**Portfolio Checklist:**

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| --- | --- | --- | --- |
| **Required Items for Submission** | **Yes** | **No** | **Comments** |
| Current curriculum vitae |  |  |  |
| All annual self-evaluations |  |  |  |
| All evaluations from Deans’ |  |  |  |
| All evaluations from teaching partners |  |  |  |
| All written credit-generating evaluations for students, student’s self-evaluation and student’s evaluation of faculty |  |  |  |
| All program/course/contract syllabi, covenants, and descriptions relating to faculty member’s teaching |  |  |  |
| Comments and evaluations from other faculty members, staff or students describing faculty member’s participation in College affairs |  |  |  |
| All written reports of findings and accomplishments resulting from professional leave  [see 16.2.9 and 16.5.1(f) for more information] |  |  |  |
| Any other materials you would like to include |  |  |  |