

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

FEBRUARY 14, 1996

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Lila S. Girvin
Frederick T. Haley
Dwight Imanaka
Ed Kelly
Christina A. Meserve
John N. Terrey
Carol Vipperman

Representative to Board:

Brian Coppedge, Student
Linda Pickering, Staff

Staff Present:

Rino Balatbat, Campus Architect
Jeannie Chandler, Administrative Assistant to the Provost
Art Costantino, Vice President for Student Affairs
John Cushing, Academic Dean
Paul Gallegos, Special Assistant to the President for Equal Opportunity
Jeanne Hahn, Member of the Faculty
Joye Hardiman, Director of Tacoma Campus (February 13 only)
Lee Hoemann, Executive Associate to the President
Steve Hunter, Director of Institutional Research
Judy Huntley, Registrar
Jane Jervis, President
Jim LaCour, Director of Human Resources
Lee Lambert, Special Assistant to the President for Civil Rights
Helen Lee, Director of Labor Education and Research Center
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Neil McClanahan, Interim Director of Public Safety
Nancy McKinney, Associate Vice President for Finance and Administration
Kim Merriman, Assistant to the President for Governmental Relations
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Steve Trotter, Associate Vice President for Finance and Administration
See permanent roster for others attending

Others Attending:

Jan Frickelton, Assistant Attorney General

FEBRUARY 13, 1996 BOARD HEARINGS (in Olympia)

Chair Kelly convened a public hearing at 11:06 AM (with an audience of approximately 250 people) in the second floor Library lobby. All trustees were present except Trustee Terrey (who joined Trustees Kelly and Meserve for a second hearing at 5:30 PM). The purpose of the two hearings was to collect testimony from community members regarding the arming of public safety, prior to Board action the following day. Preliminary to taking testimony, the Chair distributed a summary of the administrative

recommendation and consideration of alternatives and set forth the parameters for those testifying (people who signed up in advance or at the hearing will be called upon in turn from the three sign-up sheets -- "in favor," "against," or "neither for nor against"; testimony will be limited to 3 minutes; no one may testify a second time until all wishing to testify have been heard from; the Board will listen to testimony and may ask questions, but will not respond; and a person may not give his or her time to someone else). Due to the large number of people who had signed up, those who were not called on prior to the 1:00 PM adjournment were asked if they could return at 5:30 PM to give testimony.

Three Trustees (Kelly, Meserve and Terrey) returned early from the Tacoma work session to be present for the 5:30 PM hearing. After first hearing from evening/weekend, part-time, and graduate students who signed up, the Chair called on individuals from the noon sign-up lists. The second hearing adjourned at approximately 7:15 PM. Trustees regrouped for dinner in Olympia and a chance to read written responses to the arming issue.

FEBRUARY 13, 1996 WORK SESSION (in Tacoma)

The work session on the Tacoma campus (1202 Martin Luther King Jr. Way) was called to order at 2:30 PM by Chair Kelly. In addition to all Trustees, those attending from the Olympia campus included: Rino Balatbat, Brian Coppedge, Jane Jervis, Nancy McKinney, AmyLyn Ribera, Rita Sevcik, Barbara Leigh Smith, and Steve Trotter.

Schematic Review

Campus Architect Rino Balatbat reviewed schematic design for the Library Building remodel and the Communications Building Retrofit, slated for action the following day. Rino pointed out the attempt to build capacity into this project for future expansion.

Discussion of Board Goals

Trustees discussed their draft goals for 1995-96, focusing on the concern raised by Trustee Vipperman: In order to insure the long-term viability of the values and principles held by the institution, the College needs to proactively be prepared to address externally imposed decisions which financially impact students or conflict with values and principles of the institution (examples: tuition setting authority and the technology fee under discussion by the legislature). There was agreement that this discussion fit under Goal #3, *"to participate in long-range planning and to set major policy for the College."* There was also general agreement that the draft goals were appropriate.

Tacoma Campus Update

Dr. Joye Hardiman, Director of the Tacoma campus, used an "imaging" technique to acquaint the Board with the changes which have occurred on the Tacoma campus and to present their visions for the future. Dr. Hardiman provided enrollment statistics, described the diversity of the students and the foci of the program. The campus is undertaking a strategic planning process. Dr. Hardiman introduced students and staff in attendance, giving them a chance to talk about their experiences at this campus and mentioned contributions students and graduates were making to their community.

The Board recessed for refreshments prior to several Trustees returning to Olympia for a second hearing on arming of public safety. Trustees remaining visited academic programs.

REGULAR MEETING - FEBRUARY 14, 1996 (in Olympia)

Chair Kelly called the meeting to order at 9:02 AM. Introductions included Linda Pickering (newly-elected staff representative); Helen Lee (newly-appointed Director of the Labor Center; and Rino Balatbat (Campus Planner/Architect). The Chair announced that there would be an executive session under item No. 15; the agenda was approved as presented.

FEBRUARY 14, 1996 WORK SESSION**Student Conduct Code**

Vice President Costantino distributed the current *Student Conduct Code - Grievance and Appeal Process* brochure, outlined the process for adopting a proposed revision into the Washington Administrative Code, and reviewed the work of the committee proposing the revisions. Helena Meyer-Knapp provided an overview of the process, pointed out unique features of the student conduct code and described her role as campus grievance officer. Arnaldo Rodriguez outlined some of the proposed changes and additions (spelled out in a one-page handout) to the student conduct code and discussed policies at other institutions. Under this proposed policy, firearms and weapons would be prohibited on campus. Trustees asked questions and heard from the Student and the Staff Representatives.

Public Safety Update

President Jervis reviewed her recommendation for limited access to firearms for Public Safety officers. She outlined her rationale for coming to this conclusion, indicating that she had read all of the responses to the community survey, all of the letters and communications which have come to her office, and has talked to a large number of people directly and personally. Dr. Costantino expressed his endorsement of this recommendation and highlighted the alternatives he considered in making his recommendation to the President (which, in his opinion, do not eliminate the need for an armed response).

Student Representative Brian Coppedge and his alternate AmyLyn Ribera presented their reasons for disagreeing with the administrative recommendation but expressed their belief that Dr. Costantino's and President Jervis' minds were not made up before the process started. Mr. Coppedge expressed his appreciation for the time, the effort and the willingness of the administration to listen to those who disagreed. Ms. Ribera reviewed the process utilized for gathering information from the community (surveys, forums, walk-throughs of on-campus housing, e-mail address and campus mail). She expressed her belief that the survey has taken on too much importance. She indicated that those attending the forums were overwhelmingly opposed to arming Public Safety. Mr. Coppedge expressed his opinion that arming Public Safety is not going to eliminate crime on campus and that it was not possible to have a single alternative to replace the concept of arming; however, he felt there were a combination of alternatives that spoke directly to the crimes on campus. He disagreed with the assessment of some of the tools. Alternatives suggested by the students: lock residence halls and give students keys; better lighting; permanent arrangement for escort services (e.g. - work study student); workshops and practices to prevent potential rape situations; more frequent parking lot patrols with officers in

teams; video cameras in parking lots. Mr. Coppedge spoke against the rationale used in making the limited arming proposal. He felt the proposal as presented was too vague. He asked that the Trustees weigh seriously student concerns.

In response to a Trustee request, President Jervis indicated that it is her intention to consult with and receive advice from the Board once the DTF makes its recommendation. Trustee Terrey reiterated his belief that the Board's role is policy and the role of the administration is to develop procedures to implement policy. Trustee Vipperman complimented the student representatives for their efforts in involving students in this decision. For future issues, she hopes that there will be a mechanism that comes out of this process which will allow continual feedback (in the absence of organized student governance). Further questions and conversation ensued. Dr. Costantino expressed his concerns regarding the increasing crime statistics and pointed out the inability of medical personnel to enter a scene until it is secured (by armed officers). In response to a question, Ms. Ribera expressed her belief that one of the reasons students felt more comfortable with Thurston County officers is their experience level and the frequency with which they respond to situations. Vice President Costantino reviewed the practices at other institutions that have chosen limited arming.

LUNCH BREAK

At noon, Trustees recessed for lunch.

REGULAR MEETING - Reconvened

The regular meeting reconvened at 1:30 PM.

CHAIR'S REPORT

Chair Kelly mentioned his participation, via phone, at the exit interview with the State Auditors to review the July, 1994 - June, 1995 audit. He announced his intention to attend the February 28 DNR meeting of public trust beneficiaries.

PRESIDENT'S REPORT

President Jervis announced the appointment of Ruta Fanning as Vice President for Finance and Administration and College Treasurer; she officially begins her duties on March 15. Vice President Costantino announced the appointment of Steve Huntsberry from WSU as Director of Public Safety, effective March 11. The President discussed the status of the House and Senate budget deliberations, Evergreen's supplemental budget requests, and the proposed financial aid allocations. Other items she reported: A May 10 John Carver workshop; potential health services and housing rental rate increases; and a Technology Steering Committee update (identifying the major technology policy issues to be faced in the next five years).

The President read a very brief report from the Faculty Representative who was unable to attend. The newly-appointed Staff Representative invited communication from staff. The Student

Representative shared students' concerns regarding growth plans and additional student fees (technology fee and differential tuition).

APPROVAL OF MINUTES - Action

Motion Ms. Vipperman moved approval of the minutes of the December 13,
2-1-96 1995 meeting as distributed. Seconded by Ms. Girvin and passed.

APPROVAL OF SCHEMATIC DESIGN REMODEL PROJECTS - Action

Ms. McKinney endorsed Trustee approval of the schematic design for two projects over \$250,000 each, as previewed at Tuesday's work session.

Motion Ms. Vipperman moved approval of the schematic designs for the
2-2-96 Communications Building Retrofit (budgeted at \$937,280) and the Library Building Remodel (budgeted at \$350,552). Seconded by Ms. Meserve and passed.

APPROVAL OF SUMMER TUITION - Action

Academic Dean Cushing presented the summer school tuition schedule, slightly revised from the presentation of last month.

Motion Ms. Meserve moved approval of the **attached** 1996 summer school tuition and fee
2-3-96 schedule and acceptance of the administrative recommendation:

1) To continue to maintain a self-supporting summer school in a way that is reasonable and financially affordable for students, as decided by the Board in 1986.

2) To continue to charge the direct costs of teaching in an equitable manner. *Prior to 1992 all credits above 10 quarter hours were free since the maximum rate was set at 10 credit hours. Thus, a student registered for 16 quarter hours paid for less of her/his faculty costs than a student registered for 10 credit hours.*

To more fairly charge for teaching costs, beginning in 1992, students were charged for each credit hour from 1 through 16. This adjustment more fairly distributes the costs of summer school.

In order to maintain the established relationship between the academic year and summer school tuition, increase tuition for undergraduate residents to match the regular year rate and increase all other categories at the same rate established by the legislature for tuition increases for the 1995-96 academic year.

Seconded by Ms. Vipperman and passed.

APPROVAL OF LIMITED ARMING OF PUBLIC SAFETY - Action

President Jervis presented her recommendation that the Board accept a set of operating principles regarding Public Safety and approve four specific implementation recommendations (as outlined below). She summarized the ways in which she came to this decision, indicating she has read every response from the community, listened to the tapes of the hearings and talked to large numbers of people on and off campus. The concerns she expressed included issues of safety for public safety officers; the role of the institution in the larger community; the increasing response time due to a steady increase in population and crime in the area; the College's responsibility to students, staff and faculty and to their families; the fact that emergency medical teams are restricted from intervening until the area has been secured by the police; the fact that there are guns on campus and armed Thurston County officers are on campus perhaps 25 - 30 times per quarter. The question for the President became: *Should armed assistance be from the Public Safety officers who have received full training at the State Police Academy; who are qualified to be fully armed police officers; who know the campus and the Evergreen community; who are accountable to the College for their performance; and who can respond more quickly than an external agency -- or should they be from outside the campus?* The President believes that limited access to arms is the appropriate step to take at this time.

Amid feelings of deep emotions, each of the Trustees articulated their position on this complex and difficult issue. Trustees expressed their appreciation for the clear-thinking and candor of the student representatives, for the testimony which focused on the issues (as opposed to personal attacks), and for the integrity of the President. They expressed their concern regarding the tension between the student body and the Public Safety officers and the demonstration of intolerance of people who hold differing opinions.

Motion Ms. Vipperman moved approval of the following statements of principle
2-4-96 (regarding limited access to firearms for Public Safety officers):

The Evergreen State College believes that primary responsibility for the safety of the campus and its students, faculty, staff and guests rests within the College community, and that all members of the community share that responsibility.

The Evergreen State College believes that the goal of a safe campus is best achieved with the assistance of well-trained, well-supervised, appropriately-equipped officers who are familiar with the campus and with the members of the community, and who are directly accountable to the College.

The Evergreen State College accepts responsibility through the Office of Public Safety for patrol of the campus and for intervention in dangerous and/or criminal emergencies up to and including armed intervention, but acknowledges that there may nevertheless be instances in which we may need to call on other law enforcement agencies (such as the Thurston County Sheriff's Office) for assistance and backup.

Motion
2-4-96
(continued)

The Evergreen State College realizes that this is generally a safe and welcoming campus and wishes it to remain so, but acknowledges that it does not exist in isolation from the very real pressures and dangers of American society.

And approval of the following recommendations:

that the Board instruct the administration to move toward providing limited access to firearms for Public Safety Officers by the end of this academic year;

that the Board instruct the President to appoint a multi-constituency DTF to recommend to the President by April 12, 1996:

- a) *when, where, and how Public Safety Officers would have access to firearms,*
- b) *training and screening criteria for officers, consistent with bargaining unit guidelines, and*
- c) *the structure and charge of a permanent community review board that will review every instance in which a Public Safety Officer draws or uses a firearm and situations that called for an armed response;*

that the Office of Public Safety proceed immediately with a program of supplementary and on-going training for the officers in defensive tactics, sexual harassment prevention and intervention, cultural diversity, sexual assault, blood-borne pathogens, legal updates, emergency vehicle operations, first aid, firearm qualifications, and a special block of training emphasizing the continuum of the use of force;

that the President report regularly to and consult with the Board of Trustees on this transition.

The motion was seconded by Mr. Imanaka and passed on a voice vote with Ms. Meserve voting against. As a point of information, Chair Kelly expressed his personal opposition to this motion.

APPROVAL OF BOARD GOALS - Action

Motion
2-5-96
Dr. Terrey moved adoption of the attached Board goals for 1995-96 (with agreement to incorporate in Goal #3 a particular focus on discussions of tuition policy and funding of higher education). Seconded by Ms. Vipperman and passed.

ACCEPTANCE OF AUDIT REPORT

As a member of the Finance Subcommittee, Chair Kelly expressed his pleasure in having attended his second consecutive exit interview with no audit exceptions and congratulated those responsible.

OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS**Staff Education and Training - Annual Report**

Jim LaCour, Lee Lambert and Paul Gallegos reviewed, and provided highlights of, this annual report which had been mailed to the Board.

Institutional Assessment - Annual Report

Steve Hunter distributed and discussed an outline of assessment activities planned for the 1995-97 biennium, pointing out that he will be assessing the impact of proposed changes to the curriculum (the magnitude of these changes has not been paralleled in the last twelve years). He also mentioned that there has been an increase in freshman retention (an issue which will continue to be a major focus of his efforts). He discussed plans to conduct an alumni survey. He also distributed the draft proposed accountability measures being developed by the Provost and discussed preliminary results of a part-time studies survey distributed to residences in six counties, highlighting interesting responses.


Legislative Update

Kim Merriman provided a status report of issues before the Legislature: budget, local tuition setting, and technology fees.

EXECUTIVE SESSION, DATE OF NEXT MEETING, AND ADJOURNMENT

The Board recessed into an executive session at 4:10 PM, to consult with legal counsel regarding actual or potential agency litigation. No action was taken as a result of this executive session.

After reconvening and confirming the date of the next meeting as April 10, the meeting was adjourned at approximately 4:30 PM.


Dwight Imanaka, Chair
Carol Vipperman, Secretary

Attachments (2): 1996 summer school tuition & fee schedule
1995-96 Board goals

RMS

THE EVERGREEN STATE COLLEGE

SUMMER SCHOOL

Comparative Tuition and Fee Schedule

	1994	1995	1996
RATE PER CREDIT HOUR			
Residents			
Undergraduate			
\$ per hour*	\$65.90	\$75.40	\$78.20
Graduate			
\$ per hour*	\$98.90	\$113.20	\$118.20
Non-Residents			
Undergraduate			
\$ per hour*	\$144.20	\$165.00	\$172.30
Graduate			
\$ per hour*	\$144.20	\$165.00	\$172.30
SE Asian Veterans (maximum of \$153)	\$15.00	\$15.00	\$15.00

*Minimum of 2 credit hours

COMPARISON WITH REGULAR ACADEMIC YEAR RATES

	1996 Summer School	1995-96 Regular Year
1996		
Residents		
Undergrad 16 hours	\$1,251.20	\$ 782.00
Graduate 16 hours	1,891.20	1,248.00
Non-residents		
Undergrad 16 hours	2,756.80	2,765.00
Graduate 16 hours	2,756.80	3,791.00

BOARD GOALS FOR 1995-96

- 1) To offer guidance in the development of the President's goals and to support the President in the achievement of her goals.
- 2) To remain informed about major issues affecting the College, both internally and externally.
- 3) To participate in long-range planning and to set major policy for the College (with a particular focus on a review & discussion of tuition policy and funding of higher education).
- 4) To bring the external perspective and public concerns to discussions of College policy and direction
- 5) To be prepared to speak for the College in the public arena.
- 6) To support the College financially.
- 7) To fulfill our legal obligations as stewards of State property and resources.
- 8) To pay attention to Board process and to support one another on the Board.

Adopted: February 14, 1996