

## Space Management Meeting 3/6/08

Attendees: Patti Zimmerman, Sheryl Dorney, Ken Tabbutt, Wendy Endress, Sharon Harrison, Aaron Powell, Azeem Hoosein, Paul Smith, Steve Trotter

Recorder: Emily Sladek

Approval of Minutes: Typos. Motion to approved, minutes approved.

Seminar II bathroom follow-up: (Paul Smith) Two bathrooms, second floor D and C, converted to women's.

Surge CAB remodel (Patti Zimmerman):

Move Greenery to 4<sup>th</sup> floor Library. Discussion of 4300 space and the changes that need to be made to it. Currently 4300 is housing secured furniture and files, these items will be moved to the secured storage in basement when construction finishes there. Working on how to surge from CAB to Annex. Still talking to Sheryl about where to move Conference Services. Still working on where to put KAOS. Last time we moved KAOS things to CAB basement. Maybe electronic labs for audio/studio space. Maybe off campus for 16-17 months. They aren't using the campus antenna. KAOS uses the antenna on top of Tumwater Hill. Paul needs to talk to Jerry and (Tom about CPJ.) We will see if we can fit all CAB over in annex. Discuss equipment update for KAOS, since we need to move it all out, anyway.

Discussion of Marketplace:

Needs to be secured and have control access for 18 months. Put them in large classroom that is now being built in 1<sup>st</sup> floor Library. Discussion of advantages. Problems- Will the other classrooms next to the Market be too loud to use? We need to have a faculty/staff lounge and a Marketplace per the current contracts. What about the second floor in Library that are the two Seminar rooms? Paul will look at where sinks will go and how drain can be placed. Will have to wait until Sharon gets back and will have a further meeting with Ken or call another meeting.

Preliminary discussion on Library closing and space availability 9 June to 1 July: (Patti Zimmerman)

Patti is meeting with Lee and Aaron about where to move each group. "Open for business" mentality. No one will be laid off. Language Lab wired for computers. AC computing moved to CAL lab.

SRIs: (Paul Smith & Steve Trotter)

CRC Cable TV:

Why TVs in CRC? *To make it more like other gyms.* Have they asked the CRC clients what they want? *Unknown.* Do they have the TVs to hook up? *Some.* Can this decision be part of the pre-design modernization CRC? This is prioritized as a rank of C from last year's priority meeting. We try to keep projects < \$25,000, this is over. Could it be under

\$25000? *Have to talk to Dave to talk to contractor maybe will only install in gym and not offices.* Wendy will talk to Dave about his needs assessment. Also have Dave check on equipment costs. CRC may not be stated funded to be renovated, may have to come from students. CRC funded counter on their own.

Paul's shelving not on list: \$1700 (13 on sheet make it 12)

Conduit Pathway Quote:

Computing and Communications space remodel:

Guiding principle to update what are carry over from the remodel. Is there enough money in the budget to include a project that is in Master Plan?

Defer Prioritization until next meeting.

Longhouse: (Azeem Hoosein)

Azeem will receive final schematic at the end of March. We will have Longhouse on-line until after Fall quarter and start construction at the end of December. We were thinking of starting foundation in Fall, but we may just work on project from Dec 2008 to Fall 2009. Have to wait to plan construction until after soil survey. Current cost estimate 10% high.

**Next meeting Thursday April 3, 2008 from 1-3pm in the Facilities Conference Room.** Paul will be absent for this meeting.