

Senior Staff Meeting
April 28, 2014
Meeting Notes

Attending: John Carmichael, Wendy Endress, Julie Garver, Susan Harris, Steve Hunter, Lee Hoemann, Les Purce, Todd Sprague, Steve Trotter, Michael Zimmerman
Absent: John Hurley, Nancy Murray, Laurel Uznanski
Guest: Jeanne Rynne

Review of Minutes

Minutes were not available for review.

Additions to the Agenda

No additions were made to the agenda.

Announcements

- Brandon Reed, Forms and Records Analyst represented The Evergreen State College at the Shellfish Lovers Ultimate Rejuvenation Party (SLURP), a fundraising event for the Pacific Shellfish Growers Association. Brandon represented the college well as he came in second in the oyster slurping contest.
- Todd S. will be starting a search to replace the Manager of Media and Community Relations position that will vacated by Sandra Kaiser in May 2014.

Review of Capital Budget Request

Jeanne Rynne, Director of Facilities, reviewed the capital budget request with Senior Staff. A handout of the PowerPoint and the TESC Capital Request 2005-2015 were distributed. The request is due to OFM by the end of August. Final approval will be requested from the Board of Trustees at the June meeting.

Council of Presidents (COP) Update

Les P. gave an update on COP. The May 2014 meeting will include a discussion on finding common ground and honoring the service of Rodolfo Arevalo, EWU as he is retiring this year. Les P. has officially accepted the Chair position for the upcoming year as Elson Floyd, WSU is unable to serve as scheduled.

Enrollment and Budget Feedback

Suggestions for enrollment have now been placed on the budget webpage. Community members have the ability to submit ideas and suggestions directly on the page. Most submissions have been related to enrollment and have been made by a handful of people. Ideas specific to budget are not being posted online.

Decisions and Actions

- Email confirmation of submission and thank you to individuals who have submitted budget ideas to be emailed out (Todd S.)
- Forward enrollment ideas submitted to Senior Staff (Todd S.).
- Set date for follow-up all campus forum for mid-May (John C., Susan H.).

Enrollment Recovery

Steve T. distributed two documents with initial projected numbers to start the discussion. The college needs to identify what is most promising, keeping in mind costs, and then work up a plan. Veteran, Evening and Weekend, Hispanic, Retention and Institutional Financial Aid most closely align are some areas to consider.

Decisions and Actions

- Internal recovery plan is needed by mid- June at the latest. The plan to include how it gets done, the financial investments and an assessment plan (all).
- Submit one page plans to Steve T. by May 9, 2014. (Wendy E., Michael Z.)
- Revisit one page plans at Senior Staff meeting on May 12, 2014 (all).