

**MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

***Wednesday, March 11, 1992
Daniel J. Evans Library
Olympia, Washington***

Trustees Attending: Lila S. Girvin
Frederick T. Haley
Edward F. Kelly
Christina A. Meserve
Constance W. Rice
John N. Terrey
Carol Vipperman

**Representatives
to the Board
Present:** Cheryl Culver, Alum
John Cushing, Faculty
Nancy McKinney, Staff
J.E.B. Thornton, Student

Staff Present: Michael Beug, Academic Dean
Peter Chapa, Director of Counseling and Health
Services
Carolyn Dobbs, Interim Vice President for Student
Affairs
Shannon Ellis, Dean of Student and Academic
Support Services
Sandy Hanson, Director of College Relations
Lee Hoemann, Executive Assistant to the President
Jennifer Jaech, Assistant to the President for
Governmental Relations
Eric Larson, Member of the Faculty
Russ Lidman, Vice President and Provost
Les Purce, Interim President
Rita Sevcik, Administrative Assistant to the President
Steve Trotter, Budget Officer
Karen Wynkoop, Associate Vice President for Academic
Budget and Financial Planning

Others Attending: Jan Frickelton, Assistant Attorney General
Jean MacGregor, Washington Center
Betty Schmitz, Washington Center Project

An executive session was held on Tuesday, March 10, beginning at 9:00 AM to consider employment of the president. The executive session continued at 9:00 AM the morning of March 11.

PUBLIC MEETING:

The Board convened its regular meeting at 1:33 PM and approved the acceptance of the agenda as distributed.

APPROVAL OF MINUTES - Action

Motion Dr. Terrey moved approval of the minutes of the February 12, 1992
3-1-92 meeting as distributed. Seconded by Ms. Girvin and passed.

Legislative Report

Jennifer Jaech briefed Trustees on legislative issues at this point in the session. She reported: (1) There would be no tuition increase beyond the 5 percent scheduled in the fall. (2) There will be a reduction in tuition waivers of 13 percent; the Board of Trustees and Regents will be required to decide where those waiver reductions will take place within certain limits. (3) Higher education and K-12 will be protected from further reductions. (4) The enrollment band will be expanded so that institutions may enroll up to 4 percent over the band. (5) Staff and faculty will receive an average salary increase of 3 percent in January, 1993. (6) An education reform bill, containing the repeal of the master's degree requirement for teachers passed but may be vetoed by the Governor. In response to a question from the Chair, the Interim President indicated that detailed information will be provided for discussion of tuition waiver reductions. Ms. Jaech added that legislators clearly conveyed that they are committed to higher education.

APPROVAL OF MANDATORY HEALTH FEE INCREASE - Action

Carolyn Dobbs pointed out the information in the packets which had been prepared in response to the concerns expressed at the last meeting regarding an increase in the student health fees. Peter Chapa discussed the breakdown of commuter vs. resident use of the clinic; the number of staff/faculty utilizing the clinic; the pros and cons of co-payment; and a comparison of the other senior state institutions with regard to FTE, number of appointments, hours, fees and staffing. A very small staff at Evergreen is providing a large array of services. The Chair asked for comments from the student representative. A further discussion of the issue of co-payment ensued. The proposed mandatory increase would hopefully address the needs of the next five years.

Motion Dr. Rice moved approval of an increase of \$10/quarter in the
3-2-92 student health fee (for a total of \$30/quarter) in order to continue the current level of service to students and to enhance the health care delivery/education provided to Evergreen students, effective in fall quarter, 1992 (and excluding summer quarters). Seconded by Mr. Haley. At the request of Trustee Terrey, a roll call vote was recorded. Those voting in favor of the motion: Lila Girvin, Fred Haley, Ed Kelly, Chris Meserve, Constance Rice, John Terrey. Carol Vipperman added her endorsement to make the action unanimous.

Several Trustees noted their philosophical preference for the co-payment approach but acknowledged their support for the reasons presented by staff for a mandatory increase. Chair Vipperman's concern was lessened by the knowledge that there will be no additional tuition increase. In response to a CPJ

article and question from Trustee Rice, Mr. Chapa discussed the procedure for HIV testing.

SUMMER SCHOOL TUITION AND FEE SCHEDULE AND FACULTY SALARY SCALE - Action

Russ Lidman introduced the recommendations regarding summer school tuition and pointed out the only significant change from last year--an increase in the number of credits for which there would be a charge, which distributes the cost to students more fairly. Karen Wynkoop reviewed the history of the College's self-supporting summer school which began in 1982 as a result of a budget cut (prior to that time, state support had been received). This approach has been quite successful, particularly since 1986. The College is now only limited by the number of students who want to enroll and the number of faculty who want to teach. There has been a steady increase in enrollment over the years. Ms. Wynkoop indicated that the tuition and faculty salary scale recommendations continue the Trustees approval in 1986 to move toward a more self-supporting summer session in a way that is reasonable and financially affordable to students. This recommendation includes an increase to cover faculty salary increases authorized by the Legislature for 1992-93 and charges for the direct costs of instruction in a more equitable manner than in past years. If a faculty member enrolls fewer than 13 students, faculty who want to teach are paid on a per-credit-hour basis. The staff waiver program is continued in the summer. In response to a question from Trustee Rice, Michael Beug discussed the Native American program in Montana. Trustees were told that the proposed tuition waiver reduction will not impact the summer session.

Motion 3-3-92

Ms. Meserve moved approval of the attached 1992 summer school tuition and fee schedule and faculty salary scale as distributed. Elements of the summer school tuition include: (A) Continuing the Board's 1986 decision for summer school, move toward a more self-supporting summer school, in a way that is reasonable and financially affordable for students, by increasing specific categories of summer fees. This increase in fees will also cover an increase in faculty salaries authorized by the legislature. (2) Revise the summer school tuition and fee rates to charge for the direct costs of teaching in a fairer manner than in the past. Students will pay for each credit hour from 1 - 16. (C) Continue the policy utilized for the last five years by paying the S&A fund and the Building fund 97% of the proposed 1992-93 academic year contribution if summer school generates at least 9000 student credit hours. (D) Closely watch the effect of this increase on summer enrollment in order to plan the next step in moving toward a more self-supporting program.

The faculty salary plan guarantees faculty who carry the equivalent of 13 or more FTE students 25% of their average annual salary according to the steps detailed on the attached salary chart. If faculty enroll fewer than the equivalent of 13 students FTE, the faculty salary will be paid on a per student credit hour basis.

Motion The motion was seconded by Dr. Rice and passed.
3-3-92 cont.

Student J.E.B. Thornton's concern about the increased cost to full-time summer school students stimulated further discussion. The Chair thanked J.E.B. for raising the issue, affirming that this is the role of the board representatives.

ACCEPTANCE OF INTERNAL AUDITOR'S REPORT ON PRESIDENTIAL TRAVEL - Action

Internal Auditor Masaharu Jones reviewed an OFM travel regulation which went into effect last July requiring two new processes with regard to travel expenses for the head of an agency: (1) the agency's chief financial officer (Evergreen's Vice President for Finance and Administration) is required to approve the President's travel vouchers for payment. (2) Every six months the Board is to review the President's travel. Mr. Jones outlined the process which has been put into place to comply with this regulation. It is his opinion, based upon an audit of the records of the last six months, that the President's expenses are in compliance with state travel regulations. Trustee Terrey wondered if the check-off by the Internal Auditor could be done incrementally rather than once every six months. Mr. Jones indicated that other check-points included the signature of the Vice President and a review by the Travel Officer. The Interim President added now that the Board has established a Finance Committee, there will be regular audit presentations and reports to the Board and this relationship to the Internal Auditor will be an ideal mechanism for the Board to have.

Motion Ms. Girvin, in compliance with OFM travel regulation 4.2.1.1.1 p,
3-4-92 moved acceptance of the report of the Internal Auditor who audited the President's travel vouchers for the period July 1, 1991 through December 31, 1991 and determined that the vouchers were correctly prepared and were in compliance with state travel policies. Seconded by Mr. Haley and passed.

DELEGATION OF AUTHORITY RESOLUTION - Action

The President asked Lee Hoemann to provide the Board with an overview of the last discussion regarding the Board's delegation of authority to the President and subsequent thinking on this subject. Ms. Hoemann pointed out the changes made to the document since the last review and discussed the added language. The introductory paragraph was added to clarify the intent of the Board to concentrate its efforts on strategic direction and major policy and to make clear that the management of the institution is what is delegated to the President. A second addition clarified that it is the responsibility of the President to bring to the Board's attention any new areas of major institutional policy or strategic direction. The document also incorporated two other changes: (1) a suggestion from Trustee Terrey that regardless of what is delegated, the ultimate responsibility still lies with the Board; and (2) the addition of approval of student fees to the list of authorities reserved by the Board.

Motion Dr. Terrey moved approval of attached Resolution No. 92-2,
3-5-92 entitled "Resolution of the Board of Trustees delegating the Board's powers and duties" (with a minor deletion of a comma on the first page, next to last paragraph). Seconded by Dr. Rice and passed.

Trustee Terrey expressed his appreciation to Lee Hoemann and Jan Frickelton.

AMENDMENTS TO THE BOARD BYLAWS - Action

Revised bylaws were distributed with a minor change in Article IV, Section 6, (on page 3) clarifying that the bylaws were consonant with the delegation resolution.

Motion Mr. Haley moved approval of the attached bylaws for the Board of
3-6-92 Trustees as amended on March 11, 1992. Seconded by Ms. Girvin and passed.

CHAIR'S REPORT

Chair Vipperman asked that the record reflect the Board's appreciation to the entire community for their cooperation over the past month during the presidential candidate visits. She stated that it was a truly educational experience for the Board. She mentioned that the Board met the previous day and again that morning to continue their work toward the goal of appointing a president around the first part of April. She indicated that Trustees have read all of the input received and have watched all of the video tapes. She announced the withdrawal of Roberto Haro, narrowing the Trustees' consideration to the remaining five candidates.

PRESIDENT'S REPORT

The Interim President invited each of the Board representatives to share information with the Board. Faculty member John Cushing mentioned faculty perspectives of the presidential search and faculty conversations regarding the sexual harassment policy. Staff member Nancy McKinney thanked the Board for their active participation in the presidential interview process. Alum representative Cheryl Culver mentioned alumni association activities (legislative reception on March 3; a Seattle Greener gathering on March 18; and east coast alumni gatherings in Boston, New York and Washington, D. C. in April). She indicated that alumni have forwarded a letter regarding security to the President. She distributed a copy of a letter regarding budget sent to alumni. Student representative J.E.B. Thornton reviewed student participation in the presidential interview process. He also noted that bylaws are being developed by the student government group.

Sexual Harassment Report/Administrative Evaluation

President Purce reported that responses and interest in the sexual harassment DTF report are considerable. He believes that he can make a final recommendation before the end of the academic year. He also mentioned that a

preliminary report has been prepared by the VPs, in consultation with the management group, concerning administrative evaluation.

REPORTS, DISCUSSION ITEMS, AND OTHER BUSINESS AND INFORMATION

Presentation Regarding the Post Retirement Re-Employment Policy

Provost Lidman introduced faculty member Eric Larson who described the way in which he will retain a link with the institution following retirement. Dr. Larson is the first (and to this point only) person who has taken advantage of this faculty policy; he will retire in December, 1993 and will use the post-retirement policy to do urban anthropology research in Mexico.

Informational Report on Faculty Retirement Issues

Karen Wynkoop discussed the new, flexible investment options (first available in 1989) offered by TIAA/CREF. The interinstitutional retirement officers have been working with those options. Two of the options are more controversial and complex: Cashability is a lump sum withdrawal of the participant's accumulated account. All of the institutions have been thinking about allowing cashability at some percentage (between less than 50 percent to 100 percent) of the accumulation upon separation or termination from the institution. The Attorney General's office is expected to provide guidance about the legality of doing this. Transferability is investing in carriers in addition to TIAA/CREF either through an initial contribution or transfer of funds already invested in TIAA/CREF. The most serious problem with adding new carriers has to do with calculating a retiring faculty member's retirement goal. She indicated she would be back with specific recommendations.

Report on the Ford Foundation Grant

Jean MacGregor reviewed the Washington Center for Improving the Quality of Undergraduate Education Cultural Pluralism project. The Washington Center received a \$718,000 grant from the Ford Foundation for this three-year state-wide curriculum transformation project. She introduced Betty Schmitz who will serve as the senior associate of the project. The project will involve 12 two-year colleges, including South Puget Sound Community College and Seattle Central Community College, and 4 four-year colleges.

Report on Fulbright Scholar Recipients

Jose Gomez distributed a report on the Fulbright program participation at Evergreen during the ten-year period between 1982-92. He listed the three types of Fulbright programs and the faculty who received those grants: (1) the American Scholar Program - Russ Lidman, Ken Dolbeare and Richard Alexander (Dr. Gomez subsequently revised the report to include Sally Cloninger who was the first Evergreen recipient in 1981); (2) the Group Projects Abroad Program; and (3) the Fulbright Scholar-in-Residence Program. Trustee Terrey commented that he had noticed Richard Alexander's grant in the Chronicle of Higher Education and, on behalf of Evergreen, took pride in his accomplishment. Dr. Gomez felt if the College were more diligent in getting information to

faculty, there could be more recipients. Another area he mentioned was the Fulbright Scholar Program for Graduate Students. He reviewed the ways in which the faculty have incorporated their experiences into the curriculum--that is the benefit of this program to the institution.

Russ Lidman circulated invitations to Trustees for the Unsoeld Lectures in the spring. In mid-April Martha Wilson is the Lecturer. In May Professor Ralph Abraham will visit campus as the second Unsoeld Lecturer.

DATE OF NEXT MEETING AND ADJOURNMENT

Trustee Terrey reminded Trustees of the book seminar with the Faculty Agenda Committee (subsequently rescheduled in conjunction with the May Board meeting).

The date of the April meeting was confirmed for April 8.

The meeting adjourned at 3:45 PM.


Carol Vipperman, Chair


Lila S. Girvin, Secretary

Attachments (4)