

**Senior Staff Meeting**  
**August 8, 2011**  
**Meeting Notes**

Attending: John Carmichael, Art Costantino, Julie Garver, Susan Harris, Lee Hoemann, John Hurley, Steve Hunter, Nancy Murray, Les Purce, Todd Sprague, Steve Trotter, Laurel Uznanski, Michael Zimmerman

**Review of Minutes**

The July 25, 2011 minutes were approved with one change.

**Additions to the Agenda**

No additions were made to the agenda.

**Announcements**

- The classified union is scheduled to come back to the table on August 29, 2011.
- Maryam Jacobs is no longer with the institution. She is returning to the State Auditor's Office. We will hire a contract employee for an interim appointment until a search can be conducted at a later date.
- The Phage conference is scheduled on campus next week.
- The annual Business Services clam bake is scheduled tomorrow from 11:30am-1:30pm on the beach. All are welcome.
- The Grand Canyon Alumni river trip went well. Twenty some alums participated.
- OFM has decided to take on the negotiations for the exempt staff union. The management team for the exempt staff union met last week.

**Update on the Voluntary Leave Without Pay Program**

Laurel sent out an email last week with the latest version on the voluntary leave without pay program. The FAQs have been updated.

Decisions and Actions

- Please look at the language for the Voluntary Leave Without Pay Program. VPs to meet and discuss tomorrow and then get back with Laurel U. (VPs).

**Performance Agreements**

The Evergreen Institutional Performance Plan draft template was emailed to senior staff last week for review. The plan which is due September 1, 2011, will include both required measures as aligned with Complete to Compete (as indicated in group 1 on draft template) and additional voluntary institution-specific measures (group 2 on the draft template indicates options to consider). Group 3 measures have been deemed as low-priority. It is expected group 3 measures will not be included in the final plan. Group 2 measures help characterize who we serve and give a better picture of who our students really are. The other colleges/universities are planning to include additional measures above and beyond the requirement as well.

Decisions and Actions

- Please provide feedback on the performance agreements to Julie S., Steve T., Steve H., and Laura C. by August 12, 2011 (all).