

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, March 11, 1982
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Wesley E. Berglund Absent: Robert J. Flowers
Herbert Gelman
Thelma A. Jackson
Jane B. Sylvester

Representatives to the Board Present: Georgette Chun, Staff
Theresa Connor, Student
Betty Estes, Faculty
Ralph Smith, Alum (representing Janice Wood)

Staff Present: Mike Bigelow, Budget Officer
Les Eldridge, Director of Community Relations
and Assistant to the President
Dan Evans, President
Chuck Fowler, Director of College Relations
Rita Grace, Recording Secretary
Steve Hunter, Director of Institutional Research
Dick Schwartz, Vice President for Business
Larry Stenberg, Dean of Student and Enrollment Services
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Jim Anest, Washington Student Lobby
Eleanore Kenny, Council for Postsecondary Education
Richard Montecucco, Senior Assistant Attorney General
See permanent roster for others attending

CALL TO ORDER, ACCEPTANCE OF AGENDA, AND INTRODUCTIONS

The meeting was called to order by Chairman Sylvester at 1:45 PM. Chairman Sylvester introduced the new student representative to the Board. Theresa Connor. Later in the meeting President Evans introduced Eleanore Kenny from the Council for Postsecondary Education. Trustees accepted the agenda as presented.

WASHINGTON STUDENT LOBBY - Policy Discussion

Jim Anest, the attorney working with the Washington Student Lobby, presented a proposal to create a mechanism for university students to pay \$1 per quarter to join the statewide student lobby, indicating that petition drives are or will be underway beginning spring quarter at Evergreen, WSU, UW, EWU and CWU; WWU has approved a negative check-off mechanism.

Mr. Anest told Trustees that he had a written Attorney General opinion indicating there are no legal obstacles for this sort of mechanism and that

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Thursday, April 15, 1982
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Olympia, Washington

Trustees Present: Wesley E. Berglund Absent: Thelma A. Jackson
Robert J. Flowers
Herbert Gelman
Jane B. Sylvester

Representatives to the Board Present: Georgette Chun, Staff
Janice Wood, Alum
Absent: Theresa Connor, Student
Betty Estes, Faculty

Staff Present: Mike Bigelow, Budget Officer
Jon Collier, Senior Architect
Texas Cornish, Acting Director of Facilities
Les Eldridge, Director of Community Relations
and Assistant to the President
Dan Evans, President
Rita Grace, Recording Secretary
Steve Hunter, Director of Institutional Research
Ken Jacob, Director of Auxiliary Services
Judy McNickle, Director of Information Services
and Publications
Dick Schwartz, Vice President for Business
Darrell Six, Associate Facilities Engineer
Larry Stenberg, Dean of Student and Enrollment
Services
Ken Winkley, Business Manager
Byron Youtz, Vice President and Provost
See permanent roster for others attending

Others Present: Sheldon Crosby, LMN
Jack Hutteball, CSA
Keith R. Johnson, Department of General Administration
Jud Marquardt, LMN
Richard Montecucco, Senior Assistant Attorney General
Kenn Rupard, LMN

The meeting was called to order by Chairman Sylvester at 1:30 PM. The agenda was accepted with most presentations limited to 10 minutes.

PRESENTATION OF DESIGN DEVELOPMENT DRAWINGS FOR GYMNASIUM - Action

Architect Jud Marquardt, representing the joint venture of CSA/LMN, reviewed the schematic design stage of the Gymnasium project which has been

reduced in scale because of cost as the design development drawings were prepared (2 bays instead of 3 and the multipurpose use modules were reduced from 4 to 2). The presentation included a set of architectural, structural, mechanical and electrical drawings and a large scale model of the recreation complex.

Sheldon Crosby, LMN, told Trustees that the project is on budget with construction to begin in September, 1982 should funding become available; reviewed parking and the traffic flow pattern; and responded to questions.

Motion
82-8

Mr. Berglund moved approval of the design development drawings and specifications and authorization for the architectural joint venture/firm of CSA/LMN to proceed to the final working drawings stage for the Gymnasium project.

PUBLIC HEARING: MEETING TIME - Action

The Board convened a public hearing at 1:45 PM to discuss changing the Board's regular meeting time from 10:30 AM to 1:30 PM. The mornings will be used for workshop sessions or committee meetings.

Motion
82-9

Mr. Gelman moved approval of revision to WAC 174-104-010, changing the time of regular Board meetings from 10:30 AM to 1:30 PM, the second Thursday of each month. Seconded by Mr. Berglund and passed.

1982-83 HOUSING RENTAL RATES - Action

Mr. Schwartz discussed the proposed housing rental rates, indicating the only change from the last presentation was deletion of a 25¢ increase for washer and dryer rates.

Motion
82-10

Mr. Flowers moved approval of the attached 1982-83 housing rental rates, which include discontinuing the free local phone service and metering of the mods. Seconded by Mr. Gelman and passed.

APPROVAL OF MINUTES - Action

Motion
82-11

Mr. Berglund moved approval of the March 11, 1982 meeting as presented. Seconded by Mr. Gelman and passed.

RISK COVENANT - Policy Discussion

Pete Steilberg discussed the proposed risk covenant for hazardous recreational activities.

Mr. Gelman recommended deletion of the word "ordinarily" in the following sentence in Article VIII, instructorship levels:

"No other form of employment of instructors and/or guides is ~~(ordinarily)~~ allowed."

BERNARD SAIBEL MEMORIAL FUND - Action

President Evans related Mrs. Saibel's desire to rescind a former resolution in order to use the funds to purchase a piece of the late David Gallagher's wood sculpture to be placed in the Communications Building as a memorial to her husband.

Motion 82-12 Mr. Berglund moved adoption of Resolution No. 1-82, entitled "Resolution of the Board of Trustees of The Evergreen State College accepting and providing for the disposition of the Bernard Saibel memorial account in the Greater Evergreen College Fund," which redesignates use of the funds. Seconded by Mr. Gelman and passed.

RECESS

The Board recessed from 2:05 to 2:15 PM to allow informal conversation with staff, faculty and students attending.

CORRECTIVE EMPLOYMENT PROGRAM - Policy Discussion

Rebecca Wright reviewed the proposed corrective employment policy, noting that Evergreen is the only four-year college with a lower minority faculty ratio than existed ten years ago. This policy will permit the college to use selective recruitment or certification in hiring faculty and staff. Ms. Wright mentioned the State Human Rights Commission has approved the program, which is modeled after UW's policy. Ms. Wright emphasized that the program does not exclude any race or sex from a hiring procedure but instead provides flexibility in affirmative action hiring. Provost Youtz added that it takes this special effort and contact to accomplish our affirmative action goals. Dr. Youtz asked about the success of the UW program in generating an applicant pool. President Evans wondered about selection from the pool. Ms. Wright will provide further information.

SUSPENDED OPERATIONS POLICY - Policy Discussion

Rita Cooper told Trustees the Higher Education Personnel Board requires the college to have a policy furloughing employees without pay should a natural or human problem cause interrupted operations for less than 15 days. The policy would pay people who were available for work through the first week of an emergency. After 15 days, the college would have to provide layoff papers for all classified employees who were available for work.

1982-83 TUITION AND FEE SCHEDULE - Policy Discussion

Mr. Bigelow presented the 1982-83 tuition and fee schedule which reflects legislative action during this session. Increases include: resident undergraduate - 8.7 percent; resident graduate - 33 1/2 percent; non-resident undergraduate - 10.3 percent; and non-resident graduate 13 percent. The minimum charge is for two credit hours (instead of one) and there is a excess charge for each credit beyond 18.

Mr. Flowers asked about the \$50 advance deposit. Mr. Gelman suggested the college establish a pre-determined date, after which no advance deposits are permissible. President Evans felt it important for new students to participate in the orientation process which would allow early enrollment.

REORGANIZATION/VICE PRESIDENT FOR BUSINESS AREA - Policy Discussion

Vice President Schwartz highlighted his proposal to reorganize the business affairs area: people reporting to the Vice President for Business would be reduced from 10 to 8; Winkley taking over Director of Facilities position; Security to report to Director of Auxiliary Services; Wynkoop promoted to position of Controller; Bigelow to add responsibilities of purchasing, internal audit and campus planning; the campus architect assumes role of campus planner and reports to the Vice President for Business. Mr. Schwartz presented a proposed business affairs organization chart.

Staff member Darrell Six spoke in opposition to the reorganization proposal on the basis that (1) it was carried out in an insensitive manner, disregarding the people affected and the intent of the Evergreen Administrative Code and the governance document; (2) the organizational content results in a loss of teamwork; (3) the process provides for no open review of qualifications. Mr. Six reviewed his recollection and perception of verbal communications on March 16 and April 5. Mr. Six' major concern was the proposed reorganization's effect on facilities. Mr. Six requested that the Board appoint a committee to look into the propriety of the reorganization. He further requested that, if the Vice President does not intend to air candidates' qualifications, the Board direct the Vice President to form a different open committee to review these candidates' qualifications.

Mr. Flowers complimented Mr. Six on his preparation and expressed his appreciation for the fact that differing opinions can be openly expressed at Evergreen. He felt the main concern before the Board at this time was the organizational structure and not the individuals recommended for those positions.

Vice President Schwartz responded that his intent had been to present the proposal to the community as a whole in order to avoid rumors preceding fact. He had discussed the plan with the President, the Director of Employee Relations (who assured him that college policy allowed positions to be filled by promotion), Ken Winkley, and Tex Cornish. Mr. Schwartz mentioned that he had received two other negative comments, both of which had been adjusted. There were a large number of favorable comments. Because of the number of continuing problems in the facilities area, Mr. Schwartz has asked that faculty member and management consultant Art Mulka be released to study and evaluate the office during spring quarter. This study will be incorporated into a facilities' proposal regarding internal reorganization.

Mrs. Sylvester asked about the promotion process. Rita Cooper discussed personnel transfers and promotions.

At this point in the meeting, there was no longer a quorum.

PRESIDENT'S REPORT

Legislative Report (Eldridge)

Les Eldridge reported on the 1982 legislative session, mentioning severe cuts to higher education and to state financial aid; \$20 million revenue put into the operating budget (rather than loan fund for students); legislative transfer from the capital to the operating budget; and lowered bond rating for the state. Mr. Eldridge felt the college was still vulnerable because of its size and because cuts may cause a slow down in growth. Mr. Eldridge distributed the new guide from the Chamber of Commerce which included a photograph of the college. Mrs. Sylvester complimented Mr. Eldridge for his efforts with the Chamber.

Admissions/Enrollment Report (Evans/Hunter)

Mr. Hunter reviewed spring enrollment statistics, indicating a shift toward full-time enrollment. The FTE annual average of 2430 is the highest in the history of the college.

President Evans reminded Trustees of the uncertainty of the fall enrollment, mentioning that admissions and applications are also down at three other senior institutions.

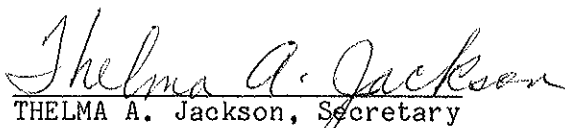
Deferred items were: a report on the college-owned telephone system and the Health and Human Services conference.

DATE OF NEXT MEETING AND ADJOURNMENT

The date of the next meeting was set for Thursday, May 13.

The meeting adjourned at 3:58 PM.


JANE B. SYLVESTER, Chairman


THELMA A. JACKSON, Secretary


Attachment

Vice President for Business

The Evergreen State College

April 6, 1982

To: The Board of Trustees
President Daniel J. Evans

From: Richard Schwartz 

Subject: Approval of 1982-83 Housing Rates

As you will recall, we discussed the proposed rental rates for Housing at the April meeting. The attached table represents the details of those discussions. All rental rates remain the same as 1981-82 except for the Mods, which are reduced in anticipation of direct electrical metering. These rates are only possible with the following related adjustments:

1. Mods will be metered.
2. Free local phone service is to be discontinued.

In comparison with last year, the Mod unit-lease rate will drop from \$384 to \$355, and the rental contract will drop from \$109 per month to \$101 per month.

This rental rate plan has been distributed to the resident student group of approximately 500. An open meeting was held to discuss the plan with 14 residents attending. Concern was expressed about the proposed changes. After the discussion, it appeared that most felt the changes were not as undesirable as the alternative of increased rental rates.

Therefore, we respectfully request approval of the attached 1982-83 rental rates.

RNS/jc

Encl.

RENTAL CONTRACT RATES 1982-83

NOTE: Dates indicate using qtr.	Three-Person Apartment (3PA)	Four-Person Apartment (4PA)	Two-Person Studio (2PS)	One-Person Studio (1PS)	Two-Person Apartment (2PA)	Five-Person Apartment (5PA)	Four-Person Duplex (Mod)
	Per mo. Qtr. price per person	Per mo. Qtr. price per person	Per mo. Qtr. price per person	Per mo. Qtr. price per person	Per mo. Qtr. price per person	Per mo. Qtr. price per person	Per mo. Qtr. price per person
Quarterly							
11							
17-12/31/82	105.00	364.00	105.00	364.00	114.00	429.87	101.00
1-3/27/83	105.00	301.45	99.00	338.78	114.00	356.00	101.00
1-3/27/83	105.00	258.55	99.00	290.55	114.00	305.33	101.00
28-6/10/83	924.00	924.00	871.20	1038.40	1003.20	1091.20	888.80
TOTAL							
Quarterly							
11							
17-12/31/82	111.00	384.80	105.00	429.87	119.00	447.20	106.00
1-3/17/83	111.00	282.87	105.00	316.00	119.00	328.74	106.00
TOTAL	667.67	667.67	631.58	745.87	715.79	775.94	637.60
Quarterly							
11							
17-12/31/82	111.00	315.10	105.00	352.00	119.00	366.19	106.00
1-3/17/83	111.00	273.32	105.00	305.33	119.00	317.65	106.00
TOTAL	588.42	588.42	556.61	657.33	630.83	683.84	561.91
Quarterly							
11							
17-12/17/82	124.00	373.87	117.00	410.05	132.00	428.14	119.00
1-3/17/83	118.00	296.90	112.00	329.61	127.00	342.19	114.00
1-3/17/83	113.00	281.90	106.00	314.32	121.00	326.80	108.00
TOTAL	n/a	91.00 additional per month	n/a	n/a	103.00 additional per month	n/a	91.00 add. per month

UNIT LEASE CONTRACT RENTAL RATES 1982-83

NOTE: Dates indicate length of Housing Contract	Three Person Apt. (3PA)		Four Person Apt. (4PA)		Two Person Studio (2PS)		Two Person Apt. (2PA)		Five Person Apt. (5PA)		Four Person Modular Duplex **	
	Month	Qtr.	Month	Qtr.	Month	Qtr.	Mo.	Qtr.	Mo.	Qtr.	Mo.	Quarter
	Rate	Price	Rate	Price	Rate	Price	Rate	Price	Rate	Price	Rate	Price
TRI-QUARTERLY												
Fall												
9/17 - 12/31/82	\$284	984.53	\$374	1,296.53	\$178	617.07	\$205	710.67	\$556	1,927.47	\$355	1,230.67
Winter												
1/1 - 3/27/83	284	815.35	374	1,073.74	178	511.03	205	588.55	556	1,596.26	355	1,019.19
Spring												
3/28 - 6/10/83	284	699.32	374	920.93	178	438.30	205	504.78	556	1,369.07	355	874.14
TOTAL		\$2,499.20		\$3,291.20		\$1,566.40		\$1,804.00		\$4,892.80		\$3,124.00
BI-QUARTERLY												
Fall												
9/17 - 12/31/82	\$294	1019.20	390	1,352.00	188	651.73	216	748.80	585	2,028.00	372	1,289.60
Winter												
1/1 - 3/17/83	294	749.23	390	993.87	188	479.10	216	554.40	585	1,490.81	372	948.00
TOTAL		\$1768.43		\$2,345.87		\$1,130.83		\$1,303.20		\$3,518.81		\$2,237.60
Winter												
1/2 - 3/27/83	\$294	834.58	390	1,107.10	188	553.68	216	613.16	585	1,660.65	372	1,056.00
Spring												
3/28 - 6/10/83	294	723.94	390	960.32	188	462.93	216	531.87	585	1,440.48	372	916.00
TOTAL		\$1558.52		2,067.42		996.61		\$1,145.03		\$3,101.13		\$1,972.00

** In order to promote energy conservation, we have lowered the rental rates for the Modular Housing and will charge Mod residents for their metered electric use.

- NOTE:
1. Unit Leases are not offered on One Person Studios.
 2. Rent begins the day of check-in or the beginning date of the contract, which ever comes first.
 3. One quarter Unit Leases are not offered.
 4. Rates are subject to change at the beginning of each academic year.

THE EVERGREEN STATE COLLEGE

RESOLUTION NO. 1-82

RESOLUTION OF THE BOARD OF TRUSTEES OF
THE EVERGREEN STATE COLLEGE
ACCEPTING AND PROVIDING FOR THE DISPOSITION OF THE
BERNARD SAIBEL MEMORIAL ACCOUNT
IN THE GREATER EVERGREEN COLLEGE FUND

WHEREAS, Family, friends and colleagues of Bernard Saibel contributed to a fund in his memory, and

WHEREAS, by resolution of June 26, 1975, the Board of Trustees of the College established the Bernard Saibel Memorial Account to be used to assist Evergreen students in the appreciation and performance of music, and

WHEREAS, Mrs. Virginia Saibel, wife of the deceased Bernard Saibel, has requested that the funds be re-designated for the purchase of a piece of David Gallagher's wood sculpture for the Communications Building as a memorial to her husband; and

WHEREAS, Mrs. Saibel intends to augment the fund up to a total of \$1,500 for such purpose:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of The Evergreen State College approves this redesignation for the use of the memorial account; and

BE IT FURTHER RESOLVED, that the Trustees thank Mrs. Saibel for her desire to enhance the campus environment in this special way.

BE IT FINALLY RESOLVED, that this resolution supersede and replace Resolution No. 75-6 adopted June 26, 1975.

Approved 4/15/82