

**SPECIAL TELEPHONIC MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

**August 31, 1994
The Evergreen State College Campus
Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Lila Girvin
Frederick T. Haley
Dwight Imanaka
Edward F. Kelly
Christina A. Meserve
John N. Terrey

Excused Absence: Carol Vipperman

Staff Attending:

Jane Jervis, President
Lee Hoemann, Executive Associate to the President
Rita Sevcik, Administrative Assistant to the President

At 9:11 AM, Chair Girvin called to order the special telephonic Board meeting with a Trustee roll call. President Jervis identified those present in the Board Room and noted that this special meeting had been advertised in the normal manner and was open to the public. The Chair and President waived their reports for this meeting.

AWARD OF CONSTRUCTION CONTRACT FOR THE LONGHOUSE EDUCATION AND CULTURAL CENTER - Action

In Vice President Purce's absence, his special assistant, Nancy McKinney reviewed the rebidding process and announced that the low bid came in under budget. She commented that the staff are familiar with Berschauer Phillips, Inc. (low bidder) since this firm was the construction contractor for the CAB Phase II addition, as well as the Lab Annex. Trustee Imanaka asked about the performance of the firm on the previous projects with respect to their ability to stay on schedule and within budget. Ms. McKinney responded that the staff project manager will be closely monitoring the progress of this project. One of the first things he will address with the contractor is the cost of the display cases, since Berschauer Phillips' bid for this alternate was higher than the other bids.

President Jervis recommended approval of the administrative recommendation.

**Motion
8-6-94**

Dr. Terrey moved to award the contract for construction of the Longhouse Education and Cultural Center to Berschauer Phillips, Inc for the base bid and alternates in the amount of \$1,510,465, including tax and contingency. Seconded by Mr. Imanaka and passed.

APPROVAL OF THE 1995-97 2.4% REDUCTION PLAN - Action

The President reviewed the process the campus followed in developing the 2.4% budget reduction proposal. In compliance with the request from the Office of Financial Management, the College will

submit a series of staged reduction plans (2.4% due on September 9; a 5%, a 10% and a 10% FTE reduction plan due on October 10 and scheduled for approval at a Special Board Meeting on September 28).

President Jervis reviewed in detail the material mailed in advance to the Trustees. The President's office, Finance and Administration, and Student Affairs have all taken deeper cuts in order to protect the academic program. The President highlighted the comments received from the community, including the indication that the community did not want to be involved in a "grassroots" budget construction process. Provost Smith commented that all of the public service centers have the capacity to adjust fees, seek outside contracts, and more aggressively develop a shared responsibility. The President also pointed out that, included in the impact statement for the *Quality of Life for Students*, is a commitment to diversifying the experience levels of the faculty, and recruiting more faculty at earlier points in their careers.

For the record, the President read portions of the impact statement which had inadvertently been deleted in the *Administrative Services* section of the budget package.

"Assistant Director of Recreation and Athletics. This cut eliminates this position which is 65% funded from state funds. Among the duties and programs that will need to be reduced, transferred to other staff, or eliminated are: the volume and quality of our outdoor pursuits programs, leadership of the wilderness program, verification of the eligibility requirements for student athletes, safety considerations for our recreation and leisure ed programs, and management of our recreation facilities.

"Enrollment Services position to 11 months. This cut reduces a program coordinator in enrollment services from 12 to 11 months. This will require a transfer of workload to remaining staff and will result in a pay cut to the employee."

Trustee Haley voiced his amazement at the care and detailed work that has gone into this proposal. Trustee Terrey echoed his appreciation of the excellent work by staff.

Motion Ms. Meserve moved approval of the 1995-97 biennium operating budget
8-7-94 reduction plans totaling \$884,970. The 2.4% reduction plan reduces state general funds for College operations effective July 1, 1995. Seconded by Dr. Terrey and passed.

OTHER BUSINESS

Update on 5% and 10% Reduction Planning Exercises

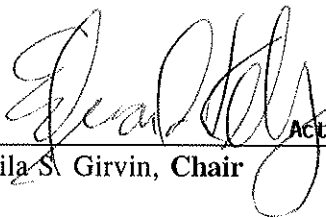
The President reviewed the process and development of these further reduction proposals, pointing out that divisions have been encouraged to work together in cross-divisional plans. The senior staff will put together the 5%, 10% and 10% FTE reductions from the 12% offerings proposed by divisions. President Jervis opined that academics will no longer be protected by the other areas of campus taking disproportionate cuts -- this next round of cuts will necessarily affect academics painfully and deeply. Dr. Jervis indicated that restructuring of the College will be under discussion. However, she cautioned that, although this will result in greater efficiency, the Board should not expect large savings as a result. She recounted discussions which questioned whether there are things

the institution should do in the long-run that might bring substantial revenue into the College and would restructure Evergreen in ways that bring new sources of revenue (for example - extension programs and expansion of summer school). Trustee Terrey proposed that the state will have to give institutions more latitude to make decisions.

DATE OF NEXT MEETING AND ADJOURNMENT

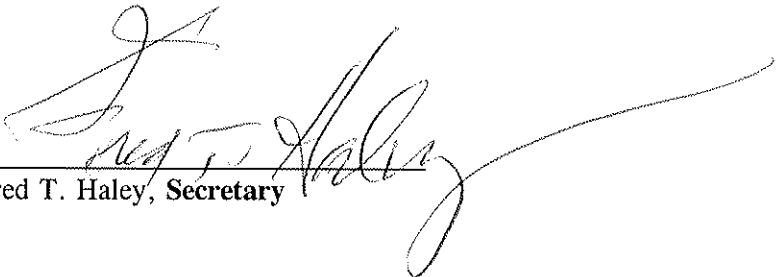
A Special Board meeting was scheduled for September 28 (followed by attendance at the campus Convocation). In Chair Girvin's absence on the 28th, Vice Chair Kelly will chair the meeting.

The meeting adjourned at 10:28 AM



Lila S. Girvin, Chair

Acting for



Fred T. Haley, Secretary