

ORIGINAL

MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

1020 East Fifth
Olympia, Washington
October 16, 1968

The meeting of the Board of Trustees of The Evergreen State College was called to order by chairman Al E. Saunders on October 16, 1968, at 2:00 p.m.

Trustees present were:

Mr. Halvor Halvorson
Mr. Al E. Saunders
Mr. Trueman L. Schmidt
Mrs. Neal Tourtellotte

Staff members present were:

Dr. Charles J. McCann, President-elect
Mr. Dean E. Clabaugh, Executive Director
Mr. Buel B. Brodin, Assistant Executive Director
Mr. Kenneth M. Winkley, Controller
Mr. Dick Nichols, Information Services Officer
Mrs. Candy Stamey, Secretary

Others present were:

Senator Harry B. Lewis
Representative Mary Stuart Lux
Mr. Leroy M. Hittle, SWWSC Committee
Mr. Warren Brown, Department of General Administration
Mr. Donald Grugel, Quinton Engineers, Ltd.
Mr. Robert Durham, Durham, Anderson & Freed, AIA

The Press:

Mr. Mike Layton, Daily Olympian

Mr. Saunders, on behalf of the Board of Trustees, acknowledged receipt of a gavel presented to the Board by staff of The Evergreen State College.

Mr. Saunders asked for approval of the minutes of the September 5, 1968, minutes. Mr. Clabaugh asked that on page 1 of the subject minutes, under "Staff members present were:" the title of Dr. Charles J. McCann be changed from "President" to "President-elect."

00075

Mr. Halvorson moved that the minutes be adopted as corrected.
Motion seconded by Mr. Schmidt and carried.

The memorial resolution regarding Roger F. Camp was discussed.

Mrs. Tourtellotte moved that the Board of Trustees adopt the memorial resolution, a copy of which is attached, and that it be prepared in a formal, printed fashion for presentation to Mrs. Camp. Motion seconded by Mr. Schmidt and carried.

It was suggested that Mrs. Camp be invited to attend the next meeting of the Board of Trustees so the resolution could be presented to her personally.

Mr. Halvorson reported on site acquisition, remarking that the college now has 440.55 acres of land. He also reported that a resolution for condemnation action on Parcels 31 and 71 had been received for Board approval.

Mr. Halvorson moved that the Board of Trustees approve the condemnation resolution. Motion seconded by Mrs. Tourtellotte and carried.

The financial report was presented by Mr. Saunders, who stated that the balance of the operations appropriation for the period ending September 30, 1968 was \$124,921.11 and the balance of the capital appropriation for the same ending period was \$447,985.19.

Mr. Saunders moved that the financial report be adopted as presented. Motion seconded by Mr. Halvorson and carried.

Mr. Saunders requested that Mr. Brodin report on the operating budget request for 1969-71.

Mr. Saunders moved that the Board of Trustees authorize the staff, following consultation with President-elect McCann, to proceed with final document preparation of the operating budget with the provision that any major deviation in principal or in dollar amounts be brought to the Board for approval prior to submittal. Motion seconded by Mr. Halvorson and carried.

Mr. Clabaugh reported on progress made by Arthur D. Little, Inc.

Mr. Durham of Durham, Anderson & Freed reported that the firm's Phase I report had been delivered to the printer and would be sent to the college by November 8, and that the joint venture is proceeding with the first portion of Phase II a. Mr. Durham also proposed Board approval of appointment of an architectural review committee, composed of a building architect, a landscape architect, and experienced college architect, to review the site master plan, at a cost of approximately \$3,500.

8-88 Mr. Halvorson moved approval of the proposed review committee.
Motion seconded by Mr. Schmidt and carried.

Application for a Title I, Higher Education Facilities Act grant was discussed by President-elect McCann.

8-89 Mr. Halvorson moved that application be made to HEFC for a matching grant of approximately \$2,000,000 for construction of a library-classroom-administration-office facility. Motion seconded by Mr. Schmidt and carried.

8-90 Mr. Halvorson moved that the architectural firm of Durham, Anderson and Freed be appointed in the customary manner as architects for the library-classroom-administration-office building. Motion seconded by Mrs. Tourtellotte and carried.

Senator Harry Lewis suggested the possibility of using facilities of the State Library to supplement the college collection.

Mr. Leroy Hittle, chairman of the SWWSC Committee, reported that the campaign for Referendum 19 and SJR 17 was progressing very well and that Governor Evans had endorsed both measures.

Mr. Hittle also reported a regional auditorium committee had been organized whose purpose was to develop a concert-type of auditorium to serve the community. He suggested that since the college has plans for a cultural center, that the community and the college join efforts for a single auditorium that would be centrally located to better serve the people. Mr. Hittle asked that a representative of the college attend a meeting in this regard on November 6 at 7:30 p.m. in the General Administration Building. Mr. Saunders asked that the college cooperate with this request insofar as it is possible.

Mr. Clabaugh suggested an amendment to the retirement coverage resolution under TIAA-CREF.

8-91 Mrs. Tourtellotte moved that the Board of Trustees amend the detailed resolution for retirement coverage under TIAA-CREF by inserting the word "professional" immediately before the word "library" in the section regarding participation in the plan. Motion seconded by Mr. Halvorson and carried.

Mr. Saunders announced that the College had been invited to apply for membership in the American Association of State Colleges and Universities.

8-92 Mr. Schmidt moved that the Board of Trustees authorize application for membership in the American Association of State Colleges and Universities (annual dues \$100). Motion seconded by Mr. Halvorson and carried.

Mrs. Tourtellotte's attendance at the conference of Association of Governing Boards of Universities and Colleges was discussed.

18-82 Mr. Schmidt moved that the Board of Trustees approve the attendance of Mrs. Neal Tourtellotte at the AGBUC Conference in Denver on October 8 and 9, 1968. Motion seconded by Mr. Halvorson and carried.

Mrs. Tourtellotte reported on the conference, the theme of which was "Crisis on the Campus: Import for Governance."

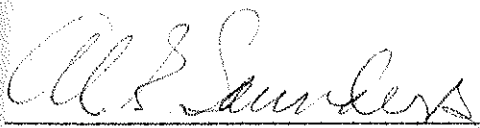
18-94 Mr. Saunders moved that effective November 1, 1968, Mr. Dean Clabaugh be designated as "Business Manager" and Mr. Buel B. Brodin be designated as "Assistant Business Manager." Motion seconded by Mr. Halvorson and carried.

Senator Harry Lewis commended Mr. Dean Clabaugh, Executive Director of the college, for a job well done, and expressed appreciation for his efforts.

Senator Lewis recommended consideration by the Board the formation of an Evergreen State College Alumni Association, in order to develop additional support for the college by arousing interest in other communities in the state. Mr. Saunders suggested to President-elect McCann implementation of this recommendation.

The next meeting of the Board of Trustees was tentatively set for November 21, 1968.

The meeting was adjourned at 4:00 p.m.


AL E. SAUNDERS, Chairman


MRS. NEAL TOURTELLOTTE, Secretary

By laws amended on 10-16-68 - see attached

60072

RESOLUTION NO. 68-3

MEMORIAL RESOLUTION REGARDING ROGER F. CAMP

Roger F. Camp contributed selflessly to the beginnings of The Evergreen State College.

He accepted his responsibilities with a sense of urgency. As chairman of the Personnel and Presidential Selection Committees and as vice chairman of the Board of Trustees he gave the highest competence, always aware that he dealt with matters of great moment, transcending his own time.

His intelligence, perception and judgment will inspire those who follow him in guiding the College.

Generations of students unknown to him, but for whom he labored devotedly, will be his beneficiaries.

Therefore, the trustees express their gratitude for their association with him and take this occasion to acknowledge the enlightened scope of his participation, and resolve that The Evergreen State College will reflect the excellence brought to it by Roger F. Camp.

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C E R T I F I C A T E

The undersigned, Chairman of the Board of Trustees of The Evergreen State College, does hereby certify that the above and foregoing is a true, complete and correct copy of a resolution of the Board of Trustees of The Evergreen State College adopted by said Board at a regularly scheduled and called meeting of said Board held on the 16th day of October 1968.

Chas. R. Sturges

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 68-2

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
EVERGREEN STATE COLLEGE, AUTHORIZING THE
ATTORNEY GENERAL TO PURCHASE AND/OR
INSTITUTE CONDEMNATION PROCEEDINGS TO
ACQUIRE CERTAIN PROPERTY FOR THE CAMPUS SITE

WHEREAS, the Board of Trustees of The Evergreen State College
has been authorized by law to acquire property for a campus site,

BE IT RESOLVED by the Board of Trustees of The Evergreen
State College:

1. That the property described below is necessary for a
campus site:

PARCEL NO. 1:

That portion of the Southeast Quarter of the
Southeast Quarter of Section 6, Township 18
North, Range 2 West W. M., described as fol-
lows: Beginning at the Northwest corner of
the Southwest Quarter of said Southeast
Quarter of the Southeast Quarter; thence East,
along the North line thereof, 630 feet to the
true point of beginning; thence continuing
East, along said North line, to the Southwest
corner of the Northeast Quarter of said
Southeast Quarter of the Southeast Quarter;
thence North, along the West line of said
Northeast Quarter of the Southeast Quarter of
the Southeast Quarter 132 feet; thence West
to a point North of the true point of begin-
ning; thence South 132 feet to the true point
of beginning.

PARCEL NO. 2:

The South 30 feet of the Northeast Quarter
of the Southeast Quarter of the Northeast
Quarter of Section 6, Township 18 North, Range
2 West W. M.,
EXCEPT the East 30 feet for county road known
as Overhulse Road.

2. That the Attorney General of the state of Washington be,
and he is hereby, authorized to begin action in the name of the

State of Washington for the condemnation and acquisition in Washington of the property described above.

3. That the Attorney General of the state of Washington is directed and authorized to settle for, or determine in said action to be instituted, the amount of damages, if any, sustained or to be sustained by anyone having any interest in the above-mentioned property.

4. That the acquisition of said tracts and parcels of land, for the purposes herein mentioned, is a public necessity and is for a public purpose.

5. That nothing in this resolution shall be construed as a waiver by the Board of Trustees of The Evergreen State College of its right to decline to take and pay for said tracts of land should it so elect after the amount of damages has been ascertained and within the time allowed by law.

6. That the Chairman of the Board of Trustees of The Evergreen State College is hereby authorized and directed to execute on behalf of the Board of Trustees all necessary legal instruments, including pleadings in condemnations actions, to complete the acquisition of the property heretofore described.

ADOPTED by the Board of Trustees of The Evergreen State College on this 16 day of October, 1968.


CHAIRMAN, Board of Trustees

ATTEST:


SECRETARY, Board of Trustees

State of Washington
The Evergreen State College
October 31, 1968

MEMORANDUM

To: Board of Trustees
From: Business Manager

Subject: Amendment to retirement resolution (TIAA-CREF)

Introduction

At its meeting of June 28, 1968, the Board of Trustees adopted the detailed resolution for retirement coverage under TIAA-CREF attached to this memorandum. The attachment has been amended, by Board action on October 16, 1968, to change the original wording by insertion of the word "professional" before the word "library" in the section regarding participation.

Another provision in the participation section of the resolution indicates that persons appointed to the rank of associate professor or higher may participate immediately upon appointment, and others may petition the administration for immediate appointment (underscoring added). This wording was included in the original resolution because it is employed by other state colleges. At one time, the retirement program resolutions of each of the institutions, including the two universities, excluded assistant professors and instructors from immediate participation except by petition. The reasoning for such exclusion was that it established the plan as a fringe benefit to be earned rather than mandatory contribution which would be automatically deducted from new faculty, and, it reduced the cost of operations for the institutions.

The University of Washington and Washington State University have, in the past several years, amended their resolutions so as to delete the exclusion of assistant professors and instructors from immediate participation except by petition. President McCann agrees with the reasoning employed by the University of Washington and Washington State University.

Recommendation

It is recommended that the Board of Trustees amend the detailed resolution for retirement coverage under TIAA-CREF by deleting, from the section regarding participation in the plan, the words ", and others may petition the administration for immediate appointment".

DEAN E. CLABAUGH

Attachment

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THE EVERGREEN STATE COLLEGE

RETIREMENT RESOLUTION

A retirement plan is hereby established for The Evergreen State College with Teachers Insurance and Annuity Association - College Retirement Equities Fund, hereinafter referred to as TIAA-CREF.

I. Participation in the Plan.

A. Participation is restricted to and is mandatory for regular members of the instructional staff, the professional library staff, and such administrative officers as the Board of Trustees may designate, EXCEPT THAT:

1. Members of the State Teachers' Retirement System may elect at the time of their appointment to retain their membership in that system either permanently or temporarily;
2. Members of the State Employees' Retirement System may elect at the time of their appointment to retain their membership in that system, either permanently or temporarily.

B. A two-year waiting period for membership in TIAA-CREF is normally required of all persons eligible to participate in the program. However, persons appointed to the rank of associate professor or higher may participate immediately upon appointment, and others may petition the administration for immediate appointment. Immediate participation is required for those who already own TIAA annuity contracts.

C. Membership in CASI shall begin immediately upon appointment.

II. Contributions. Contributions to this retirement plan shall be made in accordance with the following schedule:

<u>Contributions as Per Cent of Salary</u>			
	<u>By the</u> <u>Participant</u>	<u>By the</u> <u>Institution</u>	<u>Total</u>
On the first \$4800 of annual salary	4 1/2%	4 1/2%	9%
On salary above \$4800 annually	7 1/2%	7 1/2%	15%

The Evergreen State College shall forward the combined sum to Teachers Insurance and Annuity Association for the purchase of retirement benefits for the participant as follows:

- (a) At the election of the participant, either 100 per cent, 75 per cent, 50 per cent, or 25 per cent of such combined sum will be applied as a premium for a TIAA retirement annuity contract on the participant's life.
- (b) The balance, if any, of such combined sum will be applied as a premium for a CREF retirement annuity certificate on the participant's life.

III. Ownership of Annuity Contracts. The participant shall have full title to his TIAA and CREF policies.

IV. Retirement Income. The sources of retirement income shall be as follows:

- A. Benefits from Old Age and Survivors Insurance (Social Security).
- B. Income derived from TIAA and CREF policies.

V. Retirement Age. Except as provided in Section VI, all participants in this retirement plan shall retire at the end of the academic year in which they attain age 65, herein called normal retirement age.

VI. Extension of Service. By special vote of the Board of Trustees, extensions of service beyond normal retirement age may be made for definite periods not to exceed one year each, but no such extensions shall postpone retirement beyond the end of the academic year in which age 70 is attained.

VII. Administration. The administration of this retirement system shall be by a retirement officer appointed by the President.

VIII. Effective Date. The effective date of this retirement plan shall be _____, 19__.

Approved by: _____
(Chairman)

(Secretary)

Date: _____

BYLAWS FOR THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Amended 10-16-68

Article I

NAME, COMPOSITION, AND POWERS OF THE BOARD OF TRUSTEES

Sec. 1. Name. The name of the governing Board of this College shall be the "BOARD OF TRUSTEES OF THE EVERGREEN STATE COLLEGE," hereinafter referred to as the "Board of Trustees."

Sec. 2. Composition and Powers. The form and composition of the Board of Trustees, its duties and powers, are prescribed in Section 5, chapter 47, Laws of 1967.

Article II

MEETINGS

Sec. 1. Regular Meetings. A regular meeting of the Board of Trustees shall be held once each month, unless dispensed with by the Board of Trustees, at such time and place as the Board of Trustees may direct.

Sec. 2. Special Meetings. The Chairman of the Board of Trustees, or any two members thereof, may call special meetings of the Board of Trustees at any time; and notice of the time, place and purpose thereof shall be given to each Trustee by letter or telegram or direct telephone call.

Sec. 3. Public Meetings; Executive Sessions. Meetings of the Board of Trustees shall be open to the public, except in executive sessions. Action may be considered and proposed in executive sessions, but official action shall be taken only in public meetings.

Sec. 4. Quorum and Exercise of Powers. Three Trustees shall constitute a quorum of the Board of Trustees for the transaction of business. No action shall be taken by the Board of Trustees at any meeting when there is less than a quorum.

All matters coming before the Board for determination shall be determined by the vote of the majority of the quorum.

Sec. 5. Rules of Procedure. The rules contained in Robert's Rules of Order Revised, as copyrighted in 1951 by Isabel H. Robert, shall govern the proceedings at and the conduct of the meetings of the Board of Trustees and its committees, in all cases to which they are applicable and to the extent they are not inconsistent with these bylaws.

Article III

OFFICERS OF THE BOARD

Sec. 1. Designation and Qualifications. The officers of the Board of Trustees shall be Chairman, Vice-Chairman, Secretary and Treasurer. The Chairman and Vice-Chairman shall be members of the Board of Trustees. The Secretary of the Board of Trustees of The Evergreen State College may be either a member of the Board or the President of the College. The Treasurer shall be the President of the College.

Sec. 2. Election. The Board of Trustees shall elect the Chairman, Vice-Chairman, and Secretary. Said Officers shall be elected from the board at the regular June meeting of the Board and shall hold office for one year, and until their successors are elected. In the event of an interim vacancy in any of said offices, their successors may be elected to hold office for the unexpired term. Newly elected officers shall take office as the last order of business at this June meeting.

Article IV

POWERS AND DUTIES OF OFFICERS

Sec. 1. Chairman and Vice-Chairman. The Chairman of the Board of Trustees shall preside at meetings of the Board of Trustees. In the event of his absence or inability to act, the Vice-Chairman shall preside.

In case of the absence of the Chairman and Vice-Chairman from any meeting of the Board of Trustees, the Chairman shall appoint a Board member to preside at the meeting.

The Chairman of the Board and the Vice-Chairman are severally authorized with the Secretary, on behalf of the Board of Trustees, to execute, and except where express authority has been elsewhere conferred by law, or by rule, order or resolution of the Board of Trustees, shall execute, on behalf of the Board of Trustees, all contracts, deeds, leases, notes, mortgages, deeds of trust, bonds

indentures, warrants, undertakings, powers of attorney, releases and satisfactions of mortgages and indebtednesses, reconveyances under deeds of trust and all other releases, when the same have been authorized to be executed by the Board of Trustees.

Except when specifically authorized by the Board of Trustees, no Trustee may make or enter into any contract on behalf of The Evergreen State College.

Sec. 2. The Secretary shall record and keep the minutes of the meetings and proceedings of the Board of Trustees. The Secretary is authorized, with the Chairman or Vice-Chairman of the Board of Trustees, on behalf of the Board of Trustees, to execute or to attest all contracts, deeds, leases, notes, mortgages, deeds of trust, bond indentures, warrants, undertakings, powers of attorney, releases and satisfactions of mortgages and indebtednesses, reconveyances under deeds of trust, and all other releases, when the same have been authorized to be executed by order of the Board of Trustees.

Sec. 3. The President shall give public notice of all meetings of the Board of Trustees. He shall give notice of all meetings of committees of the Board of Trustees. He shall be the custodian of all official records of the Board of Trustees including all deeds, contracts, and other documents and papers of the Board of Trustees.

Sec. 4. The President shall be Treasurer of the Board of Trustees. In the name of the Board of Trustees, he shall receive and take charge of all moneys and property of the Board of Trustees subject to the control and direction of the Board of Trustees. The Treasurer shall make such reports on all matters pertaining to the fiscal operations of the Board of Trustees, as shall be requested by the Board of Trustees. The Treasurer is authorized to receive on behalf of the Board of Trustees, any funds, securities, properties, or other assets distributed to the Board of Trustees of The Evergreen State College or departments or divisions from any estate, or received as gifts, or from any trust, and to issue appropriate receipts and releases in connection therewith. He is likewise authorized to receive and to issue receipts and releases for any funds or other assets payable or deliverable to the Board of Trustees of The Evergreen State College as a result of any court action.

Sec. 5. Claims and Expenses. All valid claims against and expenses of The Evergreen State College shall be paid on vouchers approved by the President or his designee.

Sec. 6. Special Authority of Officers. The Officers of the Board of Trustees shall have such powers and shall perform such duties in addition to those set forth herein as may be delegated to them by the Board of Trustees.

Article V

SEAL

Sec. 1. Design. The seal of The Evergreen State College shall be of a form and design to be subsequently approved by the Board.

Article VI

AMENDMENT OF BYLAWS:

No Bylaw shall be adopted, repealed, or amended, except by the affirmative vote of three Trustees at a regular meeting of the Board of Trustees, and unless at a regular meeting of the Board of Trustees held prior to the meeting at which a proposed Bylaw, repeal, or amendment of Bylaw is voted upon, notice of intention to propose such Bylaw, or repeal, or amendment, including a draft thereof, shall have been proposed.

(As last amended on October 16, 1968)