

Campus Land Use Committee Meeting Minutes
April 28, 2004

Attending: Bill Bruner, Robyn Herring, Benjamin Helmes, Rob Cole, Rob Knapp, Deane Rimerman, Rip Hemingway
Guests: Anna Kircher, Al Saari, Nick Ames, Nick Rodgers, Gabria Pettijohn, Bron Heintz, Jeremy Maxwell Parish, Taylor Blachly, Robin Kimmerling, Eric Theusen, Mark Collin
Recorder: Maria Horan

1. Minutes for March meeting approved

2. Telecom Cable to Farmhouse

Communications tower that was being proposed has been placed on hold since the county is currently not giving permits for communication towers. This may be revisited at a later time.

Currently the organic farmhouse is not connected to the campus computer network, and the shops area gets bad connection. That is why there are plans underway for a campus network connection from main campus to the organic farmhouse. All options were considered and the best decision is to connect these units so people at these locations can access the system the same as anyone that's on main campus. This option increases network reliability, support and allows for these units to be connected with the rest of campus.

Cost was a decisive factor for the trench locations. For the farmhouse trench, it wasn't feasible to place it under the existing organic farmhouse trail because of the rock that's near the surface and in the ground. And, line of site wireless doesn't work because of the obstruction from the trees.

A trench will be dug in the ground to lay the copper and fiber optic cable. The slice and lay method of laying cable will be used. For the Shops connection: installation will be along the roadway. For the farmhouse they will have to dig the trench from the corner of the Lab II building, under the sidewalk and through the forest. The cable will run to a box that will be placed between the farmhouse and the farmhouse office and will be split to serve the two areas. Anna provided a map with the location of the proposed trenching.

The trench will be about 24" deep. The machines used to dig and lay the cable are about 2' wide. Some vegetation disruption is expected but should be minimal. This project is proposed to begin and end during the summer of 2004.

The committee requested that precautions be taken to keep this area from looking like a new trail when the project is complete. A revegetation plan will be put together. Anna will talk to Benjamin Helmes and facilities Maintenance Services staff about this plan. She will also notify the Planning

**NOTES/ACTIONS/
FOLLOW-Ups**

1. *Anna to notify the CLUC members when flags are placed along the proposed trench site.*
2. *Maria to turn in Tool Shed Project design plans to Rich Davis.*
3. *Robyn to meet with Michel and Bill about finding an alternative location for the graffiti wall.*
4. *Bill to send letter notifying individual responsible for set up of memorial bench. Maria to draft letter and email to Bill.*
5. *Deane to discuss changes to master plan with Michel and report back to group at next meeting.*

Unit Coordinator of Environmental Studies (Paul Przybylowicz) to verify that the trench will not impact current research areas. Flags will be posted along the proposed trench. Anna will notify the CLUC members by email when this is done. She will also return to the May 26 meeting with an update on the issues requested by the committee.

ACTION: Anna to notify CLUC members when flags are laid out for the proposed trench.

3. Bus Stop Project near Housing Area

Student group is working with Mark Lacina to set up a sheltered structure at the Housing bus stop. The group displayed a model of the proposed structure. They indicated that the structure will be supported by four recycled telephone poles, the roofing material hasn't been decided upon yet. They will be researching the material that will work best for this project. The roof line will be consistent with the current roof lines of the housing buildings.

The group expects there to be minimal impact on vegetation. The site plan for this project is next to the stop sign, the structure will be at least 8 feet from the curb (per ADA requirements) they want to lay permeable pavers, but that may be cost prohibitive, if that's the case then there will only be dirt. They will place a retaining wall that can also serve as additional seating. They plan to set up a trash and ash can on the site as well. They don't plan to install lighting but may use roofing design or material that allows light into the covered area.

The committee was concerned with use of the telephone poles since they are chemically treated. The committee wants assurance that poles are not toxic. They are also concerned that if this structure is to be used as a standard, than using the telephone poles is not a good example to set. There was a suggestion that the group use naturally fallen logs.

All products used on this product need to be submitted to and approved by Robyn Herring, Environmental Health and Safety Coordinator. The group will be required to apply for and obtain a county permit for this project. They will contact Rich Davis, TESC Engineer, about this process and inquire about the documentation needed. The group will return to the committee with more definitive information when it's available.

4. Tool Shed Project

This student group met with the community garden staff and determined that a new tool shed will be needed at the Organic Farm since the old one is to be removed. This will be a straw bale structure, 10'x16' with a 6' overhang on the East and West sides. The posts will be anchored into concrete. The bale walls will be supported by an urbanite trench foundation. The walls themselves will not serve as support for any part of the structure. The group indicated that the structure is designed so that the walls could be removed and replaced without affecting the stability of the structure. The group plans to use recycled material for this project. They are working with Rich Davis,

TESC engineer. They don't plan to run electricity to the unit since it's not expected to be used during the winter.

The timeline for the project is in their submittal (reads that it is a ten week process and appears that they are in Week 4). The group expects that the location of this structure will draw people out to the garden more.

The committee indicated that precautions need to be taken to treat the straw bale appropriately to prevent it from deteriorating. The committee also suggested the group put together a maintenance plan for this structure.

They were informed that they will need to meet with Robyn Herring, Environmental Health and Safety, to discuss safety issues during construction and final products to be used (these need to be approved by Robyn in advance).

ACTION: Maria to submit design plans with changes to Rich.

5. ERC Campus Forest Clean and Ivy Pulling

Deane has asked the group to provide blanket approval for the ERC to remove ivy from trees on campus (to be removed from trees with severe ivy growth). The committee has asked that waste be disposed of properly and removal not be done off trails in order to prevent creating new trails when traveling to and from the tree. Deane agreed and indicated that the committee will be notified and he will get advance approval if he expects there to be a lot of traffic to a tree for ivy removal.

ACTION: The CLUC will allow the Environmental Resource Center to remove ivy from trees with severe ivy growth on campus if the above conditions are met.

6. Update on Graffiti Wall

The wall has been temporarily closed due to continued complaints. Signs have been posted to notify users. Robyn is meeting with Michel and Bill to discuss finding a suitable alternative location for a graffiti wall. When a new location is identified the current wall will be painted over. One option Robyn will discuss with Michel is setting up a cargo container for storage and will allow that surface to be used as the graffiti wall. This container will be located away from buildings.

ACTION: Robyn to meet with Michel and Bill about finding an alternative location for the graffiti wall.

7. Composting Toilets

Mark Collin asked the committee what he needs to submit to get a review and approval for his composting toilet project at the Organic Farm. The committee indicated they'd like a proposal with site and maintenance plan, want him to address whether this affects current codes, address issues that may arise with individuals that will be impacted, may also want to give examples of similar projects that have worked in the past.

8. Installation of Memorial Bench

Eric Theusen talked to the committee about an alumni group that wanted gate access so that they could install a permanent bench on a campus trail near the inlet. He did not give them the key to the gate and informed them that they needed to obtain approval from the CLUC before a permanent structure is placed on college property. This group installed the permanent feature on campus without notifying the CLUC or College Advancement of their plans.

The committee will notify the individual responsible and inform him of the process that needs to be followed to try to prevent the removal of this bench (or order to remove). The individual responsible for the set up needs to obtain approval for the memorial from College Advancement (Frank McGovern), and the CLUC.

When the individual responsible addresses this issue with the committee, he will need to have with him notification from College Advancement and feedback from the Environmental Studies group, since the bench was placed on an environmental preserve. Once this request is satisfied a decision to keep or remove the bench will be made by the CLUC.

ACTION: Bill to send letter notifying the individual responsible for the set up of the bench of the CLUC's request to keep the bench from being ordered to be removed.

ACTION: Maria to draft letter and email to Bill.

9. Campus Master Plan Changes

ACTION: Deane to discuss changes with Michel further since he has a student contract to update the plan. He will report back to the group about how changes will be made to the campus master plan after it's discussed.

10. Other Items

In light of giving a variety of projects on the Organic Farm a go ahead to continue with their planning and designs, Deane will talk to the Organic Farm manager and invite her to attend the next committee meeting to discuss big picture plans for the Organic Farm.

11. Next Meeting

May 26 from 1-3pm in Lab II 3270 (note room change for this meeting).