

S P E C I A L
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, May 2, 1984
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Herbert Gelman
Thelma A. Jackson
George E. Mante
William T. Robinson
Jane B. Sylvester

Representatives to the Board Present: Ken Balsley, Alum
Burt Guttman, Faculty
Darlene Williams, Student
Myrna Zolyomi, Staff

Staff Present: Mike Bigelow, Executive Assistant to the Vice President for Business
Rita Cooper, Director of Employee Relations
Jon Collier, Campus Planning
Rita Grace, Recording Secretary
Patrick Hill, Vice President and Provost
Ken Jacob, Director of Auxiliary Services
Rainer Hasenstab, Member of the Faculty
John Perkins, Academic Dean
Richard Schwartz, Acting President
Susan Smith, Dean of Library Services
Larry Stenberg, Dean of Student and Enrollment Services
Sue Washburn, Director of College Relations and Development
See permanent roster for others attending

Others Attending: Cleophus Chatman, Student
Rich Montecucco, Senior Assistant Attorney General
Jutta Riediger, Alum
See permanent roster for others attending

The meeting was called to order at 1:45 PM by Chairman Jackson. Ken Balsley represented Julie Grant, alumni representative. Sue Washburn introduced Mark Clemens and Keith Eisner who will be absorbing Judy McNickle's responsibilities for the next three months while personnel strengths and needs are assessed. Ms. McNickle, after 12 years of committed service at Evergreen, has taken a position with the Senate Education Committee.

TUITION AND FEES - Action

Mike Bigelow reminded the Trustees that the 1984-85 tuition structure was authorized by the Legislature and that there is no change in fees from the current year.

Motion
84-15

Mr. Mante moved approval of the attached 1984-85 quarterly tuition and fee schedule. Seconded by Mrs. Sylvester and passed.

EXEMPT SICK LEAVE POLICY - Policy Discussion

Rita Cooper reviewed the exempt sick leave proposal. Acting President Schwartz recommended adoption of the policy but suggested that occur at the June meeting, providing time for additional language clarification.

Motion 84-16 Mr. Mante moved to defer action on the exempt sick leave policy until the June meeting. Seconded by Mr. Robinson and passed.

APPROVAL OF MINUTES - Action

Motion 84-17 Mr. Gelman moved approval of the minutes of the April 11, 1984 meeting with a correction in the last paragraph on page two. Seconded by Mr. Mante and passed.

1984-85 OPERATING BUDGET - Policy Discussion

Mike Bigelow reviewed appropriations for the 1983-85 biennium, indicating the college is required to spend \$2319/FTE student in the second year of the biennium. The budget is based on an enrollment of 2380 students. The total state general fund appropriation is \$29,904,000 (including the Public Policy Institute and faculty equalization funds). Mr. Bigelow outlined the reasons for the \$557,226 shortfall, and the suggestions for accomplishing the reductions in order to balance the budget (reducing support staff by 5.24 FTE; transfer of expenses to non-state funds; and elimination or reduction of the office machine program, college reserves and duplicating and printing budget). Several Trustees expressed concern about the proposed student fee increases and requested further information. Proposed increases include diploma fee (\$25); transcript fee (\$10); application fee (\$25); and introduction of a health fee in the summer at the rate of \$15. Chairman Jackson commented on the fine work of the staff in preparing a budget avoiding RIF procedures.

PARKING POLICY REVISIONS - Policy Discussion

Ken Jacob recommended two major changes in the parking policy: an increase in parking fees effective academic year 1984-85 (in order to reseal parking lots) and extension of parking hours from 4:00 PM week days to 7:00 PM. Mr. Jacob also mentioned that half of the parking lots have not been resealed since construction 14 years ago; the other half was resealed in 1978. He pointed out minor changes on pages 12 and 13 of the policy and indicated that prior to the public hearing in June notice will go to the campus community with an opportunity for comment. A summary of this input will be sent to the Trustees. Ken Balsley wondered about the impact of extending fees until 7:00 PM on leisure education classes and expressed the opinion that it was not a good public relations move. Trustee Sylvester asked whether the college was using the best possible materials in this resealing project. Ken Jacob indicated that he was satisfied with the engineer's assurances. Trustee Robinson felt it would be useful to have additional information on how these increases affect the overall budget. The total budget is \$80,000: \$34,000 - salaries; \$10,000 - goods and services; \$2700 - patrol vehicle; \$3000 - employee benefits; \$8000 - to subsidize the bus operation; and \$22,000 - resealing.

AFFIRMATIVE ACTION POLICY - Policy Discussion

Susan Smith reviewed changes recommended at the last meeting, indicating that the policy had been reviewed by the Human Rights Commission and that a flow chart has been provided. The staff recommends the grievance procedure presented at the last meeting because of the sensitive nature of affirmative action issues. Student Darlene Williams complimented the committee on the design of this policy. A public hearing will be held in June.

LONGHOUSE - Policy Discussion

John Perkins reviewed the Longhouse project during the morning work session. Items of concern included: funding, feasibility study, governance (needed further development). Because of Trustee Sylvester's membership on the Longhouse Policy Advisory Board, Chairman Jackson asked whether remaining information is needed before the Board is ready to act on this proposal. Trustee Sylvester felt, with this information, the Board is much closer to bringing this project to a positive conclusion.

Dr. Perkins reviewed recommendations as revised in the work session:

- (1) Board authorization of the construction of the project
- (2) Division of construction into two phases (barring state approval, that an endowment fund be secured to pay for operation and maintenance)
- (3) Designation of the two senior academic deans as continuing joint project managers to be responsible for implementation of the project. Amendments to the timetable if the Board approves moving ahead:
 - 1a) preliminary sketches (Collier) 12/84
 - 1b) short term (low publicity) effort on fund raising
 - 2) feasibility study/plan for fund raising (Washburn) 1-3/85
 - 3) proposal to Kresge and other sources (stipulation that 12/85 no construction start on any phase until all of the money sufficient for completion is in hand)
 - 4) construction 1986-87
- (4) Authorization for Acting President to direct the staff of the Development office to proceed with a feasibility study for a capital campaign.
- (5) Authorization of the Acting President to direct the campus planning office to resume work with the deans, the Longhouse planning committee and advisory board.
- (6) Authorization of the joint project managers to prepare a report on governance of the Longhouse.

Trustee Gelman emphasized for the record that (1) in the event money is not forthcoming through fund raising, it should be understood that this project would not preempt other construction priority items previously put before the Legislature (for example - the gymnasium); (2) the Board should have approved a policy on governance prior to any construction; (3) in the event the support of the Foundation is enlisted, the fund raising for this project should not preempt the priorities which have been given to the Foundation (raising money for scholarships); and (4) there is no commitment from the Board for the money that might be needed to fund the feasibility study. In addition, Trustee Robinson added his understanding: (1) this document needs in its present form to include some expanded outline on governance; and (2) the operations and maintenance question should be addressed. Trustee Sylvester expressed her concern that the Native American community felt a Longhouse had been promised to them and that

communications difficulties could continue to exist and maybe grow if there are governance misunderstandings. Dr. Perkins mentioned this will be a complicated facility which will have competing uses; there will be a board that is advisory to the responsible college administrators to solve problems which arise and advise the administrators who make the final decisions. Trustee Sylvester pointed out the overlapping nature of academic issues and the Native American culture.

In response to a question from Chairman Jackson (regarding the necessity of the Longhouse for the future vitality of Evergreen's ability to serve Native Americans and other students), Dean Perkins expressed the opinion that there is something qualitatively enhancing about a facility like this that would be desirable for the curriculum. He believes that improving the cultural literacy component of the curriculum is the college's highest priority. Trustee Sylvester recalled that, when this project was presented almost three years ago, the proponents wanted it passed without in-depth study; she feels with this proposal the Trustees are very close to approval of a project which will succeed.

Dr. Perkins reviewed what needed to be done before the next meeting: an estimation of the amount that would be needed per year for operation and maintenance; an estimation of the amount of endowment, if that is necessary; expansion of governance issues but not the actual policy; implications for the development office. Jon Collier hoped that the Board, following approval, would give the college permission to get input from Native American tribes prior to developing sketches. He also mentioned that the Longhouse is in the capital budget request in order to obtain authorization, but with an indication that funds will be donated.

Trustee Robinson requested that the presentation at the next meeting provide sufficient direction for action. Sue Washburn suggested a two part feasibility effort (internal first and then external) rather than indicating the efforts would be short-term and long-term fund raising. Dean Perkins will revise the 17-page report and identify changes. Ms. Washburn emphasized that the Trustees need to acknowledge, when the Foundation becomes involved in the project, that this has been identified as a top priority (as long as other prioritized funds are not diverted).

PRESIDENT'S REPORT

Graduation

Erica Johnson reported on plans for graduation on June 10. Patrick Hill wondered whether any thought had been given to acknowledgment of Elisa Tissot's death and suggested that perhaps the acknowledgment could be made in the selection of music. Trustees Jackson and Mante indicated attendance at the Vancouver graduation on June 16, and all Trustees expect to attend the Olympia campus ceremonies.

Presidential Selection Process

Chairman Jackson expressed appreciation of the comments received from the Evergreen community during the time set aside earlier that morning. Trustees have scheduled a session on Friday, May 18 at 2 PM, at which time they will invite the search committee to meet with them to debrief and begin to identify a process for a second search.

Affirmative Action Annual Report

Rita Cooper reported that the Director of the Human Rights Commission has

found fault with the goals set by the State but indicated that Evergreen was the only institution in the state to do well during the past year. However, Ms. Cooper pointed out that the college had not met some of the targeted internal goals, but Evergreen has gone beyond statistics set for labor force, availability and population. Rita Cooper believes that the visiting and adjunct faculty system hurts the college's ability to recruit minority faculty. Myrna Zolyomi wondered who would fill the vacated affirmative action officer position. Acting President Schwartz responded that the affirmative action policy recommends that person report to the president. Once the policy is adopted, the adjustment will be made. Next year a faculty member will fill the position, during which time the curriculum will be designed to include cultural literacy.

Minority and Women Enterprise Purchasing Goals

Richard Schwartz commented on the positive contributions of Don Nickolaus, Rebecca Wright and Vern Quinton in implementation of the purchasing goals. Vern Quinton reviewed the implementation procedures for the Minority and Women Business Enterprise program. Chairman Jackson requested a copy of the report.

Enrollment Statistics

Steve Hunter reported spring quarter statistics: headcount increase of 5% (totaling 2476) and FTE increase of 4.4% with an annual average of 2365.9 FTE, nearly 100 FTE more than last year.

Admissions Statistics

Arnaldo Rodriguez reported that the college is 14.6% ahead of last year in applications and 12% ahead in admissions. Trustee Gelman wondered if the college will be in the position of curtailing enrollment or announcing provisional acceptance. Mr. Rodriguez reported that for spring quarter no applications were accepted after March 1, and for fall quarter it is conceivable that applications will not be accepted after September 1 (or even before then). Trustee Gelman also raised the issue of advance deposits.

OTHER BUSINESS

Chairman Jackson requested Trustees Mante and Robinson to serve as a nominating committee to recommend Board officers. She also brought up the subject of a Board retreat.

DATE OF NEXT MEETING AND ADJOURNMENT

The date of the next meeting was set for Wednesday, June 6.

The meeting adjourned at 4:40 PM.

Thelma A. Jackson
Thelma A. Jackson, CHAIRMAN

Jane B. Sylvester
Jane B. Sylvester, SECRETARY

THE EVERGREEN STATE COLLEGE
1984-85 QUARTERLY TUITION AND FEE SCHEDULE

	Number of Credits	Tuition	Operating	Services & Activities	Loan Fund	Total
FULL TIME Residents						
Undergraduate	10 or more	\$25.00	\$243.00	\$63.00	\$8.00	\$339.00
Graduate	10 or more	\$25.00	\$376.00	\$63.00	\$12.00	\$476.00
SE Asian Veterans						
Undergraduate	10 or more	\$25.00	\$61.00	\$63.00	\$4.00	\$153.00
Graduate	10 or more	\$25.00	\$61.00	\$63.00	\$4.00	\$153.00
Non-Residents						
Undergraduate	10 or more	\$96.00	\$974.00	\$63.00	\$29.00	\$1,162.00
Graduate	10 or more	\$96.00	\$1,212.00	\$63.00	\$35.00	\$1,406.00
PART TIME						
Undergraduate	9	\$22.50	\$207.00	\$58.50	\$9.00	\$297.00
	8	\$20.00	\$184.00	\$52.00	\$8.00	\$264.00
	7	\$17.50	\$161.00	\$45.50	\$7.00	\$231.00
	6	\$15.00	\$138.00	\$39.00	\$6.00	\$198.00
	5	\$12.50	\$115.00	\$32.50	\$5.00	\$165.00
	4	\$10.00	\$92.00	\$26.00	\$4.00	\$132.00
	3	\$7.50	\$69.00	\$19.50	\$3.00	\$99.00
	1&2	\$5.00	\$46.00	\$13.00	\$2.00	\$66.00
	9	\$22.50	\$333.00	\$50.50	\$9.00	\$415.00
	8	\$20.00	\$296.00	\$52.00	\$8.00	\$376.00
	7	\$17.50	\$259.00	\$45.50	\$7.00	\$329.00
	6	\$15.00	\$222.00	\$39.00	\$6.00	\$282.00
Graduate	5	\$12.50	\$185.00	\$32.50	\$5.00	\$235.00
	4	\$10.00	\$148.00	\$26.00	\$4.00	\$188.00
	3	\$7.50	\$111.00	\$19.50	\$3.00	\$141.00
	1&2	\$5.00	\$74.00	\$13.00	\$2.00	\$94.00
Non-Residents						
Undergraduates	9	\$85.50	\$873.00	\$58.50	\$27.00	\$1,044.00
	8	\$76.00	\$776.00	\$52.00	\$24.00	\$928.00
	7	\$66.50	\$679.00	\$45.50	\$21.00	\$812.00
	6	\$57.00	\$582.00	\$39.00	\$18.00	\$696.00
	5	\$47.50	\$485.00	\$32.50	\$15.00	\$580.00
	4	\$38.00	\$388.00	\$26.00	\$12.00	\$464.00
	3	\$28.50	\$291.00	\$19.50	\$9.00	\$348.00
	1&2	\$19.00	\$194.00	\$13.00	\$6.00	\$232.00
	9	\$85.50	\$1,084.50	\$58.50	\$31.50	\$1,260.00
	8	\$76.00	\$964.00	\$52.00	\$28.00	\$1,120.00
	7	\$66.50	\$843.50	\$45.50	\$24.50	\$980.00
	6	\$57.00	\$723.00	\$39.00	\$21.00	\$840.00
Graduates	5	\$47.50	\$602.50	\$32.50	\$17.50	\$700.00
	4	\$38.00	\$482.00	\$26.00	\$14.00	\$560.00
	3	\$28.50	\$361.50	\$19.50	\$10.50	\$420.00
	1&2	\$19.00	\$241.00	\$13.00	\$7.00	\$280.00
Auditors						
Per Course		\$10.00	\$5.00	\$5.00		\$20.00

"Veterans of the Vietnam conflict" shall be those persons who have been on active federal service in the southeast Asia theater of operations as a member of the armed military or naval forces of the United States between a period commencing August 5, 1964, and ending on May 7, 1975, and who qualify as a resident student under RCW 28b.15.012, and who have enrolled in state institutions of higher education on or before May 7, 1989. This section shall expire June 30, 1995.

The date of limitation has been changed from May 7, 1983 to May 7, 1989.

- 2 Administrative charge per course for students who register as auditors and receive no credit.
- 3 A \$15 late fee will be charged during late registration.
- 4 Undergraduate Vietnam veterans registered for 5, 6, 7, 8, or 9 quarter hours shall pay the same rate as for Vietnam veterans registered for 10 quarter credit hours. Graduate Vietnam veterans registered for 5, 6, 7, 8, or 9 quarter hours shall pay the same rate as for Vietnam veterans registered for 10 quarter credit hours.
- 5 An advance deposit of \$50 is required to guarantee enrollment for newly admitted students. The deposit will be applied to the 1st Quarter's fee payment.
- 6 A reinstatement fee of \$50 is required for all students who have been disenrolled for nonpayment of fees.
- 7 Undergraduates taking graduate level courses will be charged undergraduate rates.
- 8 Full time students registered for more than eighteen credit hours will be charged an additional operating fee for each credit hour in excess of eighteen hours at the established per credit hour general tuition and operating fee rate: