

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

May 10, 1995

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Lila S. Girvin
Frederick T. Haley
Dwight Imanaka
Ed Kelly
Christina A. Meserve
John N. Terrey
Carol Vipperman

Representative to Board:

Dale Knuth, Alumni
Linda Kahan, Faculty
Ted Shouse, Student

Absent:

Judy Huntley, Staff

Staff Present:

Bill Brown, Member of the Faculty (Emeritus)
Jovana Brown, Member of the Faculty
Bill Bruner, Dean of Library Services
Jeannie Chandler, Administrative Assistant to Provost
Art Costantino, Vice President for Student Affairs
Lee Hoemann, Executive Associate to the President
Steve Hunter, Director of Institutional Research
Jane Jarvis, President
Jim Johnson, Director of Computing and Communications
Nancy McKinney, Special Assistant to the Executive Vice President
Kim Merriman, Assistant to the President for Governmental Relations
Collin Orr, Senior Accountant
Les Purce, Executive Vice President for Finance
Gary Russell, Chief of Security
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Barbara Leigh Smith, Vice President for Academic Affairs & Provost
Sonja Smith-Pratt, Parking Office
Steve Trotter, Budget Officer
Mike Wark, College Relations
Karen Wynkoop, Associate VP for Academic Budget & Financial Planning
See permanent roster for others attending

Others Attending:

Jan Frickelton, Assistant Attorney General

WORK SESSION

The work session was convened at approximately 9:05 AM by Chair Girvin. President Jarvis provided an overview of the issues to be discussed in the morning work session.

1995-97 Operating & Capital Budget Expenditure Plans; 1993-95 Supplemental Budget; Legislative Update

The President distributed and explained a compilation of comparative statistics taken mostly from Higher Education Coordinating Board reports -- a number of performance measures which relate to the cost-per-student/time-to-degree discussion. She suggested this is a different way of thinking about the cost to the State of a college education, a way of talking about the things that Evergreen does well.

Kim Merriman provided a legislative update on the status of the budget process, tuition, salaries, and other issues affecting the college and higher education. She mentioned a legislative tour of the Tacoma campus and plans for other members of the Higher Education Committee to visit academic programs on the Olympia campus.

Tuition Setting - Discussion

President Jervis set the context for a discussion about tuition, since the Trustees may be placed in the position of having the authority to impose tuition surcharges. She expressed a concern about the ability to provide flexibility for academic enhancements for the next biennium (possibilities: make deeper cuts, impose tuition surcharge if the Legislature provides authority, determine additional sources of revenue). Dr. Jervis outlined the impact of the one-time tuition surcharge. Every 1% increase nets \$100,000, which could be used for direct benefit to students in, for example, computer support or financial aid. The total increase for students in each category would be: \$19/year for resident undergraduate students (current tuition - \$2257); \$74/year for non-resident undergraduate students (current tuition - \$4973); \$32/year for resident graduate students (current tuition - \$3599); \$104/year for non-resident graduate students (current tuition - \$10,936). Trustees need to think about whether, if the option to impose a tuition surcharge is granted, they would choose to do that and how the income would be used. Trustee Vipperman suggested it would be helpful, in order to make a decision, to look at all the options -- What are all the costs? How can the income be used? Trustee Terrey suggested working to sustain the position taken by Senator Rinehart on this bill. A discussion ensued regarding the implications of using the surcharge for the purposes of financial aid. Steve Trotter expressed concern about the College's authority to use operating monies to establish an endowment for students. Trustees discussed issues of public policy, the Board's previous position, and the dilemma should the Legislature enact a tuition surcharge.

Athletics - Update

Vice President Costantino informed Trustees that the athletic conference in which Evergreen participates will not be in existence next year. Evergreen currently offers two intercollegiate sports programs (*soccer and swimming*) for both men and women. He distributed a copy of his memo to the community asking for input regarding the alternatives available to the institution (NAIA, NCAA division II, NCAA division III, and dual NCAA/NAIA membership). The memo explained the differences in cost and requirements of each alternative. In response to a question regarding the role of the Board in this decision, he responded that Trustees need to be informed and knowledgeable. President Jervis stated her opinion that (1) interpretation of the delegation of authority is unclear on this issue, and (2) should the College decide to add two additional intercollegiate sports, she would want the Trustees involved. Trustee Terrey stated his belief that this is an issue where a general policy should govern. Trustees asked about the issue of athletic tuition waivers (a concern was expressed regarding elimination of waivers) and the source of the athletic budget. The Board expressed a preference for President Jervis to assume responsibility for making this decision.

Mid-Contract Termination with Adequate Cause - Discussion

Vice President Smith distributed a summary of changes to this policy, explaining that changes were required as a result of a complaint filed against the College with the Office of Civil Rights. With regard to discrimination issues, the College's policy was found to be out of compliance with federal law. This policy will be forwarded to Trustees for approval at the June meeting. This policy was previously adopted as part of the Washington Administrative Code and will need to be repealed.

Trustee Meserve outlined questions/concerns she had, most particularly with paragraph #3 on page #4, relating to legal counsel.

Cooperative Library Project - Update/Action Later in the Meeting

President Jervis told Trustees that the Cooperative Library Project (which electronically connects the State's six public, four-year institutions) has been approved as part of the supplemental budget. In order to spend this appropriation, quick action is needed. Bill Bruner, Dean of Library Services, distributed and reviewed the status of the Cooperative Library Project. Trustee Imanaka expressed concern regarding the limitations of the software warranty. Trustees need to approve this software contract because it is beyond the dollar limit spelled out in the Board delegation of authority.

Parking Hearing - Update

Vice President Purce briefly reviewed the process regarding changes to the parking policy and distributed a summary of the hearing held regarding increases and changes to the parking policy. He outlined the proposed changes to the policy: hours of operation; increase in parking fees; implementation of special events parking fees; a proposed increased fine schedule; provision to impound violators; and separation of enforcement and general operating costs. He reviewed the discussion at the May 9 hearing, reviewed discussions with the union, and mentioned that no changes have occurred in the parking policy or in parking fees in the past ten years. He summarized the request that the Board delegate final establishment of fees to the President for action after the comment period ends on May 12. The President assured the Board that, should there be significant changes as a result of additional comment, she would not approve the policy without consultation with the Board.

REGULAR MEETING

At 1:33 PM, the meeting was called to order by Chair Girvin, who announced (1) there would be an executive session later in the meeting, and (2) the addition of an action item -- approval of a contract for integrated library software. The agenda was approved as amended.

CHAIR'S REPORT

Chair Girvin reported her attendance at the parking hearing on May 9.

PRESIDENT'S REPORT

President Jervis reported the death of Founding Faculty Member Beryl Crowe who had retired as an Emeritus Faculty Member in 1992. She mentioned that Darwin Eddy has successfully

completed the Academy training and will be commissioned as a police officer later today. She reminded Trustees of the June 9 graduation (the first to be held on Friday under the new graduation schedule which was proposed two years ago). Alumnae Lynda Barry serves as the outside graduation speaker. The President announced that the Presidents of the six senior institutions have written an op-ed piece which will be sent to Washington newspapers, and that the Trustees have joined the boards of the other four-year public institutions in signing a letter to newspaper editors.

She mentioned her visit to Washington, D. C., Boston, and New York City to meet with alumni, parents, and with the Rockefeller Brothers Foundation.

The President invited representatives to the Board to report on their respective areas: Faculty Representative Linda Kahan reported faculty work on academic policies and the Long-Range Curriculum. Alumni Representative Dale Knuth reported positive responses to Seattle alumni in contacting legislators. He also mentioned a Seattle gathering and invited participation at the alumni dance during Super Saturday.

Trustee Haley reported on the athletic hearing he attended during the noon break.

APPROVAL OF EMERITUS STATUS FOR RETIRING FACULTY MEMBERS RICHARD ALEXANDER, BILL BROWN, AND MARK PAPWORTH - Action

Provost Smith expressed her pleasure in recommending Emeritus Status for three retiring Members of the Faculty: Richard Alexander; Mark Papworth; and Bill Brown. All of these individuals have given long and highly valued service to the institution.

Motion Mr. Imanaka read and moved approval of Resolution 95-2, entitled "Resolution
5-1-95 of the Board of Trustees Conferring Emeritus Status upon Bill Brown."
Seconded by Ms. Vipperman and unanimously approved.

Motion Ms. Meserve read and moved approval of resolution 95-3, entitled "Resolution
5-2-95 of the Board of Trustees Conferring Emeritus Status upon Mark Papworth."
Seconded by Ms. Vipperman and unanimously approved.

Motion Dr. Terrey read and moved approval of resolution 95-1, entitled "Resolution
5-3-95 of the Board of Trustees Conferring Emeritus Status upon Richard Alexander."
Seconded by Ms. Meserve and unanimously approved.

APPROVAL OF MINUTES - Action

Motion Ms. Meserve moved approval of the minutes of the meeting of April 12, 1995.
5-4-95 The motion was seconded by Dr. Terrey who suggested a minor editorial change. The minutes were approved as amended.

APPROVAL OF AMENDMENT TO BOARD BYLAWS - Action

President Jervis reviewed the changes to the Board bylaws discussed at the last meeting and related the purpose of the changes -- to allow greater flexibility of the timing of Board meetings and in the timing of the annual evaluation of the President. Other minor changes are editorial in nature. The bylaws require discussion at the meeting preceding action.

Motion Ms. Vipperman moved approval of the attached revised Board bylaws
5-5-95 (allowing greater flexibility in the timing of Board meetings and of the annual evaluation of the President). Seconded by Mr. Imanaka and passed.

APPROVAL OF INTERAGENCY AGREEMENT WITH THE WASHINGTON STATE LIBRARY - Action

Dean of Library Services, Bill Bruner, reviewed the interagency agreement between the Washington State Library and The Evergreen State College Library. This agreement will make it possible for Evergreen and the State Library to participate in the interinstitutional Cooperative Library project.

Motion Dr. Terrey moved approval of the attached Interagency Agreement with the
5-6-95 Washington State Library to jointly own and operate an integrated library system. Seconded by Ms. Meserve and passed.

CONTRACT FOR INTEGRATED LIBRARY SOFTWARE - Action

Bill Bruner reviewed the higher education library information network, which was approved by the Legislature and just signed by the Governor, providing for sharing of information resources among the six four-year public institutions. The total contract cost is \$425,000; the supplemental budget provides \$370,000. President Jervis reviewed the recommendation of a delegation of authority to the President, since this contract is above the limit delegated by the Board.

Motion Mr. Haley moved approval of an emergency delegation of authority to the
5-7-95 President to enter into a contract with Innovative Interfaces, Inc., for up to \$425,000 for integrated library software. Seconded by Ms. Vipperman and passed.

Mr. Imanaka expressed concern about the price of a limited software warranty. President Jervis will report back to the Board on this issue.

PARKING/DELEGATION OF AUTHORITY - Action

Vice President Purce reviewed the recommendation to the Board (as discussed in the morning session) that the Board consider delegating to the President the authority to set student fees relating to parking.

Motion Dr. Terrey moved the following:
5-8-95

Whereas, the Board of Trustees chose not to delegate to the President the authority to set student fees;

Whereas, one category of the parking fee structure applies to students; and

Whereas, a decision on parking fee structure needs to be made before the next Board meeting if changes are to take effect for the coming summer session;

Therefore, I move that the Board delegate to the President, on a one-time basis, the authority to make the final decision regarding the parking fee structure.

Seconded by Mr. Kelly and passed following discussion.

For the record, the President stated that the response period extends until May 12; should responses be received that are significantly different and that cause staff to rethink additional changes, she would not exercise the delegation of authority without consulting with the Board.

OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS

Conflict Resolution Policy - Update

Dr. Smith introduced Lee Lyttle, chair of the disappearing task force which developed the conflict resolution policy. Mr. Lyttle described the ongoing efforts since the previous version of this policy was repealed from the Washington Administrative Code. He identified a number of other policies which have a grievance and appeal procedure embodied in them (for example - sexual harassment and affirmative action). This policy is proposed to address other areas of grievance. This policy has been reviewed by Jan Frickelton, the Provost, and the President's office. The policy provides disputants three third-party alternative mechanisms for resolving a dispute (third-party facilitation, mediation and voluntary arbitration). The President expressed her assumption that this is an internal academic policy which need not come to the Board for approval. She told the Board she intends to approve the policy, which she considers to be an implementation procedure for the social contract for one particular constituency. Following discussion, Trustees concurred that it was appropriate for the President to approve this policy.

Long-Range Curriculum - Update

Provost Smith mentioned that the work of the Long-Range Curriculum task force has been reviewed at the winter and spring faculty retreats. There is still a lot of work to do in terms of detail. The principles which have emerged include: an overall commitment to increasing program choices for students; greater faculty accountability; clear communication and clarity in the catalog; improving academic advising (there will be a separate DTF forming shortly to design that process). There seems to be general commitment to have four or five curricular divisions. The part-time DTF report has been endorsed by the committee and will go to the

next faculty meeting. Dr. Smith stated this was the best student involvement she has seen in the past sixteen years. Trustee Vipperman felt there was a lack of information about the structure of language instruction. The Provost offered to send the language subcommittee report to her. Dr. Smith conveyed an invitation from the long-range curricular committee to present a more informal and in-depth presentation to the Board in August or whenever appropriate. Trustees were receptive to this suggestion.

Super Saturday Update

Michael Huntsberger and Mike Wark discussed some of the new elements of Super Saturday, reviewed other highlights, and expressed enthusiasm for the plans and for the reverse timing of graduation and Super Saturday. They invited Trustees to volunteer. Vice President Costantino acknowledged Michael Huntsberger's creative and energetic leadership of this event. This will be the last year he will coordinate/co-ordinate this event. Trustees joined Dr. Costantino in thanking Michael for his work.

Miscellaneous

For the record, President Jervis clarified that the parking delegation was not an emergency action, but will allow staff to move forward prior to the next Board meeting.

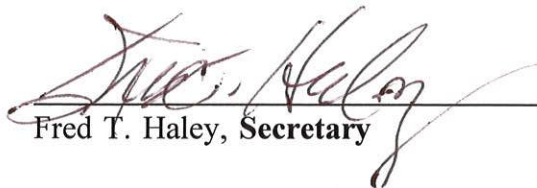
Appointment of Nominating Committee

Chair Girvin has asked Trustees Meserve, Terrey, and Vipperman to propose a slate of officers for next month's Board election.

EXECUTIVE SESSION/DATE OF NEXT MEETING/ADJOURNMENT

Trustees held a fifteen-minute executive session to consult with legal counsel regarding agency actions or actual or potential agency litigation. No action resulted from this executive session. Trustees confirmed the date of the next regular meeting as June 14, with a special meeting on June 9 for the evaluation of the President. The Board adjourned the meeting at 3:25 PM.


Lila S. Girvin, Chair


Fred T. Haley, Secretary