

TO: Student Activities Administration

SUBJECT: **Coordinator Resignation**

This memo serves to inform you that as of _____
(date)

I will no longer be coordinator of

(name of group)

I have turned in all keys, copy cards, event evaluations, and other materials belonging to the Registered Student Organization to the CAB 320 front desk.

Printed name _____

Signature _____

SA Advisor
Signature: _____

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