### Consequences

Anyone who engages in illegal activities, threatening or harassing behavior, sexual misconduct, destroying library facilities or equipment [Items 1-4], shall be immediately escorted/excluded from all premises.

#### **Due Process**

A person excluded from the use of the library building, property, and/or services may request in writing that the Associate Dean of Library Operations reconsider such a decision and present evidence to the Associate Dean of Library Operations regarding the actual basis for the exclusion.

For more information or questions: Call (360) 867-6250



#### **Contact Information:**

Circulation: 360-867-6580 Research Services: 360-867-6252 Archives: 360-867-6126

For current hours of operation, additional policies, myaccount access and more... http://library.evergreen.edu/

# The Evergreen State College Library Mission Statement

Evergreen Library and Media Services is dedicated to the best possible service to the interdisciplinary programs, students, staff, and faculty of The Evergreen State College. We continually strive to seek new and innovative ways to provide information in all possible formats in order to meet the everchanging research and academic needs of our patrons; provide quality instruction in the use of the materials available through the Library; and serve as a repository of unique titles and collections for our patrons, our community, and the Pacific Northwest region.

# The Library Contract: A Guide for Civility and Service



The Daniel J. Evans Library

The Evergreen State College Olympia, WA 98505

# The Library Contract: A Guide for Civility and Service

The Evergreen State College Library is committed to providing all patrons a pleasant, safe library environment and quality service.

#### **Patron Service**

When you use the library you may expect to:

- Receive fair, courteous, and equitable treatment.
- Ask our staff for help; they are here to assist you.
- Give us your suggestions about how we can improve our services, collections, and facilities.
- Contact library staff with your concerns.

# **Library Expectations of Patrons**

When you use the library you are expected to:

- Respect established policies and procedures for using library services.
- Respect the rights and privacy of other library patrons and staff.
- Be responsible for the selection choices of your own minor children.
- Be responsible for the safety, well being and conduct of children or other dependents in your charge.
- Avoid behavior that disrupts the business of the library, or its use by others.
- · Comply with directions from staff.

The following are prohibited:

## 1. Illegal Activities

Examples include but are not limited to: possessing, using or selling alcoholic beverages or illegal drugs; smoking, including vaping/e-cigarettes; using library computers to access, view, disseminate or print illegal materials; littering.

#### 2. Sexual Misconduct

Examples include but are not limited to: sexual harassment of other library patrons or staff; indecent exposure, masturbation, or offensive touching.

# 3. Destroying or damaging library property

Examples include but are not limited to: damaging library materials, computer systems, or facilities.

# 4. Hurting or threatening other people

Examples include but are not limited to: using harassing, hostile or abusive language; making threatening comments or gestures; brandishing a weapon; stalking, or bullying.

### 5. Unduly disrupting others

Examples include but are not limited to: Disruptive use of cell phones, or other electronic devices; blocking aisles; entering staff work areas; listening to audio without headphones or too loudly.

#### 6. Unauthorized animals

Examples include, but are not limited to: bringing animals, other than service animals, or service animals in training, into the library.