

MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, May 5, 1971 - 2 PM
The Evergreen State College campus

The meeting of the Board of Trustees was called to order by Chairman Halvorson on May 5, 1971 at 2:15 PM. Mrs. Alice Watts, a reporter from the Daily Olympian, was introduced.

Trustees Present: Herbert D. Hadley
Halvor M. Halvorson
Al E. Saunders
Trueman L. Schmidt
Janet P. Tourtellotte

Staff Present: Charles J. McCann, President
Kenneth A. Donohue, Administrative Assistant to
Vice President and Provost
Ronald A. Hoffman, Director of Business Services
Richard Q. Nichols, Director of Information Services
Jerry L. Schillinger, Director of Facilities Planning
Robert A. Sethre, Director of College Relations
Edward Joseph Shoben, Jr., Executive Vice President
Rita M. Brackenbush, Secretary

Others Present: Alice Watts, The Daily Olympian
Richard M. Montecucco, Assistant Attorney General

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Mrs. Tourtellotte moved approval of the minutes of the March 23, 1971 meeting as submitted. Seconded by Mr. Schmidt and passed.

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Mr. Saunders recommended postponing a decision on the on-campus, privately developed housing (turnkey project) until further study and information are available, with the understanding that the Board of Trustees will meet again later in the month. Seconded by Mr. Schmidt and passed.

The Board of Trustees instructed Mr. Schillinger to notify contractors of a delay in making a decision regarding the proposed turnkey housing project until after May 19, the date set for the next Board of Trustees meeting.

Mr. McCann recommended approval for the staff to enter into a design contract with Bennett & Johnson & Associates to add an extension onto the existing Shops building to temporarily serve as the Central Stores and Receiving facility and which later can revert to use as part of the Shops building.

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1-18 Mr. Hadley moved approval of an \$80,000 addition to the Shops building, a module added to the north end of the existing Shops building approximately 48 feet in length; unfinished interior; continue the existing loading dock on the east side of the Shops and Garages buildings to serve as the Central Stores and Receiving facility until a building for that purpose is funded, and directed the staff to enter into a design contract with Bennett & Johnson & Associates, architect for the Shops and Garages buildings. Seconded by Mr. Saunders and passed.

Mr. McCann reported in Mr. Barry's absence on faculty activities. Mr. McCann reported on activities of the Committee on Governance and the appointment of committees known as disappearing task forces: (1) to develop a system of evaluation of administrators, and (2) to recommend a set of rules of conduct for Evergreen faculty, students and staff. Mr. Shoben reported on off-campus housing listings.

The staff recommended acceptance of the low bid for the Site Improvement Landscaping project.

1-19 Mrs. Tourtellotte moved acceptance of the following low bid by J. D. Dutton of Olympia for the Site Improvement - Landscaping project:

Base bid	\$673,537
Alternates:	
No. 1 - parking lot trees	\$26,570
No. 2 - parking lot shrubs	36,000
No. 3 - walk to Residence Halls	2,100
No. 4 - brick around Lecture Halls	52,000
No. 7 - guarantee & maintenance of plant material	<u>10,100</u>
Total alternates	<u>126,770</u>
Total construction cost	<u>\$800,307</u>

Seconded by Mr. Saunders and passed.

Mr. McCann introduced a revision to the Scholarship, Fellowship and Development resolution adopted on July 12, 1969 by the Board of Trustees.

1-20 Mr. Saunders moved approval of The Evergreen State College Development Fund resolution (attached) rescinding and replacing the Scholarship, Fellowship and Development resolution adopted by the Board of Trustees on July 12, 1969. Seconded by Mrs. Tourtellotte and passed.

Mr. Hoffman informed the Board of Trustees that Arnold Doerksen has been acting as the college purchasing agent and recommended a revision to the resolution for purchasing contracts appointment adopted on January 25, 1971.

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1-21 Mr. Saunders moved adoption of the attached resolution for purchasing contracts appointment in execution of purchasing contracts by Evergreen which rescinds and replaces the resolution adopted on January 25, 1971. Seconded by Mrs. Tourtellotte and passed.

The staff recommended acceptance of the low bids for furniture for the Library building and for Residence Halls lounge furniture, window coverings, lighting, and mattresses.

1-22 Mr. Hadley moved acceptance of the following low bidders for the Library furniture:

<u>Type of Furniture</u>	<u>Bid</u>	<u>Low Bidder</u>
Library furniture	\$ 72,508.50	Timmerman Equipment Co. Seattle, Washington
Library stacks	76,319.00	Timmerman Equipment Co. Seattle, Washington
Tables	27,765.15	Frederick & Nelson, Inc. Seattle, Washington
Lounge furniture	34,439.90	Northwest Interiors Seattle, Washington
Administrative furniture	20,393.00	J. K. Gill Co. Seattle, Washington
Dining room chairs	14,774.00	American Seating Portland, Oregon
Custom furniture	19,921.00	John Hauge Co., Inc. Edmonds, Washington
Total	\$266,120.55	

Seconded by Mrs. Tourtellotte and passed.

1-23 Mrs. Tourtellotte moved acceptance of the following low bidders for Residence Halls lounge furniture, window coverings, lighting, and mattresses:

<u>Type of Furnishing</u>	<u>Bid</u>	<u>Low Bidder</u>
Lounge furniture	\$58,500.00	Frederick & Nelson, Inc. Seattle, Washington
Window coverings	21,376.00	Northwest Interiors Seattle, Washington

Lighting	6,444.60	The Bon Marche Seattle, Washington
Mattresses	8,943.80	Serta Mattress Company Tacoma, Washington
Total	\$95,264.40	


Seconded by Mr. Hadley and passed.

Mr. McCann recommended adoption of revised tuition and fee rates for part-time students.

1-24 Mrs. Tourtellotte moved to amend that part of the fee schedule applicable to academic year 1971-72 (adopted September 17, 1970) relating to the advance deposit for part-time students by deleting "\$40" and inserting "\$20" in lieu thereof. Seconded by Mr. Hadley and passed.

Richard M. Montecucco, Assistant Attorney General for the college, will report to Mr. McCann on the legal aspects of excluding married students from the college Residence Halls, Unit 1.

The meeting was adjourned at 3:50 PM.


HALVOR M. HALVORSON, Chairman


MRS. NEAL TOURTELLOTTE, Secretary

Attachments (2)

R E S O L U T I O N 71-3

THE EVERGREEN STATE COLLEGE DEVELOPMENT FUND

WHEREAS, It is essential that the Board of Trustees of The Evergreen State College take all necessary and desirable steps to promote, aid, and assist the educational, instructional, and service programs of the College, and promote, assist, and aid the students, faculty, and general development of the College; and

WHEREAS, A mechanism is necessary and desirable for the receiving, processing and depositing of gifts, grants, donations, contributions, and other monies or benefits received from non-state sources for such purposes; and

WHEREAS, Such mechanism shall not be organized for profit and the income therefrom shall not inure in part or in whole to the personal benefit of members of the Board of Trustees, administration, faculty or employees of The Evergreen State College:

NOW, THEREFORE, BE IT RESOLVED, That there be, and there is hereby, established The Evergreen State College Development Fund as a mechanism of The Evergreen State College through which all monetary and in-kind gifts, grants, donations, and contributions received by The Evergreen State College for scholarships, college improvement and betterment, fellowships, and other college purposes, from alumni and other friends and supporters of The Evergreen State College shall be paid and deposited into such as the following: Grant-in-Aid, Scholarships and Fellowships; Endowment; Local Plant; General Local; Student Loan; and The Greater Evergreen College Fund; excepting that (1) monies, facilities and materials provided for research, project and program grants and contracts shall be maintained as separate accounts, and (2) gifts, donations, and contributions accepted for specific purposes

as stipulated by the givers, donors or contributors shall at their request be maintained as separate accounts within the respective funds; and

BE IT FURTHER RESOLVED, That there be, and there is hereby, established an investment advisory committee to be responsible for advising the Controller regarding the investing, reinvesting, exchanging, selling, and managing of such of the monetary gifts, grants, donations, and contributions so accepted which are not scheduled for immediate expenditure; such investment advisory committee shall be the Controller, one member of the Board of Trustees appointed by the chairman of the Board of Trustees, and not less than three nor more than five other persons appointed by the Board of Trustees for one year terms on a staggered basis, none of whom shall receive any compensation for his service on such investment advisory committee; in investing, reinvesting, exchanging, selling and managing such money, the Controller and such investment advisory committee shall exercise the judgment and care under the circumstances then prevailing, which men of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital; and,

BE IT FURTHER RESOLVED, That there be, and there is hereby, established the President's Circle of The Evergreen State College Development Fund to promote the purposes of The Evergreen State College Development Fund; the President's Circle of The Evergreen State College Development Fund shall have unlimited membership and shall be constituted of those supporters of the Fund who donate or pledge to donate at least \$10,000 to the Fund over a period of ten years; and

BE IT FURTHER RESOLVED, That use and expenditure of unrestricted monies,

facilities and materials accepted via The Evergreen State College Development Fund shall be determined by the President, except that, when the value thereof for any single use or expenditure exceeds \$1,000.00, the President's determination shall be made only after consultation with The Evergreen State College Development Fund Executors, which Executors shall be the President, one member of the Board of Trustees appointed by the chairman of the Board of Trustees, one citizen appointed by the Board of Trustees, one student to be elected by the student body, and one faculty member to be elected by the faculty; provided that the term of appointment for the student, the faculty member, and the citizen shall be for one year; provided further, that the ultimate and final decision as to such use and expenditure shall be subject to modification and/or rejection by the Board of Trustees of The Evergreen State College; and provided finally, that the provisions of this resolution shall be reviewed by the Board of Trustees at the end of a two-year period; and

BE IT FINALLY RESOLVED, That there be and is hereby established a special and separate account to be known as "The Greater Evergreen College Fund"; from which money shall be allocated annually by the Board of Trustees for any purpose which in the judgment of the Board of Trustees is beneficial to The Evergreen State College and for which other funds are not provided, including programs which enhance and enrich the College's total environment and ability to provide educational experience of high quality for students of The Evergreen State College; to assist financing special events which enhance the academic reputation or prestige of the College; and to make available to the President of The Evergreen State College or his designee funds which may be used in the performance of official duties; the Board of Trustees shall have the broadest possible discretion in selecting the most appropriate uses for monies in this special account, and the President

shall be responsible to the Board of Trustees with regard to monies allocated for his use; annual allocations from this special account shall be made for fiscal year periods commencing July 1 and ending June 30 each year.

Adopted by the Board of Trustees
May 5, 1971

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 71-4

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
EVERGREEN STATE COLLEGE, AUTHORIZING CERTAIN
INDIVIDUALS BY APPOINTMENT TO ENTER INTO
PURCHASING CONTRACTS ON BEHALF OF THE EVER-
GREEN STATE COLLEGE

WHEREAS, the Board of Trustees of The Evergreen State
College recognizes the need for the execution of purchasing
contracts on a day-to-day basis; and


WHEREAS, it is necessary for the continued operation of
the college that certain persons be appointed to initially
approve and execute such purchasing contracts; and

WHEREAS, the Board at its monthly meetings will be able to
review and approve those purchasing contracts initially executed;

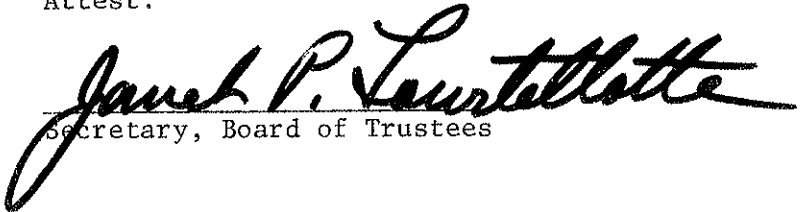
BE IT RESOLVED by the Board of Trustees of The Evergreen
State College that the following persons are hereby appointed
to initially approve and execute, on a day-to-day basis, pur-
chasing contracts for The Evergreen State College:

Charles J. McCann, President
Dean E. Clabaugh, Vice President for Business
Ronald Hoffman, Director of Bsuiness Services
Arnold J. Doerksen, Purchasing Agent.

ADOPTED by the Board of Trustees of The Evergreen State
College on this 5th day of May, 1971


Chairman, Board of Trustees

Attest:


Secretary, Board of Trustees

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