before. Every time you file, or even make changes to your FAFSA information, your (and your parent's) signature will be required. Please keep your pin numbers safe and available for when you need them.
- Then, print a worksheet from the FAFSA site. The FAFSA on the Web Worksheet allows you to read and complete the questions you will be asked before entering your information online. The questions are listed in the same order as they appear on the Web site.
- Finally, file your FAFSA on the web as soon after January 1, as possible. Evergreen's priority date for receiving complete and valid information back from FAFSA is March 15th.

For more FAFSA information from the federal processor, go to the FAFSA site (fafsa.ed.gov), or call them at 1-800-4-FEDAID (1-800-433-3243) or 1-319-337-5665. If you are hearing-impaired and have questions, contact the TTY line at 1-800-730-8913.

2. Apply for admission to Evergreen if you will be a new student

Apply online or request a paper application. Admission to Evergreen requires an application process separate from the process you use to determine eligibility for financial aid. While your FAFSA information can be received at any time, we will wait to review your eligibility for financial aid at Evergreen until you are accepted as a regular degree-seeking student or "conditionally" admitted to the college. However, do not wait until you are admitted to apply for financial aid. It is vital that you begin the financial aid application process as soon as possible. "Provisionally Admitted" students and "Special" students are not eligible for financial aid.

Please contact the Admissions Office (**360-867-6170**) for an application packet.

3. Read, sign and submit the Financial Aid Data Sheet

Special Note: 2010-11 is the last academic year that the paper Data Sheet will be required. Beginning with the 2011-12 Academic Year, the information on the Data Sheet will be contained in the *Terms and Conditions* you read and sign to receive your aid online at my.evergreen.

The Evergreen Financial Aid Data Sheet was developed to answer the questions students have about the process of applying for and receiving financial aid at Evergreen. It also informs you of your responsibilities and of your rights. If you read and understand the information it contains, most hurdles can be avoided and challenges can be met. Get it from the Forms page on evergreen.edu/financialaid or from your Financial aid Office.

What happens next?

If you provided our Title IV Code number (008155), we will receive your FAFSA information from the federal processor and after we get these results and all other requested paperwork and you are admitted to Evergreen, your file will be considered complete.

Complete files are sent to financial aid counselors for review. They review files in the order in which they are received. The time period for the process of review varies according to the time of year, whether you are applying for the current or a future year, and the counselors' workload. A general rule of thumb is: "Submit your additional paperwork as soon as possible."

During the application review process, you may be requested to submit additional documents such as: copies of your own and/or your parent's signed income tax return, an I-551, verification of Selective Service registration, a DD-214, documentation of veteran benefits, and/or the Federal Verification Worksheets, etc. We will notify you if any of this additional information is required. You can also see what documents are outstanding by looking at the Financial Aid portion of your my.evergreen account.

If you need more information, please call us: 360-867-6205; email us: finaid@evergreen.edu; visit our website: www.evergreen.edu/financialaid; or come in to our office on the first floor of the Library (the clock-tower building).

Monday:	Walk-In 9 am to 4 p.m. phones 8 am to 5 pm
Tuesday:	Walk-In 9 am to 4 p.m. phones 8 am to 5 pm
Wednesday:	Walk-In 10 am to 4 p.m. phones 8 am to 5 pm
Thursday:	Walk-In 9 am to 4 p.m. phones 8 am to 5 pm
Friday:	Walk-In 9 am to 4 p.m. phones 8 am to 5 pm

The academic year at Evergreen begins with Fall Quarter and includes Summer Term. For example, the 2011-12 Academic Year starts September 26, 2011.

Our Fax number is: 360-867-6576