**Clean Energy Committee Meeting Tuesday January 19, 2016 4-5PM**

**CEC Members Present: Yesha Maggi, Rhianna Hruska, Jonas Upman, Anna Rhoads, Stephen D’Annibale**

-banner on the cheap website

-contact info for CEC could be included under the logo

-white background for the banner

-maybe include The Evergreen State College, check rules behind it first

-a banner could be ordered for tabling

-one banner would cost $14 without shiping

-Christian has been contacted about creating more designs for CEC

-camera will be checked out from media loan for OHESC

-OHESC conference call Friday at 4PM in Student Activities

-check on hearing dates to make sure staff can attend as well

-Award Letter for pH data logger 🡪 getting signatures from Jaymie Lacina, Yesha Maggi, and Walter Niemiec

-Naming Conventions for files on the Orca Drive are set

-submit test applications (CEC)

-checking if multiple files can be uploaded

-copy sent to applicant

-whether current questions are relevant

-can archive the current SPAR and create a new one

-amendment form (to be created)

-New SPARs will be saved to WordPress site instead of Excel

-contact Andy Corn about a finance workshop