

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

MAY 4, 2001

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Deborah Barnett
Dwight Imanaka
David Lamb
Karen Lane
Marilee Roloff
Vagmayi

Absent: Bill Frank, Jr.

Stanley Flemming

Representatives to the Board:

Steve Huntsberry, Staff

Absent: JEB Thornton, Alumni

Lance Laird, Faculty

Staff Present:

Kate Lykins Brown, Interim Director of College Relations
Art Costantino, Vice President for Student Affairs
Ann Daley, Vice President for Finance and Administration
Eddie Harding, Director of Governmental Relations
Lee Hoemann, Executive Associate to the President
Frank McGovern, Vice President for College Advancement and Executive
Director of the Evergreen State College Foundation
Walter Niemiec, Associate VP for Academic Budget & Financial Planning
Thomas L. Purce, President
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Steve Trotter, Executive Director of Operational Planning and Budget
Bill Zaugg, Administrative Assistant for Budget

Others Attending:

Jon-Mikel Gates, Student
Howard Fischer, Assistant Attorney General
Whitney Kvasager, Cooper Point Journal
Corey Pein, Cooper Point Journal
Jaime Rossman, Student (Trustee-elect)

Thursday, MAY 3, 2001 Educational/Planning Session

Call to Order/Introductions

Chair Lane convened the educational/planning session on budget at approximately 10:05 AM and introduced Jaime Rossman, the newly appointed Student Trustee (whose term begins June 1). The overview of the 2001-03 operating budget was presented by President Purce and Executive Director for Operational Planning and Budget, Steve Trotter. Normally by this point in time, the House and Senate have approved a biennial budget providing more clarity about the directions the institution may need to go. Edie Harding presented a legislative overview reviewing the status of higher education initiatives and the various budget proposals for Evergreen. Mandatory costs and strategic priorities included energy rate increases (close to

50%); general education implementation requirements (expansion of the Learning Resource Center and Academic Advising); on-going support for the college web; support for the Human Resource Services DTF; Academic Computing Support (evenings/weekends); and earmarking an institutional contingency account to offset the potential of further increases to energy rates or to offset the impact of student tuition collections coming in lower than expected. Trustees heard from each Vice President and the President regarding a 3% reallocation of base resources in each division.

Another item discussed was the salary and benefit changes. In all versions of the budget (Council of President's recommendation; Governor's budget recommendation; Senate budget recommendation; and the House budget recommendation), compensation increases were linked to tuition. One of the major budget drivers this session is the rising health care costs. All versions of the budgets increase the employee contribution rates.

One of the most significant debates last session focused on giving institutions' regents and trustees local tuition rate-setting authority. Ultimately the legislature established the 1999-2001 tuition and financial levels up to the Per Capita-Personal Income (PCPI) index each year (4.6% and 3.6%). This year the House and Senate budget recommendations fully fund the State Need Grant program in their efforts to hold harmless need grant recipients from tuition increases. Mr. Trotter compared tuition and fees rates at Washington and peer institutions; the rate increases compared with the national averages; and provided an example of Evergreen's tuition by student category if raised by PCPI. If these PCPI levels were determined to be necessary, the increased tuition would add \$672,119 to support college operations in 2001-02 and another \$1,232,635 in 2002-03.

The Board reviewed the College's enrollment growth over the last decade and the new enrollments in the various budget versions (TESC request – 188 new students; Governor's budget recommendation – 63 new students; the Senate budget recommendation – 95 new students; and the House budget recommendation – 124 new students). Both the House and Senate budgets provide less general fund support than our requested level and assume that an increase in tuition will help make up the difference.

Lunch/Committee as a Whole Meeting/Tacoma Opening Program

Work session participants were invited to join the Board for lunch. Following lunch, the two Board subcommittees met jointly to discuss the academic growth plan; food services; campus climate/social contract; labor negotiations; CAP Project (College Awareness Program); and heard an update on work of the Communications and Marketing study group. The executive committee meeting was canceled to accommodate travel to Tacoma for the 4:00 PM official opening program for the new location of the Tacoma program at 1210 South Sixth Street.

Friday, MAY 4, 2001 Special BOARD MEETING

Chair Lane convened in an educational/planning session at 9:05 AM to discuss the 2001-03 capital budget spending plan.

Michel George, Director of Facilities, reviewed the major and minor capital projects completed in 1999-2001 and identified the significant capital projects through summer 2001. The capital budget overview included a discussion of the capital budget comparisons for preservation projects and a review of Life & Safety code compliance, preservation, and emergency repairs. He also discussed Seminar II and the next steps for this new building when the budget is finalized. He provided a status report of other capital projects slated for next biennium: Library Building modernization (2 years of design followed by four years of renovation); Lab II chemistry remodel; Communications Building renovation and expansion. The following buildings are scheduled for construction or renovation in the ten-year capital plan: Seminar II (construction); Library (renovation); Lab I and Lab II (renovation); College Activities Building (renovation); Communications Building (renovation and addition); College Recreation Center (renovation); and Seminar I (renovation).

Trustees were invited to attend the budget hearings with students concerning tuition and with the community at large concerning the overall operating budget.

S&A Activities and Budget Overview

Director of Student Activities, Tom Mercado, and student Jaime Rossman presented an overview of the Services and Activities Fee Board activities for the 2000-2001 academic year. Mr. Mercado indicated the S&A Board will be making a recommendation to revise the guidelines governing establishment and funding of programs supported by Service and Activities fees. President Purce clarified that the Board would not be scheduled to act on these revisions until the July meeting.

Mr. Mercado also reviewed the draft Tier I 2001-2002 and 2002-2003 recommended allocations.

APPROVAL OF EMERITUS STATUS FOR RETIRING FACULTY MEMBERS BEUG, HERMAN, HUBBARD, HUNT, MINUGH, NISBET - Action

Provost Smith endorsed approval of the recommendation of the Faculty to confer the title of Emeritus status on six retiring faculty.

Motion Ms. Roloff moved approval of the recommendation of the Faculty to confer the
5-01-01 title of Emeritus Member of the Faculty upon

**Michael Beug
Steve Herman
Terry Hubbard
Meg Hunt
Carol Minugh
Sandie Nisbet**

Seconded by Ms. Barnett and passed unanimously.

LUNCH BREAK/RECEPTION FOR EMERITUS FACULTY

Trustees adjourned to lunch and a reception for the newly approved Emeritus Faculty.

PRESENTATION OF RESOLUTIONS FOR FACULTY MEMBERS BEUG, HERMAN, HUBBARD, HUNT, MINUGH, AND NISBET

Individual Trustees read and presented resolutions to the six retiring faculty. The faculty members (or their representative) responded with brief remarks and memories of their years at Evergreen, and their memorable moments.

APPROVAL OF HOUSING RENTAL RATE INCREASE - Action

Director of Housing Mike Segawa reviewed his consultative process with residents regarding this proposed housing rental rate increase. This recommendation is for a biennial increase, rather than an annual increase, to be in line with the College budget process.

Motion Mr. Lamb moved approval of a housing rental rate increase averaging 7.0% in
5-02-01 2001-02 and 5% in 2002-03 in order to continue current levels of residential life, custodial, maintenance and administrative services to students, maintenance of existing infrastructure, and continue funding a deferred maintenance program. Actual rate adjustments will vary depending on the type of room and contract. Seconded by Ms. Barnett and passed.

ACCEPTANCE OF COLLEGE AUDIT JULY 1, 1999 THROUGH JUNE 30, 2000 – Action

Vice President Daley noted that Trustee Vagmayi attended the meeting with the Auditor's staff with Trustee Barnett connected via conference phone. There were no findings in this audit.

Motion Ms. Barnett moved acceptance of the College Audit for the period July 1, 1999
5-03-01 through June 30, 2000. Seconded by Mr. Lamb and passed.

ACCEPTANCE OF GENERAL EDUCATION RECOMMENDATIONS – Action

Provost Smith endorsed Board acceptance and reviewed the general education plan approved by the faculty and responding to the Commission on College's ten-year accreditation visit in fall 1998 which resulted in the recommendation *"that the College ensure that all of its students acquire the competencies appropriate to general education, especially but not exclusively in the area of mathematics."* She noted that a representative of the Commission on Colleges is returning to the College on May 7 to review the College's progress in addressing the above recommendation. She also recommended that the Board request a report from the Provost in the spring for the next five years. She thanked the DTF for their extraordinary efforts.

Trustee Imanaka asked the Provost to pass on the Board's deep and profound appreciation to Faculty Member Brian Price for his leadership, his focused approach and for his resilience and contribution to making this happen. President Purce added that this level of engaged discussion among faculty with profound differences was exceptional. He applauded Provost Smith for her extraordinary leadership in giving clear guidance at the right time on this faculty issue. The Chair noted the importance of this issue.

Motion Mr. Imanaka moved to accept the attached faculty endorsed General Education
5-04-01 policy. Seconded by Mr. Lamb and passed.

APPROVAL OF COMMUNICATION BUILDING DIMMER REPLACEMENT – Action

Vice President Daley recommended delegating the signing of this contract to the President in order to expedite this project should the bid exceed the \$249,999 limit in Board policy.

Motion Mr. Lamb moved to delegate to the President the authority to approve the contract
5-05-01 for Dimmer Replacement in the Communications Building. Seconded by Ms. Vagmayi and passed.

APPROVAL OF PARKWAY RESTORATION– Action

Vice President Daley recommended delegating signature authority to the President for this project in order to proceed within this biennium.

Motion Ms. Vagmayi moved to delegate to the President the authority to approve the
5-06-01 contract for Parkway restoration, the repair and asphalt overlay of the Evergreen Parkway from the West property line to Overhulse Place. Seconded by Mr. Lamb and passed.

Trustee Imanaka noted that the Board and staff might want to re-examine this particular Board resolution approved in 1997, particularly in light of the fact that the Board no longer meets on a monthly basis.

APPROVAL OF MINUTES OF THE MARCH MEETING – Action

Motion Mr. Imanaka moved approval of the minutes of the March 14, 2001 Board
5-07-01 meeting as submitted. Seconded by Ms. Barnett and passed.

CHAIR'S REPORT

Chair's Report

Chair Lane noted with the expiration of Trustee Vagmayi's term that this is her last meeting and invited her back to the June meeting and to share the platform with the Trustees at graduation. She encouraged Board attendance at the campus hearings on budget.

APPOINTMENT OF NOMINATING COMMITTEE

The Chair announced that Trustees Imanaka and Lamb have agreed to serve as the Nominating Committee for 2001-2002 Board officers.

Report from Student Trustee

Trustee Vagmayi reflected briefly on her experience during the year.

PRESIDENT'S REPORT

Reports from Board Representatives

Staff Representative Steve Huntsberry reported that staff have voiced their concern about salaries.

President's Report

President Purce reported on a number of issues including the work stoppage (re: issue of classified salaries), the progress of the Provost search, hosting of the Unsoeld Lecturer and a community concert, and the food services on campus. Other activities internal to the College included participating in a tuition hearing sponsored by students, meetings regarding violence on campus and the sweatshop issue. He noted that he has been invited to join the Olympia Roundtable.

College Advancement

Vice President McGovern reported fund-raising statistics and goals in the areas of the annual fund, the Evergreen Fund for Innovation, and efforts on behalf of the media arts areas, the canopy project, the Evergreen boats, equipment needs for the Tacoma campus, the Cal Anderson Initiative, and the Jane Jervis Fund for Faculty Development. He mentioned major gifts received, formation of and membership on the Advancement Council.

OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS

Public Comments

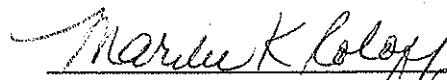
Attorney General Howard Fischer clarified the practice regarding public comment at public meetings and noted that the Board "speaks" through the motions and resolutions they adopt. He reminded Board members that when individual members speak to reporters or others, they speak in their individual capacity and not on behalf of the Board.

DATE OF NEXT MEETING AND ADJOURNMENT

The date of the next meeting was confirmed for Thursday, June 14, in conjunction with the June 15 graduation.

The meeting adjourned at approximately 3:15 PM


Karen E. Lane, **Chair**


Marilee K. Roloff, **Secretary**

Attachment: Resolution 2001-03 to 2001-08
July 1, 1999 thru June 30, 2000 audit
General Education Policy

RMS