

Senior Staff Meeting
November 1, 2010
Meeting Notes

Attending: Art Costantino, John Carmichael, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Ken Tabbutt, Steve Trotter, Laurel Uznanski
Absent: Julie Garver

Review of minutes

The October 25, 2010 minutes were approved.

Announcements

- Nancy M. announced that the faculty meeting last week was held on Wednesday afternoon. The discussion was regarding RTaLE and the vote is scheduled to take place on November 17, 2010.
- Ken T. announced that the college is about to launch a new planning unit – Sustainability and Justice.
- Nancy M. announced that the Evans Chair is Elizabeth Minnich. She will be here the month of February.

Accreditation Update

The accreditation steering committee met last week. The focus was on an updated mission statement. Ken T. distributed a copy of the draft updated mission statement and re-accreditation timeline to Senior Staff for review. The next step is to take the core theme and mission statement out to the broader community – ideas include divisional meetings, campus forums, and management breakfasts.

Graduation Keynote Speaker Nominations

The list of potential graduation speakers was email to senior staff prior to the meeting by Steve H.

<u>Decisions and Actions</u>
<ul style="list-style-type: none">• Please provide comments and suggestions on the potential keynote speaker list to Steve H. by the end of the week (all).

Suspended Operations

An email was sent out to the community regarding access to the campus last week.

<u>Decisions and Actions</u>
<ul style="list-style-type: none">• Todd S. will send out an email to employees regarding employee choices during inclement weather (Todd S.).

Policy on Religious Holidays

A copy of the proposed policy on religious holidays was emailed out last week. This has not yet been reviewed by the AG. The Deans indicated that they would prefer to not keep a detailed list of major holidays due to the complexity and work intensity to do so effectively.

<u>Decisions and Actions</u>
<ul style="list-style-type: none">• Nancy M. will resend draft policy on religious holidays to senior staff for review. Please respond with comments and suggestions (all).

Student Government Update

There has been high attendance at the student government meetings. GSU elections are planned for the 9th week for the quarter. There have been discussions regarding the timing of spring elections. The GSU

is working to get students serving on committees and DTFs. Nathan Shuur has scheduled a time to meet with Lee H. regarding divestment. Les thanked senior staff for their feedback on the GSU divestment letter that is planned to go out today.

Summary of the HECB Operating and Capital Discussions

Many policy makers are unaware of the history and role of the Tacoma program. Communications about Tacoma is needed to get the story out. The state may not have enough capital money available in the next biennium to construct all the projects currently in the pipeline. The Evergreen State College request in the pipeline is \$14 million. Not every four year college had projects in the pipeline.

Board of Trustees Agenda

A copy of the draft agenda for the upcoming Board of Trustees meeting scheduled for Wednesday, November 17, 2010 was distributed to Senior Staff. Enrollment will be presented by Steve H., with Ken T. speaking to summer session. Art C. noted that the time allotted for the retention presentation will not be sufficient to tell the full story. The lunch will be a joint working lunch with the Board of Governors in the CAB Greenery overflow room. Public comment is scheduled for 1:30pm and will need to conclude by 2:00.

<u>Decisions and Actions</u>
<ul style="list-style-type: none">• Add biomass grant to the agenda (John C.).• Add 15 minutes to the retention presentation if possible (John C., Art C.).• Art C. to arrange a tour of the CAB for the BOT for 3pm on November 17, 2010 (Art C., John C.)• Please provide comments on the agenda to John C. (all).

Other

The events for the CAB Grand Opening start at 1:00pm on Wednesday, November 17th. There will be student ambassadors conducting tours, music, giveaways, a special meal for all students by Aramark, and ribbon cutting. The ribbon cutting will begin at 3:30pm just inside the main entrance on the stairs. Email invites have gone out and postcards are going out soon.