

**SPECIAL MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**September 28, 1994  
The Evergreen State College Campus  
Daniel J. Evans Library - Room 3112  
Olympia, Washington 98505**

|                            |   |                         |                                |
|----------------------------|---|-------------------------|--------------------------------|
| <b>Trustees Attending:</b> | Frederick T. Haley<br>Dwight Imanaka<br>Edward F. Kelly, Acting Chair<br>Christina A. Meserve<br>John N. Terrey | <b>Excused Absence:</b> | Lila Girvin<br>Carol Vipperman |
|----------------------------|---|-------------------------|--------------------------------|

**Staff Attending:**

Art Costantino, Vice President for Student Affairs  
John Aikin Cushing, Academic Dean  
Jane Jervis, President  
Lee Hoemann, Executive Associate to the President  
Nancy McKinney, Special Assistant to Executive Vice President  
Les Purce, Executive Vice President for Finance & Administration  
Rita Sevcik, Administrative Assistant to the President  
Barbara Leigh Smith, Vice President for Academic Affairs & Provost  
Steve Trotter, Budget Officer  
Bill Zaugg, Administrative Assistant for Budget

**Representatives to Board:**

Linda Kahan, Faculty  
Dale Knuth, Alumni  
Walter Niemiec, Staff  
Ted Shouse, Student

**Others Attending:**

Jan Frickelton, Assistant Attorney General

The special meeting was called to order at 1:33 PM by Acting Chair Ed Kelly. President Jervis noted for the record that this special meeting was announced in the appropriate manner and is considered an open public meeting. The agenda was accepted as distributed. The President introduced Ted Shouse, the new student representative, and Kim Merriman, who is filling the position of Assistant to the President for Governmental Relations on a one-year basis.

The Acting Chair had no report. President Jervis reported that: the official groundbreaking of the Longhouse occurred on August 20; The five-year review on reaccreditation is scheduled for October 24 and 25 (she confirmed that Trustees Girvin, Kelly and Terrey will participate in a lunch with Dr. Robert Smith on October 24); *U. S. News & World Report* has named Evergreen the #1 Regional Liberal Arts College in the West. Alumni

Representative Dale Knuth reviewed recent activities undertaken by the Alumni Association (walking tours as part of fall orientation; mentor program; volunteer service).

### **APPROVAL OF MINUTES - Action**

**Motion** Dr. Terrey moved approval of the minutes of the August 8, 1994 Board  
**9-1-94** Retreat as distributed. Seconded by Ms. Meserve and passed.

**Motion** Dr. Terrey moved approval of the minutes of the August 10, 1994 regular  
**9-2-94** meeting as distributed. Seconded by Ms. Meserve and passed.

**Motion** Dr. Terrey moved approval of the minutes of the August 31, 1994  
**9-3-94** special meeting as distributed. Seconded by Ms. Meserve and passed.

### **INDEMNIFICATION FOR JERVIS & CHEATHAM - Action**

Vice President Purce reviewed the administrative recommendation requesting indemnification for President Jervis and Ron Cheatham, the former Director of Recreation and Athletics. He explained that a former employee, who was one of the staff laid off as a result of the July, 1993 budget reduction, has filed a lawsuit against her former supervisor Ron Cheatham (also naming Jane Jervis, The Evergreen State College, and the State of Washington), alleging sexual discrimination, retaliation and wrongful discharge. He explained that this action allows the tort claims division of the Attorney General's office to represent defendants in this lawsuit.

**Motion** Ms. Meserve moved approval of attached resolution *No. 94-15* Authorizing  
**9-4-94** Indemnification for Jane Jervis, President, and Ronald Cheatham, former Director of Recreation and Athletics (Superior Court Action No. 94-2-02038-0, Morgan vs. Jervis, Cheatham, TESC and the State of Washington), who were acting in good faith within the scope of their authority as employees of The Evergreen State College. Seconded by Mr. Haley and passed.

### **OTHER BUSINESS**

#### **Review of 5% and 10% Budget Reduction and 10% FTE Reduction**

The President, assisted by Steve Trotter and the Vice Presidents, led a detailed discussion (based on materials distributed) of budget reductions of 5% and 10% and a 10% staff FTE reduction plan, based on the 1993-95 biennial state general fund appropriation. These "exercises" represent cuts of approximately \$905,585 (at the 5% level), \$1,811,169 (at the 10% level), and a reduction of 37 staff (projected to implement a 10% FTE staff reduction). The Board will be asked to approve the 1995-97 operating budget reduction exercises requested by the Governor's Office of Financial Management at its October 12 meeting.

President Jervis outlined the process followed in developing these proposals. Throughout this process, the staff has made every effort to re-examine the services we provide, identify the most essential services, and think about ways to deliver those services in a more efficient and cost-effective way.

**Request to Explore Co-Location with Emergency Preparedness Center**

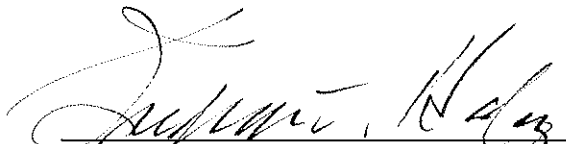
Vice President Purce reviewed with the Board a request from the Office of Financial Management to explore the viability of having the Office of Emergency Preparedness located on Evergreen's campus. Dr. Purce will explore the implications of such a request and will keep the Board informed.

**EXECUTIVE SESSION, DATE OF NEXT MEETING AND ADJOURNMENT**

The date of the next meeting was confirmed for October 11 and 12.

The Board recessed for a brief executive session for purposes specified on the agenda. At 3:50 PM, they reconvened the regular meeting, in order to adjourn and attend the campus Convocation.

  
Lila S. Grvin, Chair

  
Fred T. Haley, Secretary