

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, January 21, 1982
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Wesley E. Berglund
Robert J. Flowers
Herbert Gelman
Thelma A. Jackson
Jane B. Sylvester

Representatives to the Board Present: Betty Estes, Faculty
Carol Gilbert, Staff
(for Georgette Chun)

Absent: Jeffree Stewart, Student
Janice Wood, Alum

Staff Present: Mike Bigelow, Budget Officer
Les Eldridge, Director of Community Relations
and Assistant to the President
Dan Evans, President
Chuck Fowler, Director of College Relations
Rita Grace, Recording Secretary
Judy McNickle, Director of Information Services
Dick Schwartz, Vice President for Business
Susan Smith, Dean of Library Services
Ken Winkley, Business Manager
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Tim O'Conner, Student
Richard Montecucco, Senior Assistant Attorney
General
Virginia Painter, Daily Olympian
See permanent roster for others attending

CALL TO ORDER, INTRODUCTIONS, ACCEPTANCE OF AGENDA

The meeting was called to order by Chairman Sylvester at 1:40 PM.
President Evans introduced Carol Gilbert, substituting for staff member
Georgette Chun. The Trustees added under "Other Business" a February 25
retreat.

SUMMER SCHOOL FEE SCHEDULE - Action

Byron Youtz discussed plans for the 1982 self-supporting summer session,
necessitated by recent budget cuts. The summer session has not been
self-supporting since 1972. Assistant Academic Dean Betsy Diffendal
discussed (1) the faculty salary structure (flat rate of reimbursement for
each quarter hour taught) with 15 students as the break-even point, and (2)
program proposals (early marketing targeted to the Olympia community).

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Mr. Bigelow discussed the fee structure: the summer resident fee is 10 percent higher than the current fees. By legislative action, student fees will be increased to this level effective fall quarter. In 1982 non-resident students will be charged a separate fee equal to the 1981-82 non-resident amount per quarter hour.

Motion Mr. Gelman moved approval of the attached 1982 special session
82-1 summer fee schedule. Seconded by Mr. Berglund and passed.

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 1981 MEETING - Action

Motion Mrs. Jackson moved approval of the minutes of the December 10,
82-2 1981 meeting as distributed. Seconded by Mr. Flowers and passed.

COFFEE BREAK WITH COMMUNITY

The Trustees recessed at 2:00 PM to have brief informal discussions with those attending.

PRESIDENT'S REPORT

Presentation of Schematic Drawings for Gymnasium Project (Schwartz, Collier, et al.)

President Evans mentioned that he believed Evergreen's gymnasium project might be a candidate for a public works project as an effort to re-stimulate the economy.

Vice President Schwartz reported that the 1983-84 capital budget request contained a combined Phase I and II project for a 56,680 square foot building (\$7.2 million). The money allocated by the Legislature last year for planning provides for a Phase I building of 40,927 square feet. The Phase I project cost is \$5,667,600 including \$270,000 for design drawings, \$4,949,000 for building construction, \$422,700 for equipment, plus \$20,900 for artwork. Mr. Schwartz indicated that 1/2 of 1 percent of project funds are assigned for artwork. Mr. Collier added that artwork need not be attached to the building project; the overall campus needs would be considered.

Mr. Collier introduced Keith Johnson, Division of Engineering and Architecture; Judd Marquardt and Sheldon Crosby from LMN, representing the joint venture of CSA/LMN, selected by the Board for schematic drawings. Mr. Sheldon reviewed two architectural models, schematic drawings and discussed program planning parameters (circulation patterns, building access, space program, etc.).

Jon Collier added that, given funding, the project could go to bid in June, with the building completion date July, 1983. Present funds will cover design development, working drawings, and specifications. Mr. Collier also discussed the design process.

Communications DTF Progress Report (Hall)

Mike Hall reviewed the charge to the Communications DTF, indicating the DTF had arrived at recommendations for the radio station but was still deliberating regarding the campus newspaper. The DTF was in unanimous agreement that the college should continue to operate the FM radio station (KAOS). Mr. Hall discussed recommendations concerning KAOS including a proposed organizational model for the radio station and the newspaper, responsibilities and composition of the Communications Board, expansion of the service area into Grays Harbor County coupled with the hiring of a full time general manager.

In terms of the Cooper Point Journal (campus newspaper), the task force thought a half-time manager would be adequate but indicated that final recommendations were yet to come. Mike also discussed short- and long-range academic goals.

In response to a question from Trustee Gelman, Mr. Hall indicated that the Communications Board would be a policy board.

Final recommendations will be discussed at a future Board meeting following administrative input.

KAOS/CPJ Support Update (Fowler)

Chuck Fowler discussed interim support for CPJ and KAOS. Following receipt of the audit report regarding the KAOS fm station management last July, college support was strengthened by hiring a half-time office assistant to provide the Coordinator of Student Activities time to oversee the CPJ and KAOS budgets. In addition, the half-time position of program assistant II for general manager and coordinator of KAOS has been continued through March.

Academic support for the Cooper Point Journal includes a four-credit course in newswriting (taught by a reporter for the local paper) and a full-time group contract in newspaper management (taught by faculty member Gerry Brown who also sponsors CPJ internships). Chuck Fowler and Gerry Brown provide weekly critique sessions for CPJ staff.

Final decisions will be made after reviewing and evaluating the Communications task force report.

Policy Relating to Student Intern Positions and Pay (Perkins)

John Perkins reported that as of fall, 1981, all on-campus paid internships are now posted for at least five working days in the office of financial aid, as well as in the cooperative education office. Adherence to this policy should preclude a situation similar to the problems encountered between Adair/Murphy and White. Dr. Perkins also reported that back pay awarded by the Board had been paid to Murphy and Adair. Provost Youtz added that oversight by the academic deans has been strengthened.

Progress Report on Consortium for Automated Library Services (Smith)

Trustees had requested a follow-up report after the Consortium for Automated Library Services had been in operation a year. Susan Smith provided a chronology of events, indicated the project is on schedule, and anticipated that in May the Library will begin circulating materials on the new system (at which time Ms. Smith will present library cards to the Trustees).

Admissions Statistics (Evans)

President Evans reported that applications were within one of being the same as last year but that Third World and freshman applicants are higher; admits and paid deposits are ahead of last year.

Tenth Day Enrollment (Allen)

Walker Allen discussed winter quarter tenth-day statistics: areas in which enrollment has dropped - total enrollment, new students, part-time, non-resident, female, median age, and undergraduate students. Areas of increase - continuing students, full-time, resident, male, Third World, and graduate students.

Byron Youtz added that the Master of Public Administration program will graduate 27 students by the end of the summer term.

Legislative Report (Eldridge)

Les Eldridge reported slow movement in the legislative session; a number of personnel changes (staff director for Senate Ways and Means, for Senate Research, and Director of Revenue); that bills of interest to Evergreen have not moved; and that there has been no activity on capital budget. He indicated also that Evergreen's gymnasium project seemed to be of interest to members of the House Higher Education committee. No hearings have been scheduled on the closure bill. Mr. Eldridge mentioned also a hearing on Evergreen's annual report to CPE, the office information systems bill, HB 183 providing for a state centennial program with a focus on Olympia, and reminded Trustees of the two legislative receptions in February.

Options Northwest Conference (O'Conner)

Tim O'Conner: one of the students planning and organizing a conference to take place at Evergreen on June 18-20, 1982, discussed conference details, sponsorship, and academic association (part of an academic program called Explorations of the Future). Planners are part of a Unity Strategists student organization which is spearheading the efforts to have the Options Northwest conference take place at Evergreen.

Tim asked Trustees if it were appropriate for Evergreen to co-sponsor the conference and requested formal Board endorsement. Provost Youtz felt that this is an Evergreen event, that students could use Evergreen's name on the basis of the academic association, and that Board endorsement is not necessary. Trustee Gelman felt that taking action would set a dangerous precedent.

OTHER BUSINESS AND ANNOUNCEMENTS

AGB Conference/Membership (Evans)

As part of the 10.1 percent budget cutback, all institutional fees were eliminated with the single exception of the college's accrediting agency. President Evans asked for Trustee input regarding payment of 1981-82 membership fees for the Association of Governing Boards. Trustees felt the support provided and information available were beneficial.

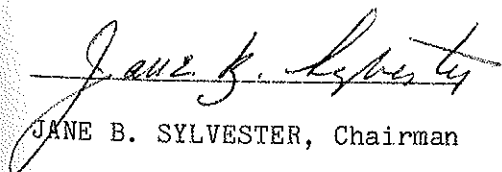
President Evans announced the April 18-20 AGB conference in Denver and indicated Trustees might like to discuss attendance at their retreat.

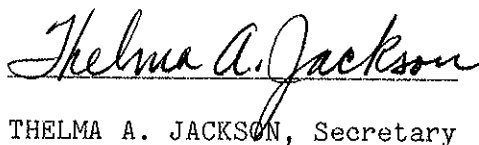
DATE OF NEXT MEETING, RETREAT DATE AND ADJOURNMENT

The next meeting was set for Thursday, February 11, with an academic seminar in the morning and the public meeting at 1:30 PM. The finance committee will meet at 9:00 AM.

A Trustee workshop was set for Thursday, February 25, at 3:00 PM, preceding the legislative reception at the President's Residence.

The meeting adjourned at 4:30 PM:


JANE B. SYLVESTER, Chairman


THELMA A. JACKSON, Secretary

Attachment

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1982 SPECIAL SESSION FEE SCHEDULE

<u>FULL-TIME</u>		<u>Number of Credits</u>	<u>Fee</u> ⁽²⁾	
Resident	- Undergraduate	10 or more	\$ 320	
	- Graduates	10 or more	364	
Non-Resident	- Undergraduate	10 or more	970	
	- Graduate	10 or more	1145	
<u>PART-TIME</u>				
Resident	- Undergraduate	9	\$ 288	
		8	256	
		7	224	
		6	192	
		5	160	
		4	128	
		3	96	
		2	64	
		1	64	
	- Graduate	9	324	
		8	288	
		7	252	
		6	216	
		5	180	
		4	144	
		3	98	
		2	72	
		1	72	
	Non-Resident - Undergraduate	9	873	
		8	776	
		7	679	
		6	582	
		5	485	
		4	388	
		3	291	
		2	194	
		1	194	
	- Graduate	9	1026	
		8	912	
		7	798	
		6	684	
		5	570	
		4	456	
		3	342	
		2	228	
		1	228	
- Auditors		Per Course ⁽¹⁾	20	
- Faculty and Staff		8 Maximum ⁽³⁾	5	

(1) Administrative charge per course for students who register as auditors and receive no credit.

(2) A \$15 fee is charged after the 5th class day for late payment. 00006

(3) Employees accepted as students may register for 8 credits or less on a space available basis (EAC 174-112-010)