

**Senior Staff Meeting
November 30, 2009
Meeting Notes**

Attending: Don Bantz, John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Todd Sprague, Julie Suchanek, Allen Toothaker, Steve Trotter
Absent: Eddy Brown, Les Purce

Review of minutes

The minutes of the November 23, 2009 meeting were approved.

Additions to the agenda

John Carmichael added Board of Trustees agenda to the Senior Staff agenda.

Announcements

- Todd Sprague announced that he is continuing to work on the summary of the Exempt staff forum. He requested that information on the forum be provided to him if not done so already.
- Todd Sprague reported that there is graffiti on the fence of a new development near the intersection of Cooper Point and Kaiser Road. As a good neighbor, John Hurley will have someone contact the builder and follow-up on the progress of removing it.

Recommendation for Spring Enrollment

Steve Hunter recommended that the spring enrollment be kept open through December. After discussion, it was decided that the spring enrollment temporarily stay open until more information is obtained.

Actions

- Steve Hunter to touch base with the curriculum deans regarding spring enrollment and give senior staff an update next week (Steve H.).

Voluntary Student Fees

Art Costantino reported that a referendum for a new student fee to support Gateways and a variety of other items asking for opinions have been brought forward for potential vote. Art C. told Tom Mercado to omit the student fee referendum from the ballot until more information can be gathered. He noted that we now have seven voluntary student fees. Students have only met with Collin Orr to ask technical questions. More consultation should occur staffing and program implications. Steve Hunter and Lee Hoemann both mentioned that they have been approached to support Gateways: Steve via the waiver program and Lee via foundation funds.

Actions

- Vice Presidents to discuss the waiver pool at the next VP meeting (VPs).
- Don B. to bring the Gateway program proposal to the VP meeting to discuss (VPs).
- Pull together a group to develop a process for proposed voluntary student fees (Art C.).

Board of Trustees Agenda

John Carmichael distributed copies of a draft BOT January Agenda. The meeting which will be held on January 13, 2010, will be mailed by January 6, 2010. Most staff will be returning on January 4, 2010, leaving very little time to pull the packet together. He stressed that the next few weeks are the window of opportunity to provide materials and make suggestions on agenda items. Suggestions made to the agenda included quarterly financial reports, and to possibly have the meeting or a portion of the meeting in CCAM.

Actions

- Send materials for the January 13, 2010 BOT meeting to John C. by December 21, 2009 (all).
- In follow-up to the November Board meeting, Art C. will extend an invitation to the GSU to attend the Diversity and Equity Committee meeting. Art to provide a copy of the invitation to John C. to forward on to the Board of Trustees (Art C., John C.).
- John C. will check with the Board of Trustees to see if they would like more information on what the college has done in the area of ADA (John C.).