

MEETING OF THE BOARD OF TRUSTEES  
NEW FOUR YEAR STATE COLLEGE

ORIGINAL

Ridpath Hotel  
Spokane, Washington  
2:00 p.m.  
January 10, 1968

Meeting was called to order by the Chairman, Mr. Schmidt. The secretary called the roll, all present except Mr. Camp.

On motion of Mr. Halvorson, seconded by Mrs. Tourtellotte, Mr. Camp was excused.

Also present: Mr. Dean Clabaugh, Executive Director

Press: Joanne Gibbs, Spokane Chronicle  
Jim Ragsdale, Associated Press  
U. Sherman Blake, KREM TV  
Ed Gilke, Photographer, Spokesman Review

68- On motion of Mr. Saunders, seconded by Mr. Halvorson, the minutes of the November 8, 1967 and December 1, 1967 meetings of the Board were approved as previously promulgated to the members.

68- On motion of Mrs. Tourtellotte, seconded by Mr. Halvorson, the minutes of the August 30, 1967 meeting of the Board of Trustees (the organizational meeting of the Board) were corrected by substituting an amplified version, previously promulgated, for the original draft in the files.

The Trustees discussed a name for the college, which duty had been mandated to the Board by law. Names under discussion were as follows:

Capitol State College  
Evergreen State College  
Southern State College  
Great Western State College  
Olympic State College  
Olympic View State College  
Puget State College  
Edmond Meany State College  
Simmons-Bush State College  
Hyogo State College  
Capitol City State College  
South Sound State College  
Washington State Capitol College  
Capitol College  
State College of Washington, Olympia  
Washington State College at Olympia  
Pacific Rim State College  
Cascade-Pacific State College  
Cascade-Olympic State College  
Coastal State College  
Peninsula State College  
Charles Wilkes State College  
Olympia State College

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The names previously submitted were discussed at length, with various suggestions being eliminated throughout the discussion.

68-2 On motion by Mr. Halvorson, seconded by Mr. Saunders, the Board agreed further to consider the following four names previously submitted, together with such other names as may be suggested prior to the next meeting, at the next meeting of the Board of Trustees: Olympia State College, Evergreen State College, Washington State College at Olympia, and Capitol State College.

68-1 On motion by Mr. Halvorson, seconded by Mr. Saunders, the Board authorized the Executive Director to take necessary steps to prepare a brochure as needed in the presidential selection procedure.

68-5 On motion by Mr. Halvorson, seconded by Mrs. Tourtellotte, the Board accepted the draft plan for presidential selection presented by the Executive Director; agreed that the Presidential Selection Advisory Committee consist of the three members of the Board of Trustees who are the Personnel Committee of the Board, a faculty member not involved in administration from one of the three existing Washington State Colleges, a member of the Board of Regents of Washington State University or the Board of Trustees of Eastern Washington State College who has recently had experience in presidential selection, an immediate past-president of a Washington State institution of higher education, and a representative-at-large who should be a prominent community leader from Olympia; and specified that the appointment of the four members in addition to the three members of the new four-year state college Board of Trustees be delegated to the Personnel Committee of the Board.

It was reported that none of the employees of the Board had been compensated for their services since no official Board action had authorized payment.

68- On motion by Mr. Saunders, seconded by Mr. Halvorson, the Board of Trustees approved compensation for the following employees to include the stated amounts in addition to the normal perquisites granted to such employees:

Mr. Ward Bowden, former Interim Executive Director, \$50.00 per day  
Mr. Dean E. Clabaugh, Executive Director, \$18,500.00 per year beginning December 16, 1967

Mrs. Mary Diede, Bookkeeper and Payroll Clerk, \$4.00 per hour

Mrs. Charlotte Withrow, Secretary, \$3.00 per hour

Mrs. Delight Renderer, Secretary, \$3.00 per hour

Mrs. Candy Stamey, Administrative Secretary, \$550.00 per month beginning January 8, 1968.

The Executive Director recommended the employment of a stenographer, an Assistant Executive Director, and a part-time information services officer.

8- On motion by Mr. Saunders, seconded by Mrs. Tourtellotte, the Board authorized the Executive Director to proceed with the employment of an Interim Information Services Officer on a part-time basis.

68- On motion of Mr. Saunders, seconded by Mr. Halvorson, the Board authorized the Executive Director to employ an Assistant Executive Director and a stenographer, both on a full-time basis.

68- Mrs. Tourtellotte moved, seconded by Mr. Halvorson, that, recognizing the importance of the support of citizens of the state and county, that the Board invite the cooperation of citizens on a state-wide basis to form an organization to assist and support the various activities of the college along the lines of an Alumni Association. Motion carried.

Mr. Schmidt appointed Mrs. Tourtellotte to develop plans for implimentation of such a state-wide organization for discussion at the next meeting of the Board.

The Board discussed a recommendation by the Executive Director that personnel services be contracted from the State Department of Personnel, rather than being duplicated by a separate personnel system in the college staff during the next few years. A similar arrangement, without charge, was recommended for use of the State Division of Purchasing in lieu of a separate purchasing division for the college.

68- On motion by Mr. Saunders, seconded by Mr. Halvorson, the Executive Director was appointed the Director of Personnel for the college, and authorized and directed to develop a contract with the State Department of Personnel for personnel services, and to pursue an arrangement with the State Division of Purchasing for purchasing services.

A petition from a group of property owners, in ownership of seven parcels of land included within the boundaries of the selected college site, and requests by letter from two individuals (making a total of about 35-40 acres) similarly asking exclusion from the boundaries of the college site were read. The text of the petition and the letters are appended to and made part of these minutes.

68- On motion by Mr. Halvorson, seconded by Mr. Saunders, the Executive Director was directed to acknowledge the petition and letters; and the petition and letters were referred to the Site Selection Committee for further consideration with direction that no final action be taken with regard to the petition and letters, or any other similar requests received, until all appraisals within the area are completed and reported to the Board.

Mr. Halvorson, as chairman of the Site Selection Committee, reported briefly regarding the site, and reactions to the December 1, 1967, announcement thereof. He indicated that due to unavoidable delays, the final reports of Stanford Research Institute and Whitacre Engineer, Inc., had not been available until this day. Copies were now in the hands of the Board members and more copies should be available next week.

Mr. Halvorson commented on the services which were available to the college from the State Division of Engineering and Architecture, of which Mr. Warren Brown is supervisor.

12 Mr. Halvorson moved, seconded by Mr. Saunders, that the Board authorize the Executive Director to proceed with solicitation of bids and arrangements for interviewing and selection of consultants for academic program and campus long-range planning rather than appointing staff members at this time to handle these matters. Motion carried.

The Executive Director briefly reported on the impending arrangement with the Office of the Attorney General for reimbursement to that office for legal fees for services rendered by Assistant Attorney General Robert Tjossem, and on plans now under way for the securing of more permanent office space for the staff of the Board.

The Board agreed that it would next meet on Wednesday, January 24, in Olympia.

Two meetings of interest to the Board were announced: a joint meeting of the Legislative Budget Committee and the Temporary Advisory Council for Public Higher Education, at which Chairman Schmidt will appear, on January 19, 1968; and a meeting of the Joint Boards of Trustees of Washington State Colleges on January 27, 1968, in the Vance Hotel in Seattle.

Chairman Schmidt adjourned the meeting at 4:45 p.m.

Truman L. Schmidt  
TRUEMAN L. SCHMIDT, Chairman

Mrs. Neal Tourtellotte  
MRS. NEAL TOURTELLOTTE, Secretary