

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

AUGUST 14, 1996

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Bill Frank, Jr.
Lila S. Girvin
Frederick T. Haley
Dwight Imanaka
Christina A. Meserve
John N. Terrey
Carol Vipperman

Representative to Board:

Linda Pickering, Staff

Staff Present:

Art Costantino, Vice President for Student Affairs
John Cushing, Academic Dean
Ruta Fanning, Vice President for Finance and Administration
Lee Hoemann, Executive Associate to the President
Jane Jervis, President
Nancy Koppleman, Member of the Faculty
Barbara Leigh Smith, Vice President for Academic Affairs and Provost
Val Manion, Director of Alumni Affairs
Sandy McKenzie, Executive Director of College Advancement
Nancy McKinney, Special Assistant to VP for Finance and Administration
Kim Merriman, Assistant to the President for Governmental Relations
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Steve Trotter, Budget Director
Mike Wark, Director of College Relations
Bill Zaugg, Administrative Assistant for Budget

Others Attending:

Jan Frickelton, Assistant Attorney General
Students from *The Evergreen News* (see permanent roster for names)

The Board met in retreat setting on August 13; no action was taken as a result of the retreat discussions. Informal notes from the retreat are attached to these minutes.

REGULAR MEETING

Chair Imanaka called the meeting to order at 9:00 AM, welcomed and introduced new Trustee Billy Frank. The agenda was accepted with two additional items (modification to the 1997-99 operating budget submittal and an executive session to consult with legal counsel regarding potential agency litigation).

CHAIR'S REPORT

The Chair briefly reviewed the discussion items from Tuesday's Retreat (Governance and Financing; land use and master plan; Evergreen - portraying our unique institution) and thanked

those who assisted with the logistics and presentations. The outcome of the retreat was identification of work sessions for the coming year. He invited other Trustees to add their reflections of the retreat. Trustee Vipperman shared her hope that (1) in consultation with the President, the Board will develop a Board agenda that leads to new thinking; and (2) the Board receive regular reports on alumni/employers survey information. Trustee Terrey observed that March 1, 1997, marks 30 years since Evergreen was signed into law. Trustee Girvin observed that society is in a time of tremendous change and reinforced her appreciation of the discussion of "re-engineering education" which had occurred the previous day.

The Chair announced : (1) the **appointment of a subcommittee** (composed of **Trustee Girvin and Chair Imanaka**), to work in consultation with Jane Jervis and Rita Sevcik to re-examine the process for Presidential evaluation and Board self-evaluation and to look for ways to streamline these processes; (2) **Lila Girvin** has agreed to represent Evergreen at the inauguration of the new President of Gonzaga University; (3) acknowledged that **Trustee Terrey's** term is scheduled to expire on September 30 (however, he will continue to serve until he is replaced).

PRESIDENT'S REPORT

President Jervis updated the Board on a number of items: the Governor's Task Force on the Financing of Higher Education; the completion of the Financial Aid Task Force and submission to the Higher Education Coordinating Board (she reviewed in detail the key controversial discussion which centered around the state need-grant program); work of the Council of Presidents regarding a common legislative agenda and a common budget approach (resulting in today's request to modify the 1997-99 operating budget submittal and a joint interinstitutional request for a 7 1/2% faculty salary increase per year for two years); COP K-20 computer network project (Provost Smith apprised Trustees of the state-wide process and difficulties and complications of this project).

The President asked Kim Merriman to update Trustees regarding legislative efforts. Ms. Merriman mentioned: participation of Evergreen faculty (in response to an invitation from the Senate) as speakers at brown-bag lunches for Senate staff/members as part of their continuing education program; combined efforts for a state-wide "Higher Education" day involving the community colleges, the four-year public and private sectors; meetings with key legislators; plans to highlight our celebration of 25 years of teaching by introducing a resolution during the session focusing on Evergreen's accomplishments (followed by a reception).

President Jervis reviewed the progress of arming public safety, indicating that the College is moving carefully and that this action will not happen by September 1. The President mentioned the upcoming review of the College's affirmative action report. She invited Trustees Meserve and Terrey to report on the planning efforts for a memorial event for Ed Kelly. Trustee Terrey reviewed the two planning meetings held with faculty representatives.

The President also highlighted her participation in conferences held on campus, and reminded Trustees of the September 16 convocation.

Linda Pickering, Staff Representative to the Board of Trustees, expressed her thanks to the Board and the administration for their continuing support of students with disabilities and mentioned her work with students with disabilities and a training workshop she planned for Student Affairs staff.

APPROVAL OF MINUTES - Action

Motion Dr. Terrey moved approval of the minutes of the June 12, 1996 meeting as
8-1-96 presented. Seconded by Mr. Haley and passed.

APPROVAL OF 1997-99 CAPITAL BUDGET AND TEN-YEAR PLAN - Action

Vice President Fanning noted the document in the Board packet is the fine-tuning of information presented at the previous meeting and pointed out a typographical error in the administration recommendation. She briefly highlighted the capital project priorities and the 1997-99 capital request summary. President Jervis noted the systematic plan during the coming years to upgrade academic space.

Motion Ms. Vipperman moved approval of the 1997-99 capital budget outlined below
8-2-96 totaling \$9,657,793 and the attached ten-year capital plan as presented. Seconded by Ms. Meserve and passed.

CAPITAL BUDGET PRIORITIES		AMOUNT
A. Preservation Projects		
• Life Safety/Code Compliance		\$2,459,972
• Preservation of Property		2,825,007
• <u>Emergency Repairs</u>		<u>559,312</u>
Sub-Total Preservation		
B. Program Projects		
• Seminar Phase II - Predesign		\$ 300,000
• LAB I Third Floor Labs/Classrooms		547,920
• Lecture Hall Improvements		1,325,423
• Library C-Wing Improvements		942,947
• Communications Bldg. Offices		464,212
• <u>Small Repairs and Improvements</u>		<u>233,000</u>
Sub-Total Program Projects		<u>\$ 3,813,502</u>
<u>TOTAL CAPITAL BUDGET REQUEST</u>		<u>\$ 9,657,793</u>
<u>Funding Sources:</u>		
State General Obligation Bonds		6,829,669
TESC Capital Projects Account		2,828,124

MODIFICATION TO THE 1997-99 OPERATING BUDGET SUBMITTAL - Action

Vice President Fanning requested approval of a recent inter-institutional agreement concerning the cost-per-student calculation requested in the College's enrollment growth initiative. This

technical inflation adjustment to the previously approved budget submittal is to accurately reflect this agreement.

Motion
8-3-96

Dr. Terrey moved adoption of the following modification to the 1997-99 Operating Budget Request (approved by motion 6-4-96 on June 12, 1996). The adjusted total of \$7,309,216 is a technical inflation adjustment reflecting the recent inter-institutional agreement concerning the cost-per-student calculation requested in Evergreen's enrollment growth request initiatives. Seconded by Ms. Girvin and passed.

Budget Request Initiatives

<u>1997-99 Budget Request Initiatives</u>		<u>Amount</u>
• Access through Enrollment Growth	\$2,570,400	\$2,808,660
• Strengthening Undergraduate Education		1,007,522
• Technology: Tools for Teaching & Learning		1,758,000
• Administrative Computing Systems Replacements		685,062
• Plant Maintenance & Operations		454,672
• <u>Public Services to the State</u>		<u>593,300</u>
<u>TOTAL BUDGET REQUEST INITIATIVES</u>	<u>\$7,070,956</u>	<u>\$7,309,216</u>

APPROVAL OF FACULTY REAPPOINTMENT POLICY - Action

President Jervis recommended approval of this previously discussed policy, pointing out that this policy, along with the *Reduction in Force* and the *Mid-Contract Termination with Adequate Cause* policies, govern the faculty hiring process. She believes that adoption of this policy will introduce new rigor into the selection and retention of new faculty. Provost Smith noted there were no substantive changes since the last review. Trustee Vipperman asked for an explanation of the long-term differences of this policy. Academic Dean John Cushing responded that he felt (1) new faculty would be more carefully mentored and more carefully evaluated before the institution makes a long-term commitment to them, and (2) faculty on continuing contracts will receive better professional developmental review--all things that will benefit students. The one thing he would want to guard against would be pro forma developmental reviews. Trustee Terrey asked to see an example faculty portfolio. President Jervis opined that the faculty/student evaluation process would be an interesting work session topic.

Motion
8-4-96

Ms. Vipperman moved approval of the attached Faculty Reappointment Policy, Library Faculty Reappointment Policy, and Transition Policy (dated 7/10/96). Seconded by Ms. Meserve and approved.

OTHER BUSINESS, REPORTS, AND ANNOUNCEMENTS

Annual Report: Evergreen Fund

Ms. McKenzie reviewed her written report on the Evergreen Fund 1996 fiscal year. For the second consecutive year, the Evergreen fund exceeded its goal and reached its highest level in

the College's history. These funds support 40 student scholarships, 4 cultural diversity scholarships, and 6 full-time graduate fellowships. She mentioned that these funds also support activity grants and discretionary support for all of the College divisions. Val Manion, in reviewing the detail of the distributed material, noted that of the 16,000 Evergreen alumni, approximately 13,000 are reachable for solicitation. She also reviewed the giving records of graduates from the 70's (averaging about 14%); from the 80's (about 13%) and from the 90's (7%).

Update: Grays Harbor Initiative

Barbara Leigh Smith reviewed the initiative with Grays Harbor College to offer upper division work in partnership with Grays Harbor faculty. This effort was funded by a legislatively created *Fund for Innovation* and is a pilot program which also includes faculty development activities relating to technology, collaborative learning, learning communities, and assessment. Nancy Koppelman reviewed her preparatory work with faculty from Grays Harbor.

Update: Miyazaki Cooperative Research Project

Provost Smith reported that for more than ten years, Evergreen has had a relationship with two Japanese Universities (Kobe University of Commerce and Miyazaki University). She described the proposal for a joint three-year research project with Miyazaki, which was funded by the Japanese government. This project focuses on life-long learning methodology and the exchange of information between Evergreen and Miyazaki.

EXECUTIVE SESSION/INDEMNIFICATION

At 11:40 AM, the Board convened an executive session of approximately twenty minutes to consult with legal counsel regarding agency enforcement actions. The Chair announced that the executive session may result in an action item.

The Board reconvened at 11:55 AM to take the following action:

Motion Ms. Meserve moved approval of **Resolution No. 96-8**, "*Resolution of*
8-5-96 *the Board of Trustees Authorizing Indemnification for JOHN AIKIN*
 CUSHING." Seconded by Dr. Terrey and passed.

RESOLUTION NO. 96-8 AUTHORIZING INDEMNIFICATION FOR JOHN AIKIN CUSHING

WHEREAS, a legal action, as designated below, has been commenced involving this institution of higher education; and

WHEREAS, the officers and employees of the institution designed below have requested the Board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in the performance of their duties and in good faith; Now, therefore,

BE IT RESOLVED that the Board of Trustees hereby specifically finds that the individual designated below acted within the scope of his authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specially authorizes his defense and approves his indemnification by the State pursuant to RCW 28B.10.842.

Done in open meeting by the Board this 14th day of August, 1996

Title of Action: Complaint for Libel and Slander
Cause No.: Thurston County Superior Court No. 96-2-03093-4
Individual Indemnified: John Aikin Cushing

I, Jan Frickelton, the Assistant Attorney General assigned to The Evergreen State College, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

Indemnification approved.

DATE OF NEXT MEETING, AND ADJOURNMENT

The date of the next meeting was confirmed for October 9, with a work session on October 8.

The meeting adjourned at 11:58 AM.



Dwight Imanaka, **Chair**



Carol Vipperman, **Secretary**

Attachments - Informal 8/13/96 Retreat Notes
Ten-year capital plan
Faculty Reappointment Policy

RMS