

**Senior Staff Meeting  
November 17, 2014  
Meeting Notes**

Attending: John Carmichael, Wendy Endress, Susan Harris, Lee Hoemann, Steve Hunter, John Hurley,  
Nancy Murray, Steve Trotter, Laurel Uznanski, Amanda Walker, Michael Zimmerman  
Absent: Julie Garver, Les Purce, Todd Sprague

**Review of Minutes**

The October 27, 2014 and November 3, 2014 minutes were approved as written.

**Additions to the Agenda**

Art Gallery was added to the agenda.

**Announcements**

- Bill Mikesell, Evergreen's new half time Coordinator for Emergency Response Planning started working today, November 17, 2014.
- Michael Z. sent out an email to all faculty and staff regarding the opportunity for staff and faculty to write book reviews. One review will be published per month in The Olympian. The focus is on books about or set in the Pacific Northwest, written by local authors or authors visiting town, or books with topics that might be captivating to people who live in the area. The first review was written over the weekend.
- Aileen Miller, the new AG for the college will be introduced at the upcoming December 8, 2014 Board of Trustees meeting. Aileen will begin service on December 1, 2014.

**Years of Service Event**

The holiday lunch/years of service event is planned for December 16<sup>th</sup>, 2014 from 11:30am – 1:00pm in the CRC. The Vice Presidents should get the certificates and pins for their respective areas today. John C. gave the history of the years of service event. Suggested changes for this year's event include: all certificates and pins to be given ahead of time/prior to the event; those with 5, 10, 15 and 20 years will be asked to stand, those with 25, 30, 35 and 40 years will be asked to come to the stage, names will be read quickly in year groups rather than division (no pausing to wait for those to come up).

**Decisions and Actions**

- John C. to take feedback on Years of Service Event to Diana S. When the details for the event have been decided, John C. will get back with Senior Staff (John C.).

**Debrief of Last Week's Meetings**

A Board of Trustees meeting, Board of Trustees retreat; Board of Governors meeting and a Strategic Planning Town Hall all took place last week.

The Board of Trustees discussed the presidential search and transitions at the retreat. In addition to the Presidential transitions, over the next couple of years Irene G., Keith K. and Ann P. will be leaving the Board of Trustees over the next few years. The Board will be looking at developing prospects to recommend to the Governor for appointment.

The Board of Governors adopted a resolution to rename and move the Alumni Association. The new name is the Associated Alumni and Friends of Evergreen, which is now part of the Foundation rather than the college.

The Town Hall was well attended with much discussion. There were approximately 70 in attendance over the two hours. The DTF will be meeting tomorrow at 3pm and the Hispanic and international workgroups will join. The hope is to merge all plans and come up with a first draft by January 14, 2015 and share with the community broadly by January. A more refined draft is planned for Winter quarter.

The previous week Les P., Lee H., and Amanda W. traveled to the Boston, NY and DC areas. Twenty-two people were visited during the trip. These visits helped to set the stage for future engagement.

**Art Gallery**

There have been several emails regarding the budget action taken with the Art Gallery. A petition that requests the college to put the Art Gallery back on the state budget is being circulated. The annual impact of the gallery is approximately \$50 thousand dollars. By shifting the art gallery budget to one-time funds at this time, the college was able to keep it open for another year and a half through December 2015. An endowment of the size necessary to provide permanent funding at the present level is out-of-reach. A group may possibly address the Board of Trustees at the January Board meeting.