

Senior Staff Meeting
May 4, 2009
Meeting Notes

Attending: Theresa Aragon, Don Bantz, John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Les Purce, Todd Sprague, Allen Toothaker, Steve Trotter, Julie Suchanek

Absent: None

Washington State Quality Awards Debrief

Barbara Burgener, Holly Colbert Joseph; John McLain, Ian Quitadomo (by telephone), Jennifer Sprecher, and Beth Worthington, joined the meeting for the Washington State Quality Awards Debrief.

Jennifer Sprecher - PE, WSQA Executive Director, Beth Worthington - WSQA Presenter and Ian Quitadomo - Associate Professor of Biology/Central Washington University presented their findings for the Washington State Quality Awards Lite Assessment.

A PowerPoint presentation was made and handouts were distributed. Jennifer first addressed the review process. It was explained that the purpose of the WSQA is to help improve an organization. The feedback given identifies what was found. Changes are not specifically required for the suggestions made. The organization can take from it what they will and then prioritize accordingly.

Jennifer, Beth and Ian reviewed of each of the categories with the group. Specific details can be found in the "2008 Washington State Quality Award: The Evergreen State College Lite (Assessment) Feedback Report". Key points included the following: the brief report may not have demonstrated strengths even when they are present (how it is written make a difference on results), building on strengths can be an effective way to improve weaknesses, reach out and share information, and create linkages with the dashboards.

The next submission is due in 2012; however it does not preclude Evergreen from submitting earlier or from submitting a full report (50 page application with possible site visit).

Swine Flu Update

Art Costantino gave an update on Swine Flu, now referred to as H1N1. He stated that the committee has met twice so far and is meeting every couple of days as needed. He thanked everyone who has been working on this issue as much time has been invested. He stated that an announcement was sent out last week on what we can do to keep the virus down. In addition, two emails have been sent to International students and flyers have been placed throughout the campus this week. Flyers include such information as how to keep healthy, information on social distancing as well as listed contact information. Bruce Sutherland has been working on updating the pandemic plan. Any phone calls that come in where the individual(s) would like to talk to someone about H1N1 can be directed to Student Affairs. There was discussion regarding what other campuses were doing if cases were found on campus, what things we should consider, and whether or not to send home employees that are sick. Art indicated that he would bring these issues up at the next committee meeting for discussion. Any decision regarding closing campus would be made in consultation with Dr. Yu and the Thurston County Health Department.

Minutes

The notes from the previous meetings were approved with one change.

Announcements

- Theresa Aragon discussed the Hyogo program visit from which she recently returned and showed the gift from the Hyogo program that she received – a book about Hyogo University. She announced the

negotiations went well, however they stated that if swine flu was present at Evergreen, they would not send their students.

- Allen Toothaker announced that the law on the hiring freeze was amended. He distributed the new guidelines to the group. A decision is needed on whether to modify the college's freeze in light of the new state rules.

Wednesday's Budget Forum

Steve Trotter distributed updated copies of budget information. The new updated copies that will be discussed at the forum will be posted today online. Steve discussed key points of the document - the budget cuts shown are even over the two year period, and assume a 14% tuition increase. It was suggested that a cover page with key points be developed for the forum handouts.

Les discussed his vision of the forum and key points to address. He will first give an overview of the budget, and include principles and intent. He will acknowledge others for their help during the process. He will then ask the Vice Presidents to talk about their specific areas.

Board of Trustees Presentations

John Carmichael passed out a draft agenda for the upcoming Board of Trustees meeting. He announced that it will be finalized within the next day.

Tuition and Aid Presentation

Steve Hunter passed out spreadsheets estimating the 2009-11 impact of 14% annual tuition increases on resident undergraduates. Julie Anderson is conducting an analysis of 08-09 financial aid awards to estimate whether the planned enhancements in institutional aid programs will "hold harmless" students. The preliminary analysis suggests that students with an Expected Family Contribution \$8,000 or less could be held harmless.

Additions to future agendas

Dashboards

Three year college

Review of legislative actions (including modifications to the hiring freeze)