

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

**Wednesday, August 17, 1988
Daniel J. Evans Library
Olympia, Washington**

Trustees Attending: Kay Boyd

Herbert Gelman
George E. Mante
Richard S. Page
David K. Y. Tang
Allan M. Weinstein

Absent: William T. Robinson

**Representatives
to the Board
Present:**

Kitty Parker, Staff
Janine Thome, Alum

Staff Present:

Michael Beug, Academic Dean
Mark Clemens, Information Services
Kathleen Garcia, Executive Assistant to the President
Rita Grace, Administrative Assistant to the President
Steve Hunter, Director of Research and Planning
Ken Jacob, Director of Facilities
Mas Jones, Internal Auditor
Gail Martin, Vice President for Student Services
Rudy Martin, Member of the Faculty
Margarita Mendoza de Sugiyama, Affirmative Action Office
Shawn Newman, College Legal Counsel
Joseph Olander, President
Steve Trotter, Budget Officer
Ken Winkley, Vice President for Finance & Administration
Bill Zaugg, Administrative Assistant for Budget
See permanent roster for others attending

Others Attending:

Scott Buckley, Student
Goodman, Student
Eric Kuhner, Student
Scott Sanford, Student
Diana Robishaw, Student

The Board met in a work session at 10:30 AM to discuss the 1989-91 capital and operating budget requests and peer institutions. Trustees received memos from students Scott Buckley and Matthew Green regarding the Grievance and Appeals policy.

The special meeting was called to order at 1:35 PM by Chairman Tang. President Olander introduced Janine Thome as the newly designated alumni representative.

APPROVAL OF MINUTES - Action

Motion Mr. Mante moved approval of the minutes of the meeting of
88-24 June 8, 1988 as submitted. Seconded by Ms. Boyd and passed.

PUBLIC HEARING: SOCIAL CONTRACT - STUDENT CONDUCT CODE - GRIEVANCE AND APPEAL PROCESS - Action

Chairman Tang emphasized that Trustees felt a decision regarding the grievance and appeal process needed to be made now for the good of the College and for liability purposes, but that this is not the closing of these particular issues. The intent all along has been that, when school is back in session in September, there will be a very active period in which comments will be solicited, discussions will be undertaken so that all the views can be placed on the table, and issues will be examined at that time. He announced a Trustee subcommittee consisting of Herb Gelman (who will serve as chair) and Kay Boyd. This subcommittee will be particularly concerned about this process and the adoption of this policy and will meet during the fall to solicit public comment.

Chairman Tang requested that Herb Gelman conduct this portion of the meeting. As preface, Trustee Gelman indicated that he and Trustee Boyd would welcome any comments or concerns about the policy during this review period (now through the fall). He and Ms. Boyd will announce at least one and perhaps two times they will be on campus with enough advance notice to meet with any students, faculty or staff group that wishes to meet with them. At that time they will discuss any comments they have received.

Motion Under Administrative Procedure requirements, Mr. Gelman moved
88-25 repeal of the governance and decision making policy, Chapter 174-107 WAC and of Chapter 174-124 WAC (social contract among members of the community--community code of conduct) and approval of the **attached** social contract - student conduct code - grievance and appeals process, WAC 174-120. Seconded by Ms. Boyd and passed on an emergency and permanent basis, following lengthy public testimony.

Public testimony was presented by several people. Student Dale Larson agreed to present his testimony in a written form to the Trustees. Trustee Gelman assured Dale Larson that the Board has not at any time in executive session discussed anything relating to the implementation of this WAC; discussions were held in an open meeting. Trustee Gelman asked that former student John Smith's testimony be relevant to the policy. Student Scott Buckley referenced a letter (which Trustees had seen during their work session) from Matt Green, chair of the grievance and appeals disappearing task force. Chairman Tang noted that the letter would be made part of the record. Student Eric Kuhner expressed his dismay that the document under consideration was not the policy the DTF put together and additionally that the policy had been changed from a policy that applied to the community to a policy that now applies only to students. He suggested that Trustees meet with DTF members to negotiate this policy in a community forum.

Student Scott Buckley introduced a student who was on criminal trespass from the dorms. Trustee Gelman asked that testimony be directed to the WAC policy under discussion, noting that this was not a forum for discussion of actions of individual administrators. Mr. Buckley outlined the history of the grievance policies in a letter he sent to all faculty (along with Matt Green's letter) and asked that these written comments constitute the first part of his official comment to the Board (**attached**). He argued for not adopting either policy filed with the Code Reviser. He presented a number of instances he believed to be criminal acts of certain staff and called upon Trustees to hold a public investigation of the activities of certain College employees. He further asked that the Trustees form a negotiating committee composed of Trustees and DTF members in order to come to a compromise in the matter of grievance and appeals.

Testimony was also received from Students Diana Robishaw, Goodman, and Alums Jim Madson and Janine Thome, who encouraged dialogue between the Board and the DTF.

The Board subcommittee encouraged written comments regarding the policy which has been adopted.

PUBLIC HEARING: PET POLICY - Action

Motion Under Administrative Procedure requirements, Mr. Mante moved
88-26 repeal of EAC 174-136-630 to -670 and adoption of WAC 174-136-310 to -330, the campus pet policy (**attached**). Seconded by Mr. Weinstein and passed on an emergency and permanent basis, following public testimony (incorporating Ms. Boyd's suggestion that the policy apply to all animals accompanying sightless persons).

Those persons giving public testimony included student Scott Buckley and President Olander.

1989-91 CAPITAL AND OPERATING BUDGET REQUESTS - Action

With respect to the operating budget, the policy initiatives include growth to 3200 FTE students; quality (to add additional faculty to expand the curriculum); and other enhancements (assessment, enrollment services, alcohol/substance abuse, computing, deferred maintenance, middle school outreach, public service, and weekend college planning). The policy initiatives are 25.1% above the essential requirements level.

The capital budget request includes funds for (1) life safety (code compliance and asbestos removal); (2) essential program support (failed systems, minor works, small repairs/improvements, and emergency repairs); (3) property protection (deferred maintenance); (4) cost savings (energy audit) and (5) policy initiatives (construction - metal/wood shop; preplanning - Public Service Building; preplanning - Seminar Building Phase II; and preplanning - media services).

Chairman Tang thanked President Olander and the College staff for the comprehensive and clear presentation of the policy initiatives.

Motion Mr. Gelman moved approval of the 1989-91 operating budget request
88-27 totaling \$55,339,127. Seconded by Mr. Mante and passed.

Motion Mr. Weinstein moved approval of the 1989-91 capital budget request
88-28 totaling \$8,232,000. Seconded by Mr. Mante and passed.

ORGANIZATION AND UPDATE OF RESOLUTIONS - Action

With the resignation of Vice President Sue Washburn and in compliance with the recommendations of the Deloitte, Haskins and Sells organization, management and information systems review, President Olander recommended administrative reorganization which would create a fourth major division of the College to give more depth and focus to the development function in preparation for a major endowment campaign. This recommendation does not involve any new net positions and is within current level budget.

Motion Mr. Mante moved approval of reorganization of the division
88-29 of development and administrative services into two smaller divisions, thereby creating a Vice Presidency for Finance and Administration and a Vice Presidency for College Advancement; and approval of the attached resolutions impacted by reorganization (8-88 - organizational table; 9-88 - providing for the exemption of certain personnel from classified service; 10-88 - designating appointing authorities for employment purposes; 11-88 - authorizing certain individuals by appointment to approve certain interfund loans; and 12-88 - designating certain persons as authorities for contracting for, purchasing, and leasing services and personalty). Seconded by Ms. Boyd and passed.

CHAIRMAN'S/PRESIDENT'S REPORT

Chairman Tang discussed the various funding proposals of the Higher Education Coordinating Board and reported that Evergreen has taken a progressive position with respect to funding and with respect to how the College maintains quality and approaches the enrollment issue.

President Olander announced the appointment of Ken Winkley as the Vice President for Finance and Administration and reported on the search processes for the Assistant to the President for Governmental Relations and the College Legal Counsel positions. He indicated his intention to have new faculty (three-year, one-year renewable, and one-year convertible to three-year contracts) in attendance at the September 20 Board meeting.

He requested Trustee approval of a resolution acknowledging the departure of Vice President Washburn.

**Motion
88-30**

Ms. Boyd moved approval of Resolution No. 13-88, recognizing the contributions of Susan L. Washburn and conveying the Board's gratitude and best wishes to her. Seconded by Mr. Mante and passed.

President Olander distributed The Evergreen State College Foundation Annual Report for 1987-88 and drew Trustee attention to charts (1) private gift and governmental grant income and (2) revenue from private gifts and contracts. He expressed his pride in the accomplishments of the staff in these areas and his appreciation to Trustees for their support.

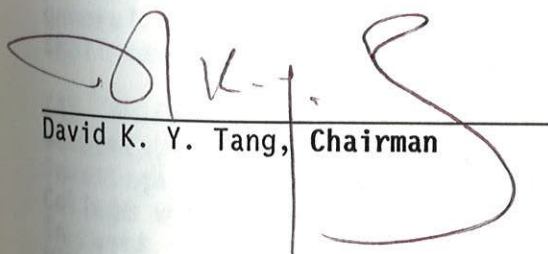
OTHER BUSINESS AND INFORMATION**Revision of Parking Policy**

Ken Jacob reviewed a proposed change to the campus parking regulations which relates to amendments to include parking fees for housing residents who use the campus lots. A public hearing has been scheduled for September 20.

DATES OF BOARD MEETINGS AND ADJOURNMENT

President Olander mentioned that, in keeping with Evergreen's statewide mission, he is proposing that the Board meet occasionally in other parts of the state. Trustees will finalize this schedule next month.

The meeting adjourned at 3:31 PM.



David K. Y. Tang, Chairman



Kay Boyd, Secretary

Attachments (9)