

Senior Staff Meeting
July 18, 2011
Meeting Notes

Attending: John Carmichael, Julie Garver, Steve Hunter, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Ken Tabbutt, Steve Trotter, Laurel Uznanski
Absent: Art Costantino, Susan Harris, Lee Hoemann

Minutes

The minutes were approved with one correction.

Enrollment Update

Steve Hunter reviewed recent enrollment history and provided an update on fall enrollment. The rebasing strategy used to solve part of the college's budget shortfall assumes that Evergreen will continue to enroll at least 4,500 FTE, with 23% paying non-resident fees. It appears that we will meet this goal for Fall 2011. Future years are likely to be challenging. Applications and conversion rates for resident freshmen are down, but there should be enough transfer students in the pipeline to fill the incoming class. We made some late changes in our tuition discounting plan, which may have helped arrest the decline in conversion rates we experienced over the past few years.

Decisions and Actions

- Steve Hunter will define a set of research questions that might be useful in mapping future enrollment strategy.

Board of Trustees

John Carmichael reviewed the agenda for the July 20 Board of Trustees meeting. The group reviewed the collective bargaining discussion planned for the Board's executive session.

Retreat Planning

John Carmichael said that Dee Endelman will facilitate the President-Vice President retreat and the Senior Staff Retreat. She will make contact with members of Senior Staff before proposing an agenda.

Satisfactory Academic Progress Procedures

Steve Hunter reported that the HEC Board is now requiring quarterly reports on whether students who receive state financial aid are making satisfactory academic progress. The HEC Board had previously allowed Evergreen to report annually. This change would not work for multi-quarter programs, is very burdensome for faculty and staff, and may delay financial aid awards.

Decisions and Actions

- Schedule a meeting for Les Purce, Michael Zimmerman, Steve Hunter, Tracy Hall, and perhaps others to discuss responding to the HEC Board's changed requirements for reporting satisfactory academic progress. (President's Office)