

Senior Staff Meeting
March 7, 2011
Meeting Notes

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, Nancy Murray, Les Purce, Ken Tabbutt, Steve Trotter, Laurel Uznanski
Absent: John Hurley, Todd Sprague
Guests: Ed Sorger, Bruce Sutherland

Review of Minutes

The February 28, 2011 will be submitted for approval at the next Senior Staff meeting.

Emergency Planning Table Top Exercise

Ed Sorger and Bruce Sutherland joined the meeting to give an update on the emergency planning table top exercise. Two handouts were provided. Senior staff members were requested to participate in a table top exercise on March 24th from 9am-12pm on March 24th. The exercise will include a call to Senior Staff members at 9:00am with a disaster scenario for each to evaluate and recommend action. It is requested that senior staff members not hold this time, but rather go about his/her day as usual prior to the call. Todd S. will be the liaison between senior staff and the operations center and Ed Sorger is the incident commander. Senior staff members are welcome to visit the operations center which is located in the rotunda of the lecture hall. While many steps have been taken toward emergency planning, limited medical supplies and expertise are available on campus and additional training would be good.

Legislative Update

Julie G. will be attending the House Higher Education Committee and the Senate Higher Education Committee work sessions this Wednesday. The Revenue forecast is scheduled to be out on March 17th and the legislature is trying to adjourn by April 24th. The legislature is first trying to move the bills out and then move on to the budget.

Board of Trustees Meeting

The agenda for the March 8th/March 9th Board of Trustees meeting was distributed to Senior Staff. Both days will start with an executive session. Approximately twelve GSU representatives will participate in the lunch on Wednesday.

Decisions and Actions

- If you are able to provide a ride to the meeting, please let John C. know. Two individuals are unable to find transportation (all).
- The dashboard (Tab G) will be emailed out today (John C.).

Town Hall/Forum Planning

Senior Staff members were thanked for their feedback on the town hall forum notes. A copy of the proposed agenda was distributed. Senior staff should be familiar with Todd's town hall forum notes which will be posted online. A handout (a slimmed down version of Todd's notes) to be presented at the town hall is being prepared by Steve T.

Decisions and Actions

- Post Town Hall Forum Budget notes online (Steve T.)
- Add update on capital budget to town hall forum agenda (John C.)

Update on Gates Foundation

Les P., Lee H. and Amanda W. are currently in discussions with the Gates Foundation for potential grant funding. The College has received a positive response and is hopeful. Les will be contacting the Gates Foundation again this week.