

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE
June 10, 2004**

Trustees Attending:	Deborah Barnett David Lamb Karen Lane Claudia Kauffman RedMorningStar Marilee Roloff Anthony Sermonti	Absent:	Stanley Flemming Merritt Long
Representatives to the Board:	Debbie Johnson, Staff Representative Bonnie Marie, Alumni Representative		
Staff Present:	Don Bantz, Provost and Academic Vice President Jim Beaver, Director of College Relations John Carmichael, Administrative Assistant to the President/Recording Secretary to the Board of Trustees Art Costantino, Vice President for Student Affairs Ann Daley, Vice President for Finance and Administration Michel George, Director of Facilities Services Edie Harding, Director of Governmental Relations Lee Hoemann, Executive Associate to the President Ken Holstein, Associate Vice President for Human Resources Steve Hunter, Associate Vice President for Enrollment Management Frank McGovern, Vice President for College Advancement and Executive Director of the Evergreen State College Foundation Thomas L. Purce, President Steve Trotter, Executive Director of Operational Planning and Budget Bill Zaugg, Administrative Assistant for Budget (Student Affairs)		
Others Attending:	Howard Fischer, Senior Assistant Attorney General <i>See roster for full list.</i>		

Thursday, June 10, 2004

Deborah Barnett called the meeting to order at 9:10 a.m. in the board room of the Daniel J. Evans Building in Olympia.

Super Saturday update

Ms. Barnett invited Vice President for Student Affairs Art Costantino to provide an update on planning for Super Saturday.

Dr. Costantino said that this year's event would include more food vendors and more arts and crafts vendors. He said that more community organizations would be present at the event than in years past. Dr. Costantino recognized members of the planning committee attending: Sabine Riggins, Linda Kellogg, Andrea Seabert, Kevin Bunce, Jane Fisher, Bonnie Marie, Janette Parent, Sue Bruner, Seung Kim, Mike Harris, Shawn Taylor, Bill Zaugg, Faith Bartholomew, Jerry Drummond and Tracey Johnson. He also recognized the work of Greg Porter, Sandy Yannone, Raquel Salinas and Darwin Eddy.

Introductions

President Purce introduced the new staff representative to the Board of Trustees, Debbie Johnson. He said that Ms. Johnson was hired in 1999 to manage the Banner information system installation and currently manages the Administrative Computing team. Previously she managed a technical team in Colorado supporting child welfare payments.

Capital Projects update

Vice President for Finance and Administration Ann Daley reported that Director of Facilities Michel George would be resigning to accept a position at Seattle University. Mr. George thanked the board for their support during his tenure. Trustee Barnett said that the board was saddened by Mr. George's departure and wished him well in his new position.

Ms. Daley said that staff recommend that the board approve a construction contract for the renovation of the third floor of the Lab II building. Mr. George said that the staff were pleased with the bids received for the project. The successful bidder was Construction Enterprises Contractors, who worked on the renovation of the college Health and Counseling center. Mr. George said that the contract for \$2.4 million includes several bid alternates, including a new piped de-ionized water system, a new perchloric fume hood, the installation of a second chemical fume hood exhaust fan, the relocation of the geology rock preparation room to the basement of the building, and the creation of lounge areas in the hallway.

Mr. George said that the design of the project was complicated by the need to address the limitations of the building's air handling systems. The solution chosen will replace the building's heating and cooling coils and re-commission the system for the whole building. Money from the college's capital preservation budget will be allocated for this part of the project.

Ms. Daley described the outreach and public comment that the college collected about the renovation of the Evergreen Parkway. Ms. Daley said that the *Olympian* published a story on the project. Following the article, the college hosted a public information session on campus. Attendance at the session was low. Ms. Daley said that seven members of the public attended. Those attending expressed opposition to narrowing the parkway to one lane in each direction. The *Olympian* published a story describing the concerns voiced at the meeting. Ms. Daley said that she received two phone calls from members of the public: one supporting the project and one opposing it. Ms. Daley said that information about the project will be displayed at the Super Saturday information booth.

Mr. George said that the college is submitting the parkway project for environmental review and hopes to seek construction bids at the end of June. The board will be asked to approve the construction contract in July. Mr. George said that the board will also be asked in July to approve a contract to begin the renovation of the Evans Library building. The first contract will renovate the offices where Student and Academic Support Services will be relocated.

Food Services

Ms. Daley provided an update on the college's contract for food services. The college received one bid in response to its request for proposals. An evaluation committee that included staff, faculty and students found the bid to be responsive. The bidder, Aramark, made a presentation at a well-attended campus meeting. The meeting included lively discussion of sustainability and farm-to-market issues. The evaluation committee recommended that the college negotiate a contract with Aramark to provide food service beginning September 1. Ms. Daley said that she has notified the current vendor's senior management. She emphasized that the college has been very satisfied with Bon Appetit and that the decision to seek a new vendor is driven solely by financial concerns. Ms. Daley said that the board would be asked to authorize a new contract at the July board meeting.

Higher Education Coordinating Board Strategic Master Plan

Director of Governmental Relations Edie Harding discussed the Higher Education Coordinating (HEC) Board's draft Strategic Master Plan. She said that the HEC Board has been working on the plan for more than a year and intends to adopt a final plan in July. The legislature will then be asked to approve the plan.

Ms. Harding said that the HEC Board is holding three public meetings to collect comments on the draft plan. She said that the colleges and universities did not have an opportunity to talk with HEC Board staff about the plan in advance of the public meetings. Ms. Harding recalled that the board of trustees had expressed a concern that previous drafts of the plan did not address the need for state support of higher education.

Ms. Harding noted several proposals included in the proposed Master Plan. The plan calls for providing funding to institutions based on the number of degrees awarded rather than the number of students enrolled. The proposed plan also calls for increasing the State Need Grant to provide assistance to students with income up to 65 percent of the median family income. The plan proposes a new program to provide financial assistance to working adult students. The plan calls for allowing students to transfer from community colleges with more than 90 credits. The plan does not provide details for this proposal, and the four-year institutions have expressed reservations.

Finally, Ms. Harding noted that the proposed plan would give trustees and regents authority to set tuition within certain limits. Tuition could increase by no more than 31 percent during any four-year period and no more than 10 percent in any given year. The limits are intended to preserve the financial viability of the Guaranteed Education Tuition (GET) program.

President Purce said that the HEC Board is collecting comment on the proposed plan and has heard some negative responses. The Council of Presidents expressed the concern that funding institutions by degrees awarded would provide an incentive for institutions to turn away students who may need additional assistance to graduate.

Trustee Lane said that the 2020 Commission was also concerned about improving the efficiency of the state's educational system, but that the greatest opportunity for improving efficiency seemed to be in improving the last two years of high school. She suggested that the trustees and regents should seek an opportunity to interact directly with members of the HEC Board.

Foundation Report

Vice President for College Advancement Frank McGovern introduced Chris Meserve, Chair of The Evergreen State College Foundation Board of Governors. Ms. Meserve introduced members of the Foundation's board: Ken Cheney, Jim Bennett, Janice King and Bill Stevens.

Mr. McGovern introduced John Gustafson, Regional External Affairs Director for Verizon. Mr. Gustafson presented a check to the Foundation to fund five \$5,000 scholarships for Native American students. Ms. Meserve and President Purce thanked Mr. Gustafson.

Ms. Meserve reported that the Foundation has raised \$1.5 million so far this year. The goal for the Annual Fund is \$350,000, which is 17 percent more than last year's goal. The Annual Fund has collected \$318,000 to date. She said that 41 percent of gifts to the Annual Fund are in response to the student phoneathon. The implementation of a new phone system and a new database took longer than expected, but giving rose notably in the spring after the technical issues were resolved. Ms. Meserve said that 29 percent of Annual Fund gifts are in response to mail solicitations. This year's direct mail appeals included a letter to the parents of graduating seniors from Foundation board member Janis Mercker. Also, Ms.

Merserve signed a letter soliciting alumni. Ken Cheney, Chair of Foundation's Development Committee, said that two organizations created scholarship endowments in the past year and that five individuals began the process of establishing endowed scholarships. He said that three percent of donors give more than \$1,000 dollars and account for 80 percent of all giving to the Foundation.

Vice President for Finance and Administration Ann Daley reported on the performance of the college and foundation investments. Ms. Daley said that the college's endowments established with private gifts are invested with Merrill Lynch. The college's endowments established with public money are invested in the Local Government Investment Pool. The Foundation's endowments are invested with the University of Washington's Combined Endowment Fund. The Merrill Lynch investments gained 16.7 percent in the 12 months prior to March 31. The UW investments gained 16.5 percent in the same period. The Local Government Investment Pool gained 1.03 percent. Taken together, the college and foundation endowments total \$4,356,000, compared to \$3,890,000 at the same time last year.

Ms. Meserve introduced Janice King, who will chair the Foundation board in the next year. Ms. King thanked Ms. Meserve for her leadership. Ms. King described recent activities by the Alumni and College Relations offices. The Foundation Web site provides a place for alumni and parents to post stories about how Evergreen has positively affected them.

Recess for lunch

The board recessed at 11:55 a.m. and reconvened in the Seminar II building at 1:00 p.m.

Services and Activities Tier II budget 2004-2005.

Vice President for Student Affairs Art Costantino said that the board previously approved the 2003-2005 budget allocations recommended by the Services and Activities (S&A) Fee Board. That budget included a sum of money set aside for Tier II allocations for the 2004-2005 fiscal year. The S&A board is now recommending allocations for 2004-2005. Director of Student Activities Tom Mercado introduced Cage Bauman, the outgoing chair of the S&A Board. Ms. Bauman said that the S&A Board collected proposals, heard comment, made preliminary decisions and heard appeals before reaching a final recommendation. The recommended allocation funds 44 student groups, provides for a special initiative fund, and gives supplemental funding to the Office of Sexual Assault Prevention and the S&A administrative office. Ms. Bauman introduced Chris Hickman, who will chair the S&A board next year. Mr. Hickman said that he transferred to Evergreen from California and will be a senior next year.

Motion #6-01-04

Mr. Sermonti made a motion to approve the 2004-2005 S&A Tier II budget as developed by the S&A Board. The motion was seconded by Ms. Lane and passed on a voice vote.

Approval of WashPIRG contract

Vice President Costantino said that the renewal of the college's contract with the Washington Public Interest Research Group (WashPIRG) includes a few housekeeping changes to improve the relationship between WashPIRG and other student groups. Associate Vice President Steve Hunter said that the fee structure remains the same in the new contract. The contract would change voting procedures to specifically allow on-line voting through the Banner system. The contract also calls for the group to work through the Director of Student Activities rather than the Associate Vice President for Enrollment Services.

Motion
#6-02-04 Ms. Roloff made a motion to approve the proposed contract between the WashPIRG chapter at The Evergreen State College and the college. The motion was seconded by Mr. Sermonti and passed on a voice vote.

Adjustment to operating budgets for 2004-2005

Executive Director for Operational Planning and Budget Steve Trotter said that the staff recommendation for adjustments to the college's 2004-2005 operating budget had not changed since the board's work session in May. The recommended action cancels the planned one-percent budget reduction and retains operating budget reserves of \$750,000 to provide flexibility for 2005-2007.

Motion
#6-03-04 Ms. Roloff made a motion to approve recommended modifications to the 2004-2005 operating budget plan. The motion was seconded by Mr. Lamb and passed on a voice vote.

Legislative operating Budget Request for 2005-2007

Mr. Trotter said that the proposed legislative request was presented to the board at the May meeting. Since that meeting, staff made a few minor changes to their recommendation. The maintenance level budget was increased to reflect changes in energy prices. The proposed funding level for the Center for Community Partnerships was increased to \$160,000, making the center similar in size to the Labor Center. Also, the proposed budget for student recruitment outreach was increased by \$100,000. The rest of the recommendation is unchanged. The total request would represent a 10.7 percent increase in the college's general fund appropriation.

Motion
#6-04-04 Ms. Roloff made a motion to approve the proposed operating budget request for 2005-2007. The motion was seconded by Mr. Lamb and passed on a voice vote.

Legislative capital budget request and ten-year plan

Vice President Daley said that the recommended capital budget request and ten-year plan had not changed since the board in May. Director of Facilities Michel George said that the request would complete the renovation of the Daniel J. Evans Library building and the cycle of lab renovations. The next planning cycle would include renovation of other aging buildings. Ms. Daley noted that planning efforts underway, including enrollment growth planning, may suggest revisions to the ten-year capital plan.

Motion
#6-05-04 Ms. Roloff made a motion to approve the 2005-2007 proposed capital budget request and the 2005-2015 capital plan. The motion was seconded by Ms. Lane and passed on a voice vote.

Capital Priorities List

Vice President Daley said that the capital priorities list was presented to the board in May. New legislation requires the four-year public institutions to produce a single prioritized list of capital projects and requires the institutions to submit the list to each board for approval. The highest priority would be given to minor works preservation. The next highest priority is for major program projects. The second phase of renovation of the Daniel J. Evans Library building is the highest priority project in this category.

Motion Mr. Lamb made a motion to approve the single prioritized list of the four-year
#6-06-04 institutions' capital requests for the 2005-07 biennium. The motion was seconded by Ms. Roloff and passed on a voice vote.

Approval of construction contract for renovation of Lab II

Motion Mr. Lamb made a motion to approve a construction contract for the renovation of the
#6-07-04 Lab II 3rd floor to Construction Enterprises Contractors for \$2,421,222.40 including sales tax. The motion was seconded by Ms. Roloff and passed on a voice vote.

Report from the chair

Motion Mr. Lamb made a motion to approve the minutes of the May meeting. The motion was
#6-08-04 seconded by Ms. Roloff and passed on a voice vote.

Ms. Barnett invited Ms. Lane to report on behalf of the nominating committee. Ms. Lane said that the nominating committee included herself and Ms. Roloff.

Motion On behalf of the committee, Ms. Lane moved to nominate Ms. Roloff as chair, Ms.
#6-09-04 Barnett as vice chair, and Mr. Long as secretary for the 2004-2005 year. The motion was seconded by Mr. Lamb and passed by acclamation.

Mr. Lamb thanked Ms. Roloff for undertaking the duties of chair and for making the effort to attend meetings from Spokane.

Ms. Barnett invited Ms. Lane to report on the Joint Governing Boards group. Ms. Lane said that the group is scheduled to meet on July 22. She said that she hopes the group will meet in September and November and will plan a Joint Assembly for all trustees and regents in conjunction with the legislative higher education day in 2005.

Ms. Barnett asked Mr. Sermonti to report as student trustee. Mr. Sermonti said that he attended the *Brown v. Board of Education* events on the Olympia and Tacoma campuses. He attended a science carnival supported by S&A. The event attracted a number of high school students. He attended the public informational meeting on the parkway renovation. Mr. Sermonti thanked Mr. George for a tour of the steam plant and utility tunnels. Mr. Sermonti said that he appreciated the opportunity to work with and learn from the board members, the president, and the college's senior staff.

Ms. Barnett thanked Mr. Sermonti for his service to the board and spirited engagement on behalf of the college. She presented him with a gift from the board.

President's report

President Purce invited Bonnie Marie to report as alumni representative to the board. Ms. Marie said that the Alumni Office had organized a recent event at the home of Mark Souder in Seattle. The Alumni Association will be selling flowers at graduation and will sponsor the beer garden at Super Saturday. The association's annual meeting will be held on Saturday to elect new officers and award a scholarship.

President Purce invited Debbie Johnson to report as staff representative to the board. Ms. Johnson said that she hopes to use her time as staff representative to open lines of communication between the board

and the staff. She sent an e-mail to staff in advance of the meeting asking staff to identify issues that concern them. The two issues identified were staff retention and enrollment growth.

Trustee Roloff asked whether staff turnover is higher than normal. President Purce said that some key positions have turned over recently. For instance Building Services Manager George Leago is retiring. When a vacancy occurs, staff experience increased workload, both from the vacancy and from the highly participatory hiring process that the college uses to fill the vacancy. He said that the sense of increased workload is compounded by the lack of raises in recent years. Vice President Ann Daley said that demographic trends are producing increases in the number of retirements for many employers. Ms. Daley said that the Human Resources department is working to improve the hiring process and to collect more complete data on retention and turnover.

President Purce said that he and Vice President Don Bantz charged a Disappearing Task Force (DTF) to make recommendations on enrollment growth. The DTF will meet over the summer to review data and study recent growth planning. The DTF will begin a consultative process in the fall and will report to the board regularly, making a recommendation to the President and Provost in the spring.

President Purce reviewed his recent activities, including a visit to campus by Bill Gates Sr., the annual Unsoeld seminar, and events commemorating the 50th anniversary of Brown v. the Board of Education. In the next week, he will deliver the commencement address at Grays Harbor college and attend the annual meeting of the Council of Public Liberal Arts Colleges.

President Purce invited Vice President Don Bantz to describe recent work on sustainability initiatives. Vice President Bantz said that sustainability is emerging as a theme in the college's planning activities. The Russell Foundation has expressed a strong interest in working with the college to develop a regional center focused on sustainability in higher education. The new center might focus on green building design and on building the concept of sustainability into college curricula.

Nominations for Faculty Emeritus

Provost Don Bantz on behalf of the faculty recommended that the board confer the title of Emeritus Member of the Faculty on Angela Gilliam, Kazuhiro Kawasaki, and Oscar Soule. He recommended that the board confer the titles of Emeritus Member of the Faculty and Emeritus Academic Vice President and Provost on Barbara Leigh Smith.

Motion
#6-10-04 Ms. Roloff made a motion to adopt Resolution 2004-03 (attached) conferring the title of Emeritus Member of the Faculty on Angela Gilliam. The motion was seconded and passed on a voice vote.

Motion
#6-11-04 Mr. Sermonti made a motion to adopt Resolution 2004-04 (attached) conferring the title of Emeritus Member of the Faculty on Kazuhiro Kawasaki. The motion was seconded and passed on a voice vote.

Motion
#6-12-04 Ms. Lane made a motion to adopt Resolution 2004-05 (attached) conferring the titles of Emeritus Member of the Faculty and Emeritus Academic Vice President and Provost on Barbara Leigh Smith. The motion was seconded and passed on a voice vote.

Motion
#6-13-04 Mr. Lamb made a motion to adopt Resolution 2004-06 (attached) conferring the title of Emeritus Member of the Faculty on Oscar Soule. The motion was seconded and passed on a voice vote.

As each title was conferred, Vice President and Provost Don Bantz presented a gift and Trustee Barnett invited the recipients to say a few words. Dean Lee Lyttle gave each emeritus faculty member full library borrowing privileges.

Public Comment

Ms. Barnett invited comments from the public. No comment was made.

Adjournment

Ms. Barnett adjourned the meeting at 3:44 p.m.

Marilee K. Roloff, Chair

Merritt D. Long, Secretary

Attachments:

Resolution 2004-03 conferring the title of Emeritus Member of the Faculty on Angela Gilliam

Resolution 2004-04 conferring the title of Emeritus Member of the Faculty on Kazuhiro Kawasaki

Resolution 2004-05 conferring the title of Emeritus Member of the Faculty and Emeritus Academic Vice President and Provost on Barbara Leigh Smith

Resolution 2004-06 conferring the title of Emeritus Member of the Faculty on Oscar Soule