

**Senior Staff Meeting**  
**August 18, 2014**  
**Meeting Notes**

Attending: John Carmichael, Wendy Endress, Julie Garver, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley, Nancy Murray, Les Purce, Todd Sprague, Steve Trotter, Amanda Walker, Michael Zimmerman  
Absent: Laurel Uznanski  
Guests: Mimi Alcantar, Phil Betz, Paul Gallegos, Sam Havens, Grace Huerta, Alice Nelson, Arleen Sandifer, David Skattebo

**Proposed Latina/o Outreach and Retention Strategic Plan**

The Latina/o Institute group presented the TESC Latina/o Retention & Outreach Strategic Plan to Senior Staff.

Decisions and Actions

- VPs to respond to Les P. on the recommendations made by the Latina/o Institute group by mid-September (VPs, Les P.).

**Review of Minutes**

No minutes were available for review.

**Additions to the Agenda**

No additions were made to the agenda.

**Orientation Week**

Sarah Martin has been instrumental in this year's orientation. Some shifts have been made to the schedule, which is posted on the website. The brunch which has occurred during previous orientation weeks will not be an option year. In place of the brunch, a reception on Saturday from 4-6 pm has been added to the schedule. In addition, a meet and greet brunch will be held in the Greenery for all students and their families 11am-1pm on Sunday.

Decisions and Actions

- For tickets to attend the Greenery brunch, contact Wendy E. (all).
- To give input on the program for the Saturday reception, contact Wendy E. (all).

**Retreat Agenda**

A draft Senior Staff Retreat agenda was distributed for review. The retreat is scheduled to begin at 9:00am at Lee H.'s house. The event is scheduled to end in the early afternoon.