

Senior Staff Meeting
March 18, 2013
Meeting Notes

Attending: John Carmichael, Susan Harris, Steve Hunter, John Hurley, Sarah Pedersen, Les Purce, Todd Sprague, Steve Trotter, Michael Zimmerman
Absent: Art Costantino, Julie Garver, Lee Hoemann, Laurel Uznanski

Review of Minutes

The March 11, 2013 minutes were approved with one change.

Announcements

- Michael Z. visited Minneapolis over the weekend. Invitations to extend the Reservation-Based Program out of state are anticipated.
- Rod Younker will be providing the following training on campus: “Just Cause”; “The Importance of a Solid Foundation: Investigating Employee Misconduct; and “Documenting Disciplinary Matters: How to Write Effective Investigation Reports and Disciplinary Documents. It was suggested that Senior Staff encourage managers to attend.
- There will likely be additional coverage on the Economic Impact Study as is being sent out to additional media outlets.
- Steve T. has been working with some GSU students regarding fee issues, including WashPIRG, intercity transit and the clean energy fee. There will be continued discussions this afternoon regarding WashPIRG and accountability of fees.
- A proposed location for a memorial garden has been identified behind the library building. The garden will include memorial benches and trees.

Upcoming Meetings

Emergency Operations Exercise - March 25th : The emergency operations exercise is rescheduled for next Monday at 9:00am. This will allow Senior Staff to see the operations center in action.

South Puget Sound Community College President Visit – April 1, 2013: President Stokes will be visiting the campus on April 1, 2013 and join the Senior Staff meeting. This will give an opportunity to meet and discuss collaboration.

Decisions and Actions

- Report to the Lecture Hall Rotunda a few minutes before 9:00am on Monday, March 25, 2013 (all).
- Think about possible partnerships and collaborations with South Puget Sound Community College prior to Dr. Stokes visit on Monday, April 1, 2013 (all).

Board of Trustees De-brief

WSAC attended the board meeting and were sent the economic impact study. Les P. had a positive discussion with representatives from WSAC. They are looking at what the major challenges are and diving into five component areas. WSAC expects to have a report complete by December 2013.

A list of strategic planning areas should be drafted and sent to the Board of Trustees for consideration. Frameworks that could be used include core themes, last strategic plan, WSAC, topical issues, and campus master plan. First step is to conduct an environmental scan and look at existing documents.

There are continuing web usability studies being conducted. Todd S. will summarize work underway and planned and bring a report to the Senior Staff in anticipation of sharing the report with the Board.

<u>Decisions and Actions</u>
<ul style="list-style-type: none">• John C. to send an email to Senior Staff regarding the strategic plan with relevant links. Senior Staff to consider areas to address in the strategic plan and respond with bulleted list (all).• Discuss Strategic Plan at upcoming Senior Staff meeting (all).• Place Web on future Senior Staff agenda (John C., Todd S.).