

Basic Advice

for Supporting and Assisting a Person Who has Experienced Sexual Misconduct.

- Reassure the person that this is not their fault.
- Let them know that you are empathetic and there to support them.
- Let them know that there are places they can go or call for help.
- Help the person feel empowered. Allow the person to choose the next steps, even if their decisions conflict with your own thoughts about the situation. Encouraging or discouraging a victim to take further action can increase feelings of helplessness or powerlessness. Supporting the person in making personal choices will help them begin to regain a sense of control.
- In cases of sexual assault, inform the person that a medical exam is recommended and free. It is possible to collect evidence and receive antibiotics and emergency contraception for up to 96 hours after the assault. Beyond that time, a medical exam to test for sexually transmitted infection, pregnancy or internal injuries is still important and recommended. **Medical support does not commit the person to pressing criminal charges; but might enable them to do so in the future, if they choose. Medical exams are no cost and confidential**
- **State law requires the Crime Victims' Compensation program to pay the costs of sexual assault examinations whether a crime is reported or not.** A victim does not need to file a claim to be eligible for this benefit.

Where to Go/Call for Help:

- Imminent danger, call 911 immediately.
- Campus Police: 360-867-6140
- Campus Counseling Center: 360-867-6800
- Campus Health Center: 360-867-6200
- Coalition Against Sexual Violence: 360-867-6749
- Office of Sexual Assault Prevention to speak with an advocate: 360-867-5221
- Safeplace 24 hr. crisis/advocacy line: 360-754-6300
- St. Peter's Sexual Assault Clinic: 360-493-7469
- St. Peter's Hospital Sexual Assault Nurse Examiners (SANE): 360-493-7766
- Title IX Coordinator: 360-867-6368

Employee Reporting Requirements:

All staff and faculty members are encouraged to immediately report to **Police Services** any disclosure of sexual misconduct occurring on campus or at college-sponsored off-campus programs and/or events.

There are certain categories of employees that are required by the CLERY Act to report sexual assaults. This is true of employees who have significant responsibility for student and campus activities such as supervisors of academic and student activities, advisors and staff in the residence halls. Please visit www.evergreen.edu/policeservices/incident.

Reporting sexual assaults enables the College to provide more accurate statistics about the number of sexual assaults as required by the CLERY Act and better discharge our responsibilities under Title IX. There is no requirement that names of victims be shared, although doing so enables us to better assist victims and ensure that they are aware of their rights.

Confidential Assistance

Be clear with the student that every effort will be made to maintain their privacy but that all faculty and staff are encouraged to report incidents of sexual misconduct, at least including the date, time, place and type of incident.

If a student wants to be assisted confidentially, you may refer them to:

The Office of Sexual Assault Prevention 360-867-5221
The Counseling Center 360-867-6800
The Health Center 360-867-6200

Unless there is an immediate threat of harm to a student or campus community these offices will not contact the police or pursue a disciplinary investigation without the student's explicit consent. Confidentiality is not guaranteed if the victim is under 18, as child abuse laws mandate that these incidents be reported to police.

Why are Staff and Faculty Encouraged to Report?

Clery Act: Under the **Clery Act**, schools are required to notify other students if there is a known threat on campus. The school must also investigate if there is cause to suspect a danger to campus community members. <http://www.opc.ed.gov/security>

Title IX: Under **Title IX**, schools are obligated to investigate any incidents of discrimination based on sex including sexual harassment, rape and other forms of sexual misconduct.

<http://www2.ed.gov/policy/rights/guid/ocr/sex.html>

EVERGREEN

THE EVERGREEN STATE COLLEGE
OLYMPIA, WASHINGTON

How to Respond to Students Who Experience Sexual Misconduct

A Guide for students, staff and faculty

This guide was created by TESC Sexual Misconduct Response Network in an effort to help you best inform a student of the services and reporting options available to them, should they disclose that they have been the victim of sexual violence or misconduct.

Hearing such a disclosure can be difficult. With the help of this guide you can deliver accurate information and equip a student to make an informed decision about how to proceed. You will also know how to fulfill your duty to report such disclosures.

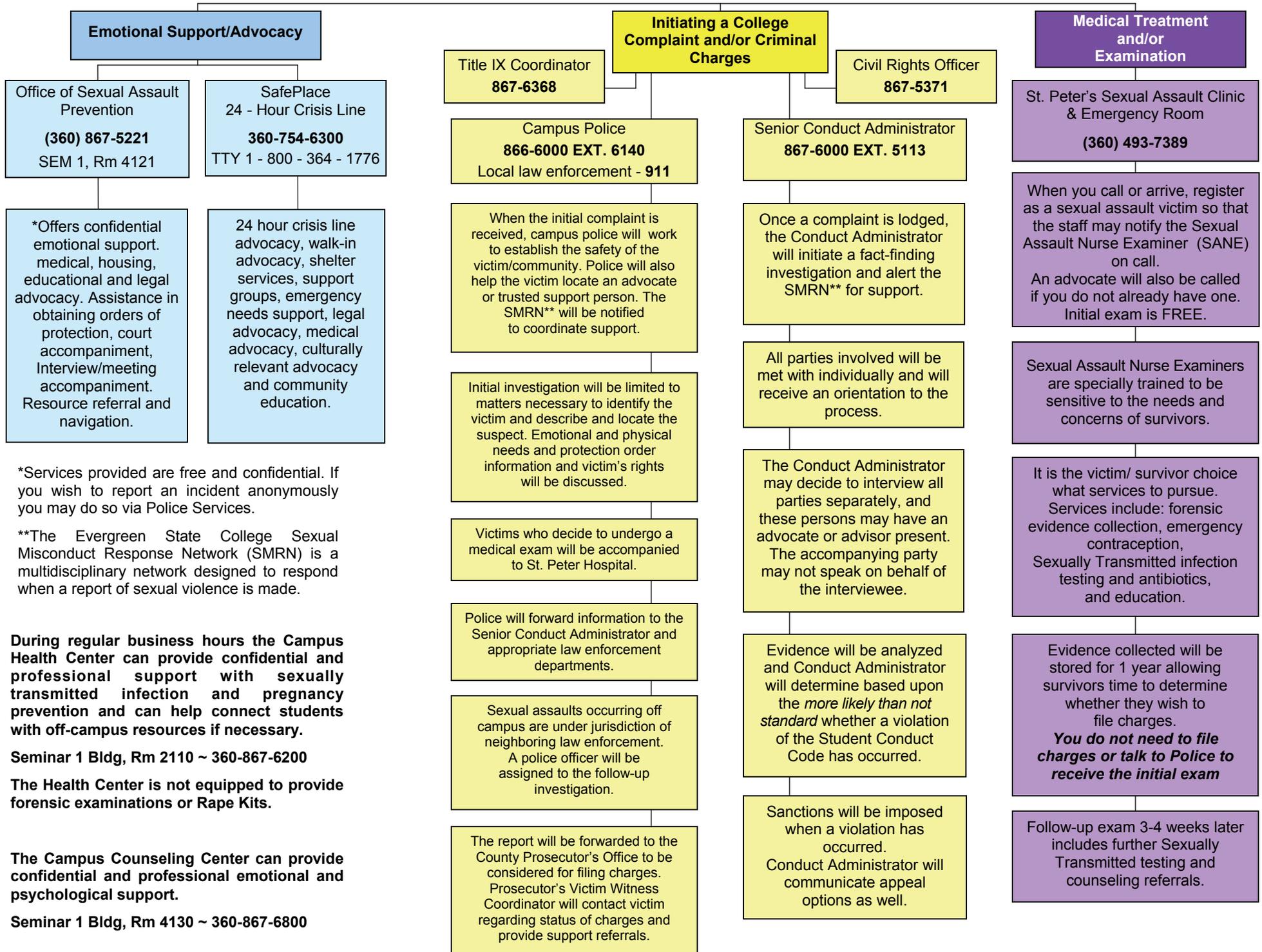
What is Sexual Misconduct?

Sexual misconduct can include any form of actual or attempted sexual activity perpetrated upon a person without that person's consent. This includes both sexual behavior coerced through physical or verbal threats, force or other forms of manipulation and sexual behavior when one person cannot give consent due to incapacitation. Such activities are against the law and are a direct violation of the College's Student Conduct Code and the College's Non-Discrimination Policy.

Brought to you by The Evergreen State College

Sexual Misconduct Response Network (SMRN)

The Evergreen State College, Sexual Misconduct Response and Support Options



Emotional Support/Advocacy

Office of Sexual Assault Prevention
(360) 867-5221
SEM 1, Rm 4121

*Offers confidential emotional support, medical, housing, educational and legal advocacy. Assistance in obtaining orders of protection, court accompaniment, Interview/meeting accompaniment. Resource referral and navigation.

SafePlace
24 - Hour Crisis Line
360-754-6300
TTY 1 - 800 - 364 - 1776

24 hour crisis line advocacy, walk-in advocacy, shelter services, support groups, emergency needs support, legal advocacy, medical advocacy, culturally relevant advocacy and community education.

*Services provided are free and confidential. If you wish to report an incident anonymously you may do so via Police Services.

**The Evergreen State College Sexual Misconduct Response Network (SMRN) is a multidisciplinary network designed to respond when a report of sexual violence is made.

During regular business hours the Campus Health Center can provide confidential and professional support with sexually transmitted infection and pregnancy prevention and can help connect students with off-campus resources if necessary.

Seminar 1 Bldg, Rm 2110 ~ 360-867-6200

The Health Center is not equipped to provide forensic examinations or Rape Kits.

The Campus Counseling Center can provide confidential and professional emotional and psychological support.

Seminar 1 Bldg, Rm 4130 ~ 360-867-6800

Initiating a College Complaint and/or Criminal Charges

Title IX Coordinator
867-6368

Civil Rights Officer
867-5371

Campus Police
866-6000 EXT. 6140
Local law enforcement - **911**

When the initial complaint is received, campus police will work to establish the safety of the victim/community. Police will also help the victim locate an advocate or trusted support person. The SMRN** will be notified to coordinate support.

Initial investigation will be limited to matters necessary to identify the victim and describe and locate the suspect. Emotional and physical needs and protection order information and victim's rights will be discussed.

Victims who decide to undergo a medical exam will be accompanied to St. Peter Hospital.

Police will forward information to the Senior Conduct Administrator and appropriate law enforcement departments.

Sexual assaults occurring off campus are under jurisdiction of neighboring law enforcement. A police officer will be assigned to the follow-up investigation.

The report will be forwarded to the County Prosecutor's Office to be considered for filing charges. Prosecutor's Victim Witness Coordinator will contact victim regarding status of charges and provide support referrals.

Senior Conduct Administrator
867-6000 EXT. 5113

Once a complaint is lodged, the Conduct Administrator will initiate a fact-finding investigation and alert the SMRN** for support.

All parties involved will be met with individually and will receive an orientation to the process.

The Conduct Administrator may decide to interview all parties separately, and these persons may have an advocate or advisor present. The accompanying party may not speak on behalf of the interviewee.

Evidence will be analyzed and Conduct Administrator will determine based upon the *more likely than not standard* whether a violation of the Student Conduct Code has occurred.

Sanctions will be imposed when a violation has occurred. Conduct Administrator will communicate appeal options as well.

Medical Treatment and/or Examination

St. Peter's Sexual Assault Clinic & Emergency Room
(360) 493-7389

When you call or arrive, register as a sexual assault victim so that the staff may notify the Sexual Assault Nurse Examiner (SANE) on call. An advocate will also be called if you do not already have one. Initial exam is FREE.

Sexual Assault Nurse Examiners are specially trained to be sensitive to the needs and concerns of survivors.

It is the victim/ survivor choice what services to pursue. Services include: forensic evidence collection, emergency contraception, Sexually Transmitted infection testing and antibiotics, and education.

Evidence collected will be stored for 1 year allowing survivors time to determine whether they wish to file charges. **You do not need to file charges or talk to Police to receive the initial exam**

Follow-up exam 3-4 weeks later includes further Sexually Transmitted testing and counseling referrals.