



THE EVERGREEN STATE COLLEGE  
Facilities Services

**Memorandum**

**DATE:** March 3, 2016

**TO:** Space Management Committee

Tom Mercado  
Sharon Goodman  
John Hurley  
Susan Opprecht  
Abby Kelso  
David McAvity  
Steve Trotter  
Andrew Beattie  
Acacia Weeks

**FROM:** Jeanne Rynne

The following is the agenda for the combined Space Management meeting:

- 1. Introductions**
- 2. Event List – Abby Kelso**
- 3. All Others**