

**Senior Staff Meeting
January 10, 2011
Meeting Notes**

Attending: Art Costantino, John Carmichael, Julie Garver Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray, Les Purce Todd Sprague, Steve Trotter, Laurel Uznanski
Absent: Ken Tabbutt
Guest: Laura Coghlan

Review of Minutes

The December 13, 2010 minutes were approved with on change. The January 3, 2011 minutes were approved as written.

Additions to the Agenda

Homeless Census and Classes During Governance Times were added to the agenda.

Announcements

- John H. announced that the first payroll run from the new banner HR program occurred today. No complaints have been received.

Fundraising Update

Lee H. distributed a copy of "The Evergreen State College Foundation: Interim Fundraising Income Report; Qtr2 FYE 2011 (July 1, 2010-Dec 31, 2010)". Due to illnesses earlier in the year, the annual fund fundraising is about three weeks behind the timeline. However, December 2010, is the best December the Foundation has had due to starting asks in October and with connecting and surveys. The current funds raised for the Annual Fund is \$214,228 which equates to 42% of the annual goal.

Board of Trustees

NSSE and Accountability

Laura Coghlan distributed two handouts related to NSSE and Accountability reports: "HECB: Performance Accountability Measures: The Evergreen State College" and "National Survey of Student Engagement (NSSE) 2001-2010: Trends, Highlights, and NSSE Accountability Performance Indicators". Laura reviewed the results of the NSSE and accountability surveys. The NSSE survey was taken by 1st year students and college seniors. Twenty-six percent of seniors took the survey, which is a strong representation of the class. Sixteen COPLAC schools participated in the survey this year. While some benchmarks went down, we are still in the top 50% of the NSSE schools. Based upon improvement in 7-14 scales, Evergreen was chosen for a special survey. At initial glance, DTFs are aligned with the areas showing improvement. Faculty and student interaction is the largest concern. Ideas included faculty development, writing, advising and community services.

In 2009-10 total number of students awarded bachelor's degrees at Evergreen was 1151. Of that total, 49% were Pell grant recipients. It was noted that the 3-year graduation rate for transfer students with associate degrees for Washington community colleges were not capturing students with enough credits for an AA, but have not yet received one. The data for 4, 5 and 6-year graduation rates do not include returning adult students. If time to degree becomes linked to financial incentives, it would not benefit colleges to enroll those returning to school after a taking an extended break.

BOT Agenda

John C. distributed a copy of the BOT Agenda for the meeting set for Wednesday, January 19, 2011.

Proposed Revision to the Mission Statement

Nancy M. distributed a draft copy of the mission statement executive summary to be presented to the Board of Trustees. The steering committee met and is still deciding on whether to use the term

progressive or alternative. Suggestions coming from Senior Staff included consideration of using the term innovative, or to drop the adjective all together.

Biomass Discussion

Steve T. will work with Scott Morgan and Todd S. to re-craft the biomass gasification PowerPoint. It is important that the message be about carbon neutrality and identify that the Biomass Gasification is not a reduction of carbon out of the stack, but by a carbon neutrality process by not pulling natural gas out of the land. It is more a recycling of carbon currently in the system and the plant will help the college become carbon neutral. In addition, the message must focus on sustainable forests. The message will be delivered to the county on February 2nd where a request to lift the moratorium will take place.

Decisions and Actions

- Revise PowerPoint and bring back to Senior Staff to review (Steve T., Todd S., Scott Morgan).
- Todd S. to continue working on the message for the upcoming Thurston county meeting on February 2, 2011 (Todd S.).

Preparation for Legislative Presentations

Julie G. distributed two handouts to Senior Staff: "Budget Presentation: House Higher Education Committee; January 13, 2011" and corresponding PowerPoint presentation. The budget presentation was discussed and suggested changes were made. Legislative updates will be sent out by email tomorrow.

Decisions and Actions

- Any suggested changes to the legislative presentation to Julie G. by noon tomorrow (all).
- Feedback for the Carlyle response by 3:00pm today to Julie G. (all).
- Review Julie G's email on efficiency measures and provide feedback by 5:00pm tomorrow (all).
- Art C. to work on a time to visit with the GSU regarding budget (Art C.).

Homeless Census

The city of Olympia called on Friday requesting that the homeless census be conducted with homeless students attending Evergreen. Homeless will be defined by the federal rules.

Decisions and Actions

- Art C. and John C. to discuss the homeless census (Art C. and John C.).

Classes During Governance Times

There has been talk that some students have been unable to attend meetings during governance hours because classes are occurring during that time. There is some question if this is time students are using for homework, study groups, etc., or if it is a scheduled academic conflict.

Decisions and Actions

- Check to see if this is an actual scheduled academic conflict (Art C.).