

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

June 14, 2007

Trustees Attending:

Jay Carmony
Stanley L. K. Flemming
David Lamb
Anne Proffitt
Marilee Roloff
Paul Winters

Absent: Christopher Hedrick
Karen E. Lane

Representatives to the Board:

Bonnie Marie, Alumni Representative
Artee Young, Faculty Representative

Staff Present:

Don Bantz, Provost and Vice President for Academics
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees
Art Costantino, Vice President for Student Affairs
Lee Hoemann, Vice President for College Advancement
John Hurley, Vice President for Finance and Administration
Tom Mercado, Director of Student Activities
Thomas L. Purce, President
Paul Smith, Director of Facilities
Steve Trotter, Executive Director of Operational Planning and Budget

Others attending:

Janis Mercker, Chair, The Evergreen State College Foundation
Colleen Warren, Senior Assistant Attorney General

Trustee Stan Flemming called the meeting to order at 9:00 a.m. in the Board Room of The Evergreen State College in Olympia. A quorum was established with Trustees Jay Carmony, Stan Flemming, Anne Proffitt, Marilee Roloff and Paul Winters attending. Trustee David Lamb joined by phone.

Executive Session

Dr. Flemming announced that the Board would meet in Executive session to discuss a matter related to collective bargaining as allowed by RCW 42.30. He said that the board would return to open meeting at 10:30 a.m.. At 10:30 a.m. the Board returned to an open public meeting.

Campus Master Plan

John Hurley, Vice President for Finance and Administration, provided an update on the Campus Master Plan. Director of Facilities Paul Smith introduced staff from Zimmer Gunsul Frasca Architects (ZGF), who are working to draft a new master plan. Tim Williams from ZGF displayed a Powerpoint presentation summarizing the group's current thinking and feedback it has received from meeting with stakeholders. He said that the group would produce a draft plan over the summer for the campus to discuss in the Fall.

Operating and Capital Budget Proposals

Steve Trotter, Executive Director of Operational Planning and Budget, reviewed the biennial operating budget plan. He highlighted policy changes, including:

- An increase in resident undergraduate tuition levels of 5% per year;
- An increase in non-resident undergraduate tuition levels by 2.5% in 2007-08 and by 5% in 2008-09;
- Increases in both Housing and Dining Rates by an average of 5% per year; and
- An increase in the Community Health and Counseling Fee by 5% per year.

Mr. Trotter also noted that the board would be asked to take separate action to increase the Student and Activities fee by 5% in 2007-08.

Mr. Trotter reviewed changes to the base budget that were described in the board's work session in May, including the establishment of an operating budget reserve account and investments in several strategic initiatives related to sustainability, diversity, integrated marketing and web improvements.

Mr. Trotter highlighted changes in the budget proposal since the May work session. After the May work session, the student government conducted a vote on two self-imposed fees, which have since been incorporated in the budget proposal. The budget includes a new, three-dollar fee to support late-night transit, which would be in addition to the one dollar per credit transit fee currently being collected. The budget also includes a one-time, two dollar per credit hour fee to support the start-up costs of a student-run café.

Vice President John Hurley summarized the biennial capital budget, including reappropriations, that the board will be asked to approve.

Break

The Board recessed for lunch at 11:57 a.m., and returned to an open public meeting at 1:30 p.m. in Seminar II, Room A1107.

Public Comment

Dr. Flemming invited public comment. Victor Sanders spoke in favor of the proposed late-night transportation fee.

Report from The Evergreen State College Foundation

Janis Mercker, Chair of The Evergreen State College Foundation Board of Governors, with Board members Angel Cruz and Bill Stevens, reported on the Foundation's activities during the past year. Ms. Mercker recalled early in the year, Lee Hoemann was appointed Vice President for College Advancement. She in turn hired a Director of Alumni Affairs, a Director of Development, and a Director of Marketing, Communications and College Relations. The Foundation Board has revised its bylaws and updated its strategic plan. She said that 100% of members of the Board of Governors will contribute to the Annual Fund this year, contributing \$111,000 to the Foundation this year. She noted that the Alumni Board and Senior Staff also achieved 100% participation in giving this year. She said that the fundraising goal for the Annual Fund was exceeded with gifts approaching \$460,000. Total giving has reached \$1,405,819. The number of gifts at the "President's Club" level of \$1,000 has doubled in the past year.

Approval of Services and Activities (S&A) budget and proposed S&A fee increase

Vice President for Student Affairs Art Costantino introduced Director of Student Activities Tom Mercado. Mr. Mercado introduced Andy Corn, Assistant Director of Student Activities, and Alex Valin, who will be the board coordinator next year. Mr. Mercado said that the S&A Fee Allocation Board has made a two-year budget recommendation for Tier I organizations and a one-year budget for Tier II organizations. He noted that the students are requesting a five percent increase in the S&A fee in the first year of the biennium. He also noted that approximately \$75,000 of the budget recommendation could be used for food for orientation programs, recognition programs and graduation.

Motion 2007-19

Ms. Roloff made a motion to approve the 2007-2009 Services and Activities Fee biennial budget as developed by the Services and Activities Fee Allocation Board, totaling \$5,287,772, and to approve an increase in the Services and Activities Fee of five per cent for 2007-2008. The motion was seconded and passed on a voice vote.

Approval of Capital Budget for 2007-2009

Vice President for Finance and Administration John Hurley presented the 2007-2009 Capital Budget Proposal, including re-appropriations.

Motion 2007-20 Ms. Roloff made a motion to approve the 2007-2009 capital spending plan of \$33,710,000 and capital re-appropriations of \$17,800,000. The motion was seconded passed on a voice vote.

Approval of Operating Budget for 2007-2009, including tuition and fee rates

President Purce recommended approval of the 2007-2009 operating budget proposal, including tuition and fees rates.

Motion 2007-21 Ms. Roloff made a motion to approve the 2007-2009 operating budget as presented, including:

1. Approval of the 2007-2009 operating budget spending plan totaling \$149,173,000 for all areas of the college.
2. Increase resident undergraduate tuition levels by 5% per year (resident graduate tuition levels will remain un-changed); and
3. Increase non-resident undergraduate tuition levels by 2.5% in 2007-08 and by 5% in 2008-09 (non-resident graduate tuition levels will remain un-changed); and
4. Increase the Student and Activities fee by 5% in 2007-08; and
5. Increase both Housing and Dining Rates by an average of 5% per year; and
6. Increase the Community Health and Counseling Fee by 5% per year; and
7. Charge a \$3 fee to implement a late-night transit program for students; and
8. Implement a fall quarter only \$2/cr.hr. fee to support the Flaming Eggplant Student Café.
9. Establish a \$1,476,033 Operating Reserve (\$739,992 in 2007-08 & \$736,041 in 2008-09); and
10. Create a \$545,000 Hold-back Reserve for 2009-11; and
11. Establish a Faculty Salary Increase reserve equal to an average 3.2% salary increase in 2007-08 and a 2% salary increase in 2008-09 pending the completion of a collective bargained contract agreement.
12. Allocate \$770,637 for the first initial investments to support the college's strategic initiatives in diversity, sustainability, integrated marketing and web improvements.
13. Increase the level of non-state funded student tuition waivers by a maximum of \$997,516 (\$246,282 in 2007-08 and \$751,234 in 2008-09); and
14. Direct \$2,360,155 for targeted enrollment growth, activities designed to improve the quality of our academic programs, and services that will improve the educational experiences of our students; and
15. Allocate \$1,649,245 to address the most pressing core operating budget pressures campus-wide.

The motion was seconded and passed on a voice vote.

Approval of architect for CAB Renovation

Vice President Hurley said that the newly improved Capital Budget includes \$4.9 million in state funding for renovation of the College Activities Building. Additionally, Evergreen students approved a self-imposed fee to provide funding for the project. Director of Facilities Paul Smith described the process

used to select an architect for the project. Selection was made by a student-staff committee. Assistant Director of Facilities Azeem Hoosein described the committee. Vice President Hurley recommended that the Board approve the architect chosen by the design committee.

Motion 2007-22 Ms. Roloff made a motion to authorize the award of an architecture and engineering contract for the design of the Campus Activities Building Renovation project, to DLR Group of Seattle, WA for an amount not to exceed \$1,780,000 including reimbursables. The motion was seconded and passed on a voice vote.

Approval of Library Modernization Surge

Vice President John Hurley said that staff will be relocated to temporary space during the renovation of Library Building, including several modular buildings. He presented a project budget and construction contract to carry out the work.

Motion 2007-23 Ms. Roloff made a motion to:

- Approve a project budget of \$1,990,000 for the Library Modernization, Phase II surge relocation, which includes architect and engineering costs, modular building acquisition, modular building site preparation, Seminar I and II building alterations, state sales tax, project management costs, and project contingency
- Authorize the award of the construction contract to Beisley, INC. of Belfair, Washington, in the amount of \$838,670 to construct site improvements for the Modular buildings and authorize the President (or designee) to execute the contract including the base bid and Washington State sales tax.
- Delegate authority to the President (or his designee) to approve change orders for the project, as long as the total cost for the project does not exceed the approved project budget, \$1,990,000, which includes a \$95,000 project contingency.

The motion was seconded and passed on a voice vote.

Approval of Memorandum of Understanding with United Faculty of Evergreen

President Purce recommended that the Board approve a Memorandum of Understanding with the United Faculty of Evergreen to continue the 1.6% salary increase that went into effect for the 2006-2007 year.

Motion 2007-24 Ms. Roloff made a motion to approve the attached Memorandum of Understanding between the United Faculty of Evergreen as presented. The motion was seconded and passed on a voice vote.

Modifying the Board's Delegation of Authority

Vice President Hurley presented a modification to the Board's delegation of appointing authority. The new resolution would delegate appointing authority to the President and allow the President to further delegate appointing authority to others.

Motion 2007-25 Ms. Roloff made a motion to adopt Resolution 2007-04, Delegating the Board's Powers and Duties (attached). The motion was seconded and passed on a voice vote.

Approval of Minutes from the May meeting

Motion Ms. Proffitt made a motion to approve the minutes of the May 8-9, 2007 meeting. The
2007-26 motion was seconded and passed on a voice vote.

Election of board officers for 2007-2008

Motion On behalf of the Nominating Committee, Ms. Roloff made a motion to elect Karen Lane
2007-27 as chair, Stan Flemming as Vice Chair, and Anne Proffitt as Secretary for the 2007-2008 year. The motion was passed on a voice vote.

Report from the Student Trustee

Mr. Carmony said that this would be his last meeting as a Trustee. He thanked the Board for the learning opportunity and for the board's concern for students. Dr. Flemming presented Mr. Carmony with a gift in recognition of his service on the Board.

Report from the President

President Purce invited Artee Young to report as Faculty Representative to the Board of Trustees. Dr. Young provided a written report and commented on the close collaboration during the past two years between the Faculty Agenda Committee and the Provost's Office, especially in working to re-envision the curriculum.

President Purce invited Bonnie Marie to report as Alumni Representative to the Board of Trustees. Ms. Marie said that the Alumni Board has been engaged in board development and planning. She said that the Board appreciated increased staff support in the Alumni office.

President Purce invited Vice President for Student Affairs to report on Super Saturday planning. Dr. Costantino introduced members of the Super Saturday committee.

President Purce noted that the Provost's first three-year contract expired in the Spring. President Purce said that he had renewed the contract for another three years. President Purce thanked the Provost and the other Vice Presidents for their work and support during the past year.

President Purce reviewed highlights from his schedule since the previous Board meeting.

Faculty Emeritus Nominations

Provost Don Bantz on behalf of the faculty recommended that the board confer the title of Emeritus Member of the Faculty on Thad Curtz, John Cushing, Carolyn Dobbs, Tom Grissom and Duke Kuehn.

Motion Trustee David Lamb made a motion to adopt Resolution 2007-05, Conferring Emeritus
2007-28 Status upon Thad Curtz. The motion was seconded and passed on a voice vote.

Motion Trustee Marilee Roloff made a motion to adopt Resolution 2007-06, Conferring
2007-29 Emeritus Status upon John Aiken Cushing. The motion was seconded and passed on a voice vote.

Motion Trustee Jay Carmony made a motion to adopt Resolution 2007-07, Conferring Emeritus
2007-30 Status upon Carolyn Dobbs. The motion was seconded and passed on a voice vote.

Motion Trustee Anne Proffitt made a motion to adopt Resolution 2007-08, Conferring Emeritus
2007-31 Status upon Tom Grissom. The motion was seconded and passed on a voice vote.

Motion Trustee Paul Winters made a motion to adopt Resolution 2007-09, Conferring Emeritus
2007-32 Status upon Lowell (Duke) Kuehn. The motion was seconded and passed on a voice
vote.

Vice President and Provost Don Bantz presented a gift to each of the new emeritus faculty and Dr. Flemming invited the recipients to say a few words.

Adjournment

Dr. Flemming adjourned the meeting at 3:55 p.m.

Karen E. Lane, Chair

Anne Proffitt, Secretary

Attachments: Memorandum of Agreement with the United Faculty of Evergreen
Resolution 2007-04, Delegating the Board's Powers and Duties
Resolution 2007-05, Conferring Emeritus Status upon Thad Curtz
Resolution 2007-06, Conferring Emeritus Status upon John Aiken Cushing
Resolution 2007-07, Conferring Emeritus Status upon Carolyn Dobbs
Resolution 2007-08, Conferring Emeritus Status upon Tom Grissom
Resolution 2007-09, Conferring Emeritus Status upon Lowell (Duke) Kuehn