

Space Management Committee Meeting Minutes: January 6, 2010

Attendees: Steve Trotter, Patti Zimmerman, Sharon Goodman, Wendy Endress, AmyLyn Ribera, Sheryl Dorney, Sarah Pederson, Paul Smith

Recorder: Emily Sladek

Guests: Kirk Knittle

Introductions and Approval of Minutes

Minutes approved as is.

Library Lobbies

The master plan is for Lobbies to be common spaces and available for larger events. Kirk estimates that 7-8 events are scheduled in each of the lobbies per year.

How to liven up the Library Lobbies?

First Floor: Sharon suggests hooking up the coffee cart from Lab I and moving tables and chairs to the Library first floor, especially since there is electricity. Furniture would be left in Lab I space. Steve Davis, Photo Services, has thoughts into how he'd like that space to look for photo exhibits.

ACTION ITEM: Kirk Knittle will check with the occupants near the first floor lobby to make sure they are supportive of the grab and go and more people coming into that space.

We will also need to let Lab I occupants/users know why the decision is being made to move the station from Lab I to the Library.

Second Floor: Paul will see if an architect can give ideas for how to brighten up the second floor.

Third Floor: Paul could have a couple tables and chairs moved to that area.

Space Efficiency Report

Ken is unable to come. His presentation is rescheduled for the February meeting from 1-2pm.

Other Items

L4300: It has been cleaned and placed tables and chairs. Removing large fixtures and covering the washroom will be done by January 14, 2011. Discussion of acquiring a white board and how to make it nice. Kirk is getting blinds for the windows. The space does need a screen.

Comm Building Surge: Not sure if the renovation of the Comm will be funded. Paul is waiting to see if it makes all three state budgets. Sarah will meet with Comm occupants this month to plan a surge curriculum, so we know the spaces they may need.

Next Space Management Committee meeting is Thursday, February 3, 2011 from 1-3pm in the Facilities Conference Room