

SPECIAL
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Thursday, March 14, 1984
The Evergreen State College Campus
Olympia, Washington

Trustees Present: Herbert Gelman
Thelma A. Jackson
George E. Mante
William T. Robinson
Jane B. Sylvester

Representatives: Julie Grant, Alum Absent: Myrna Zolyomi
to the Board Connie Gray, Student
Present: Burt Guttman, Faculty

Staff Present: Rita Grace, Recording Secretary
Patrick Hill, Vice President and Provost
Steve Hunter, Director of Institutional Research
Ken Jacob, Director of Housing
Stan Marshburn, Assistant to the President
Rudy Martin, Member of the Faculty
Richard Schwartz, Acting President
Susan Smith, Dean of Library Services
Laura Thomas, Director of Financial Aid
Karen Wynkoop, Acting Vice President for Business
See permanent roster for others attending

Others Rich Montecucco, Senior Assistant Attorney General
Attending: See Permanent roster for others attending

The meeting was called to order by Chairman Jackson at 1:40 p.m.

PRESIDENT'S REPORT

Presidential Selection

Rudy Martin reported the status of the deliberations of the Presidential Selection Advisory Committee. The sixth and final candidate was to be on campus the following two days. The Committee will make their recommendations to the Trustees on March 22. Dr. Martin encouraged the Trustees to move with as much speed as possible.

Financial Aid Report

Director of Financial Aid Laura Thomas reported financial aid statistics: average award - \$3,000; 85% of the recipients are resident students; 65% are between 21-30 years of age; 73% are financially independent. The default rate for the loan program is 5.6%. She also discussed other responsibilities of the office--scholarships, student employment, work study, and short-term loans.

Investment Policy Report

Karen Wynkoop reported that, in order to be in compliance with the investment policy approved by the Board, the college needs to invest in one more financial institution. After an analysis of local institutions, and based upon interest rates, she recommended Olympia Federal. The Board agreed and complimented her on her research. Trustees Gelman and Robinson expressed concern regarding the requirement in the approved policy to invest in two minority-owned banks "regardless of the interest rate." Mr. Schwartz assured the Board that investments will be made in a prudent manner and in light of the context of the entire policy.

Six-Month Follow-Up Report on Conferences

Donnagene Ward, as requested by the Board, reported on the current status of the conference service and ways in which goals were being met. Trustee Gelman recalled recommending soliciting other school districts to use Evergreen's facilities for retreats. Ms. Ward responded that several tentative conferences have been blocking the calendar, making it difficult to promote use by others. She continued to express concern about growing too fast and being able to continue to provide quality service with a small staff.

Computer DTF Status Report

Steve Hunter reported that the Computer DTF has been charged with the task of developing a 5-year plan that will expand the use of computers on Evergreen's campus in a way which is exemplary in its humane and intelligent use of computers. Winter quarter deliberations resulted in development of study groups. Next quarter the DTF will develop an implementation plan for these areas and identify priorities. Chairman Jackson expressed the desire to see this plan dovetail with other long-range planning efforts. Mr. Hunter responded this should be addressed as the final report is prepared.

Admissions Statistics

Steve Hunter reported spring and fall 1984 statistics, anticipating the annual average FTE for this year to be 2360. It appears the college will have more pressure among new students next year than can be accommodated. Chairman Jackson asked about the process for curtailing enrollment; Acting President Schwartz mentioned that recommendations of the enrollment coordinating committee will be presented to the Board in April.

Legislative Update

Stan Marshburn briefed the Trustees on legislative actions affecting Evergreen: \$400,000 supplemental budget for enrollment growth; funding for Vancouver facility to be built on Clark College campus for Evergreen; the aquatic land bill was amended to eliminate earmarked funds for higher education; a proviso in the budget will require legislative approval for off-campus programs; and Trustee Robinson was confirmed by the Senate. Mr. Marshburn mentioned major interim studies on higher education governance and tuition levels and financial aid. Chairman Jackson asked whether a

legislative plan for the interim between sessions could be developed for "brainstorming" with Trustees. Mr. Marshburn mentioned that decisions made in developing the 1985-87 budget will help determine a plan. Trustee Robinson asked for a one-page document on the gym and the capital and operating budgets, once they are developed. Mrs. Jackson expressed the Board's willingness to be involved in this area. Trustee Mante asked Mr. Marshburn to review the DSHS study regarding building of a gymnasium on the state campus. Mr. Schwartz expressed appreciation to the Trustees for the work they did during the session and commended Mr. Marshburn's efforts.

HOUSING RATE INCREASE - Action

Ken Jacob reviewed his recommendation for a 1984-85 housing rental rate increase. Because of additional information, the recommendation is for an 8% increase rather than the 5% projected in January. Evergreen's rates will still be the lowest in the state.

Motion 84-10 Mr. Mante moved approval of the proposed 8% increase in housing rental rates, effective September 1, 1984. Seconded by Mr. Robinson and passed.

Trustees commended Ken Jacob and his staff for their efforts and the discussions of the morning work session devoted to housing issues. Trustee Gelman asked about room availability for Trustees on occasion. Mr. Jacob responded there are guest rentals available and can be reserved with a call to housing. Trustee Mante wondered about social space for students in the gymnasium complex; Mr. Schwartz responded that it would be detrimental to make changes to the working drawings already completed, and assured him that this issue will be kept in mind in considering future housing needs. Trustee Robinson felt it was important to clarify the meaning of "social space" and expressed concern about comments regarding availability of study space.

TUITION WAIVER REQUEST - Action

Mr. Marshburn reviewed the request from the Governor's office to provide a tuition waiver to a student in the MPA program who is on an exchange from the Prefecture of Hyogo, Japan (a Washington State exchange arrangement). The Board-approved policy for the 1% tuition waiver money is based on need; this would be an exception to the policy.

Motion 84-11 Mr. Robinson moved approval of a tuition waiver for exchange student Akira Tsuneyoshi from the Hyogo Prefecture in Japan for up to two quarters (which could amount to \$2,816), effective with spring quarter. Seconded by Mrs. Sylvester and passed.

Chairman Jackson asked that, as this tuition waiver action is transmitted to the Governor's office, Trustee interest in pursuing discussions between the college and the Governor's office regarding the issue of exchanges be conveyed. A broader discussion of tuition waivers will be on the Board's agenda once an internal review is completed.

APPROVAL OF MINUTES - Action

Motion Mr. Mante moved approval of the minutes of the February 8, 1984
84-12 meeting as distributed. Seconded by Mrs. Sylvester and passed.

PRESIDENT'S REPORT - Continued

Affirmative Action DTF Progress Report

Susan Smith reviewed progress in development of an affirmative action plan, mentioning a draft will be ready by the April meeting but will not have student input. Chairman Jackson encouraged student input during the public comment period. The Board agreed to call a public hearing for the May Board meeting.

SICK LEAVE POLICY - Policy Discussion

Karen Wynkoop reviewed the sick leave proposal for exempt employees, pointing out the reasons the policy was developed (ambiguity of present system, disparate treatment in administration of policy; change in sick leave law; change in long-term disability insurance qualification periods and change in social security rules). Faculty will have a separate plan. This is an attempt to bring Evergreen's policy in line with other state agencies. Concerns expressed by Trustees included: fiscal impact; retroactive hours toward cash-out; and handling of employees coming to Evergreen from another state agency. Trustee Gelman pointed out the lack of clarity in the second paragraph of (2a) of the policy (continuous former Washington State service). Trustee Robinson's inclination would be not to create retroactive accrual cash rights. Rich Montecucco will research the legality of this issue. Trustees agreed to devote time for further discussion at the April study session and to place the policy on the agenda for a second policy discussion following further staff work.

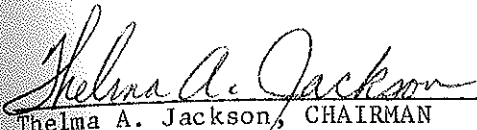
TRUSTEE GOALS AND OBJECTIVES - Policy Discussion

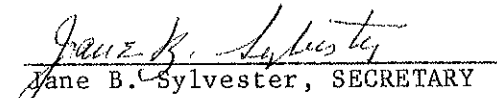
Chairman Jackson indicated that this item was on the agenda for continuing discussion and mentioned a recent Trustee long-range planning meeting. Patrick Hill told Trustees these discussions have been shared with members of the faculty and staff. He mentioned pressure on the faculty at this time--evaluations; mandate to grow; affirmative action policy development; and reworking next year's curriculum under the demands of intercultural literacy. Burt Guttman suggested it might be helpful to bring to the faculty's attention the work done on academic growth in 1980. Chairman Jackson asked that this conversation be continued at the April meeting, indicating she would work with Acting President Schwartz so that this discussion can have some impact on the biennial budget planning process.

DATE OF NEXT MEETINGS AND ADJOURNMENT

A special meeting was set for March 22 (to receive recommendations of the Presidential Selection Committee) and the April meeting was set for Wednesday, April 11.

Prior to adjournment at 5:30 p.m., the Board convened an executive session to discuss a personnel issue.


Thelma A. Jackson, CHAIRMAN


Jane B. Sylvester, SECRETARY