

REGULAR
MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE

Wednesday, August 8, 1984
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington

Trustees Present: Herbert Gelman
Thelma A. Jackson
Jane B. Sylvester

Absent: George E. Mante
William T. Robinson

Representatives
to the Board
Present: Burt Guttman, Faculty

Staff Present: Keith Eisner, Information Services
Rita Grace, Administrative Assistant to the President
Patrick Hill, Vice President and Provost
Lovern King, Member of the Faculty
Jean MacGregor, Center for Community Development
Richard Schwartz, Acting President
Larry Stenberg, Dean of Student and Enrollment Services
Karen Wynkoop, Acting Vice President for Business
Tomas Ybarra, Director of Upward Bound
See permanent roster for other staff

Others Attending: Richard Montecucco, Senior Assistant Attorney General
See permanent roster for others

The meeting was called to order at 1:30 PM by Chairman Gelman.

1985-87 OPERATING BUDGET REQUEST - Action

Stan Marshburn reviewed the 1985-87 projected current services level, including salary increases for exempt and classified staff and for faculty, inflation of non-salary items and the 7/1/84 health benefits increase. Additional request items include: 2750 FTE; restoration and enhancement of the quality of education; improvement to student life; expansion of the teacher certification program into a model program; increased public service activities; equipment replacement; restoration of state-supported summer school; improvements for administrative support; increased faculty salary base to allow Evergreen to regain competitive status and to attract the best teachers.

Motion
84-40

Mr. Gelman moved approval of submitting the 1985-87 operating budget request to the Office of Financial Management in the approximate amount of \$44.7 million (numbers to be refined prior to submission) and containing the following initiatives in addition to the current level budget: (1) instruction (highlights include restoration, growth to 2750 FTE, professional development, separate budget for Vancouver, model teacher education program, in-service teacher training, state-supported summer school); (2) expansion of public service component of the budget; (3) expansion of computer resources to advance technological support for instruction at Evergreen; (4) expansion of library collection and improved level of resources available to students; (5) improve quality of student life through improved services to students in counseling,

84-40
Cont.

health services and expansion of the athletic program; (6) administration: restoration of cuts, improved efficiency, addressing backlog; (7) improve physical plant by increasing work crews to address backlog and improve safety and security of campus; and (8) request for equipment replacement funds. Seconded by Mrs. Sylvester and passed.

1985-87 CAPITAL BUDGET REQUEST - Action

Karen Wynkoop reviewed the eleven priority items in the capital request plus the three items funded from sources outside of the Legislature.

Motion
84-41

Mrs. Jackson moved approval of submission of the 1985-87 capital budget request to OFM in the approximate amount of \$15,475,000, with the understanding that the exact total would be further refined. The request includes funding for the following projects totaling \$12.4 million: (1) physical education/multi-purpose center; (2) updating campus fire system; (3) reroofing several small buildings; (4) emergency repairs; (5) minor projects; (6) small repairs and improvements; (7) code compliance projects; (8) energy conservation measures; (9) upgrading several existing roofs; (10) additional minor projects; and (11) lab annex remodel. In addition, the college is seeking authority for three local fund projects totaling approximately \$3,076,000: a Longhouse; College Activities Building, Phase II; and new student housing. Seconded by Mrs. Sylvester and passed.

PRESIDENTIAL SEARCH CRITERIA AND REVISED TIMETABLE - Action

Chairman Gelman reviewed input from Ken Dolbeare, chairman of the Presidential Search Committee.

Motion
84-42

Mrs. Jackson moved approval of the attached presidential search criteria and revised timetable. Seconded by Mrs. Sylvester and passed.

APPROVAL OF MINUTES - Action

Motion
84-43

Mrs. Sylvester moved approval of the minutes of the July 11, 1984 meeting as submitted. Seconded by Mrs. Jackson and passed.

RECAPTURE OF CAMPUS ACTIVITY BUILDING, PHASE II FUNDS - Policy Discussion

Karen Wynkoop reviewed the request from the Director of Student Activities to recapture funds from the College Activities Building, Phase II account, indicating trustee approval is required to recapture monies from this fund. Ms. Wynkoop added that the capital budget request includes expansion of the College Activities Building should the decision be made to expand.

PRESIDENT'S REPORT

Investment Policy

Lovern King and Tomas Ybarra discussed a draft recommendation from the Evergreen Council as a proposed addition to EAC 174-141-030, relating to the college investment policy. Ms. King pointed out that, in order to make this policy consistent in all areas and to reiterate the college's commitment to larger

social concerns and human rights, the Council recommends the inclusion of an additional paragraph in the investment policy. Trustee Jackson inquired about Evergreen Council's understanding of the Board's previous action regarding South African investments. Trustee Jackson asked that the record indicate the Board's reasoning for not adopting the proposed policy addition last January was certainly not a concern about maximizing investments but instead a concern about the administrative problems and implications of enforcement of a policy that had no mechanism for enforcement. The Board agreed to devote between 45 - 60 minutes for policy discussion at the next meeting.

Vancouver Program

Patrick Hill discussed renewed interest in the Vancouver program due to rapid population growth, the new building on the Clark campus and the emergence of the Southwest Washington Joint Center (with Evergreen providing upper division courses). He outlined Evergreen's response to these developments: (1) appointment of Virginia Darney as Acting Director of the Vancouver campus; (2) a higher level and separate budget is being requested; (3) Evergreen is participating in a needs assessment jointly funded by Washington State University, Clark County, and Clark College; and (4) based upon the results of the needs assessment, Evergreen may add a fourth program in Vancouver (in addition to health and human services, management, and communications programs). Chairman Gelman indicated the Board's intention to hold its October meeting in Vancouver.

Public Policy Institute

Duke Kuehn reported on activities of the Public Policy Institute, reviewing particularly the work plan through December 15. Dr. Kuehn gave examples of projects and outlined the benefits derived from having the Institute at Evergreen (enhancement to the college in terms of external relations and curriculum). The visibility through research and in terms of providing direct service to the Legislature does much to fulfill the college's goal of serving state government. Also, the relationship with the Institute puts Evergreen in a collaborative relationship with every institution of higher education in the state. Trustee Jackson asked that the Board be included on a routine mailing list. Dr. Kuehn indicated Trustees would receive copies of the executive summaries of reports he mentioned.

Center for Community Development

Jean MacGregor reviewed the activities of the Center for Community Development, which has been operational for about 18 months (due to the efforts of faculty member Russ Fox), and distributed a detailed report. The benefits to students include: integration of theory and practice; contacts and reference points in the community; building teamwork skills; responsibility for design, implementation and evaluation of a project. Faculty benefit in the following ways: connecting teaching to the community and society needs; testing theories and ideas against social conditions; faculty development opportunities; new community contacts and access to new issues, needs and community activities. There are also benefits to Evergreen: opportunity to provide community service and leadership; and increase visibility and image of the school. Ms. MacGregor also reviewed functions and goals of the Center.

Admissions Statistics

Acting President Schwartz reported that applications have increased 16% over last year and admissions have increased by 10%. Provost Hill reported that the adjunct faculty and individual contract pool has been reconfigured to address student areas of interest. Mr. Schwartz mentioned that the admissions deadline of September 1 will be enforced.

New Student Orientation

Larry Stenberg invited Trustees to participate in new student orientation activities on September 16 and/or September 20.

Board Chairman Report

The newly elected chairman reported on the Trustee meetings of the past month and announced that he will make reports at each meeting. Chairman Gelman presented a certificate of appreciation to Rita Grace for her support during the presidential search.

COMPENSATION FOR VICE PRESIDENT FOR BUSINESS - Action

Following an executive session, Trustees took the following action:

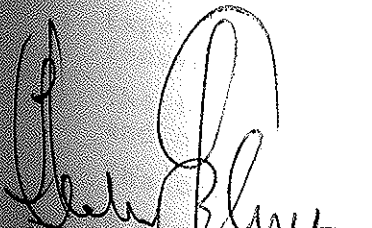
Motion 84-44 Mr. Gelman moved that the compensation package approved in January, 1984, for Richard Schwartz be amended to include an adjustment in his base salary from Range K, step 34, to Range K, step 43, effective upon his return to regular duties as Vice President for Business. Seconded by Mrs. Jackson and passed.

DATE OF NEXT MEETING AND ADJOURNMENT

The date of the next meeting was set for Thursday, September 20. The October 10 meeting will be held in Vancouver, Washington.

Trustees agreed that two weeks after each Board meeting they will have a conference call.

The meeting adjourned at 3:35 PM.


HERBERT GELMAN, Chairman


GEORGE E. MANTE, Secretary

rg

Attachments (2)

*Approved by
Bd 8-8-84*

PRESIDENTIAL QUALIFICATIONS
THE EVERGREEN STATE COLLEGE

July, 1984

The Evergreen State College, with its strong commitment to liberal arts and sciences education featuring innovative, interdisciplinary, collaborative programs of study, seeks a president who will be expected to possess the following qualities:

Required

- . Superb communicative ability, including public presentation skills, the capacity to articulate the goals of the College to diverse academic and nonacademic audiences, and to convince varying groups of the appropriateness and fairness of difficult decisions;
- . A distinguished record of commitment to the value of liberal arts and sciences education;
- . Demonstrated leadership skills, including both a commitment to a consultative style and the ability to make difficult decisions;
- . Demonstrated ability to manage growth while preserving critical, institutional values;
- . A distinguished record of commitment to affirmative action and to multicultural values;
- . Experience in higher education and executive-level experience in a complex organization;
- . Superior organizational, managerial and negotiating abilities;
- . Substantial budgetary experience in both expansive and contracting contexts.

Preferred

- . Administrative experience in higher education in a position of responsibility over units of comparable size and complexity to those of a president in a small college, or a vice president or assistant to the president in a larger college or university;
- . Intellectual capacity to articulate and provide leadership on major issues facing contemporary society;
- . Experience in and a long-standing record of support for innovation and non-traditional education;
- . The interest and ability to work effectively with the legislature and other government agencies;
- . The commitment and personal skills required to raise funds;
- . A record of effectiveness in working with the general public;
- . A distinguished record of community services;
- . An earned doctorate.

Approved by
Board 8-8-84

Timetable for the Presidential Search
at The Evergreen State College

July 16, 1984

- July 6 Organizational meeting of the Search Committee; agree on advertisement; discuss role of consultant; review search process; establish future meeting dates
- July 16 Agreement on statement of qualifications, list of nomination sources, letter to nomination sources, committee procedures, etc.
- By July 25 Letter to nomination sources
- July 25 First advertisement in The Chronicle of Higher Education (followed by two more biweekly postings)
- July 31 Committee meeting (9 am - noon)
- August 1 - Sept. 20 Follow-up telephone calls to nomination sources and prospective candidates
- August 15 Committee meeting; screening exercise (Ron here)
- October 1 Meet with Board; Search Committee begins formal review of candidates (preliminary screening can begin as resumes are received)
- October 10 Selection of approximately 15 of the top candidates; secure their permission by phone to conduct reference checks
- By October 20 Complete telephone checks on the above top candidates
- By October 20 Select 7-10 semifinalist candidates for off-campus interviews (meeting to be held with Board)
- By Nov. 1 Complete off-campus interviews with semifinalists; select top two or three to visit TESC; (meet with Board to discuss)
- By Nov. 16 Finalists and spouses, if any, visit Evergreen and Olympia
- By Nov. 30 Search Committee submits its evaluations to the Board of Trustees
- December Board of Trustees announces appointment