

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE
May 13 and 14, 2008**

Trustees Attending:

Kristin Hayden
Keith Kessler
David Lamb
Karen Lane
Anne Proffitt
Alexandra Valin
Martina Whelshula
Paul Winters

Representatives to the Board:

Trevor Kinahan, Geoduck Student Union Representative
Ernestine Kimbro, Faculty Representative to the Board of Trustees

Staff Present:

Julie Anderson, Interim Director of Financial Aid
Theresa Aragon, Academic Dean
Don Bantz, Academic Vice President and Provost
Eddy Brown, Academic Dean
R. J. Burt, Director of Alumni Relations
Art Costantino, Vice President for Student Affairs
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees
Lee Hoemann, Vice President for College Advancement
John Hurley, Vice President for Finance and Administration
Allen Olsen, Academic Dean
Collin Orr, Director of Business Services
Thomas L. Purce, President
Paul Smith, Director of Facilities
Julie Suchanek, Director of Government Relations
Steve Trotter, Executive Director of Operational Planning and Budget

Trustee Anne Proffitt called the meeting to order at 1:14 p.m. in the Seminar II Building, Room B3105 of The Evergreen State College. A quorum was present with Trustees Hayden, Kessler, Lamb, Proffitt, Valin, and Winters attending. Trustees Lane and Whelshula joined the meeting shortly thereafter.

Capital Projects Update

Vice President for Finance and Administration John Hurley introduced Director of Facilities Paul Smith. Mr. Smith reviewed the status of current capital projects and anticipated board actions. Mr. Smith introduced architects from Jones and Jones, the firm designing the expansion of the Longhouse. They reviewed the design of the expansion, exterior changes, and materials to be used in construction.

Dr. Hurley introduced the team from DLR architects who have worked with a design committee, including nine students and six staff members, on the renovation of the College Activities Building. Larry Ahern and Lisa Johnson reviewed the proposed design.

Mr. Smith provided an update on the Phase II renovation of the Library Building. He said that the project is on schedule and within budget. The furniture order is going in early to avoid an anticipated cost increase. Mr. Smith said that the Board will be asked to increase the delegated spending authority for the

project to reflect the additional legislative appropriation, a state grant, and college matching money. Mr. Smith also discussed the anticipated Board action to delegate authority for a construction budget and contract to renovate the Center for Creative and Applied Media (formerly the Center for New Media).

Mr. Smith also reviewed the anticipated Board action to re-roof the Lab I and Lab II buildings. He then reviewed the proposed renewal of the college's fire protection contract with the McLane Fire District.

Academics Update

Academic Dean Theresa Aragon reviewed a request to increase summer quarter tuition by 5% for resident undergraduate and non-resident students. The rate for resident graduate students would remain unchanged. She noted that the college's long-standing practice has been to increase summer tuition at the same rate that tuition for the regular academic year increased.

Trustee Karen Lane reviewed the history of the Board's interest in the timeliness of narrative evaluations and congratulated Academic Dean Eddy Brown on significant improvements in the program. Mr. Brown discussed the changes in the process for handling and tracking evaluations that helped improve the timeliness of evaluations.

Foundation Update

Vice President for College Advancement Lee Hoemann described fund raising activities and progress. She also discussed a traveling seminar with Evergreen faculty designed to engage supporters of the college who might have an interest in the Center for Creative and Applied Media. Donations to the Annual Fund are five percent lower than at this time last year. The number of donors to the Annual Fund has increased, but the average gift is smaller.

Ms. Hoemann noted that the contract between the College and the Foundation expires at the end of June. A revised contract will come to the Board for approval in June. Ms. Hoemann discussed the terms of the proposed contract and highlighted changes from the previous contract.

Dashboard Indicators

President Les Purce noted that the college had worked for some time to develop a dashboard of strategic indicators useful to both the Board and senior management of the college. Executive Director of Operational Planning and Budget Steve Trotter noted that some indicators represent goals that the college is working toward, while others may be useful for highlighting potential problems. He said that the initial focus of the staff has been to develop the data sets that underlie the indicators. Some indicators continue to be developed. Mr. Trotter and the Vice Presidents responded to questions and suggestions from the Trustees related to the indicators.

Legislative Wrap-up and Budget Planning

President Purce said that the new state law requiring the public baccalaureate institutions to enter into performance agreements may alter the college's usual budget planning cycle. Director of Government Relations Julie Suchanek summarized the legislative session that concluded in March. She highlighted policy changes, including a new process for prioritizing higher education capital requests, the Higher Education Coordinating Board Master Plan, and the requirement for performance agreements. Executive Director of Operational Planning and Budget Steve Trotter provided an overview of the college's budget, including the operating, capital, auxiliary and grants and aid budgets. Ms. Suchanek summarized the process for developing performance agreements that are outlined by the new state law. Provost Don Bantz described the Provosts' meeting with Representative Fred Jarrett, the prime sponsor of the performance agreement legislation, and Representative Jarrett's goals for the performance contracts. Associate Vice President for Enrollment Management Steve Hunter described the six-year enrollment plan that staff are developing to become part of the proposed performance agreement. Academic Dean

Allen Olson described the faculty hiring that would be planned to support that enrollment growth. Mr. Trotter outlined the operational budget request for 2009-2011 that the Board will be asked to approve in June. Vice President for Finance and Administration John Hurley highlighted elements of the request including a new Human Resources Management System, campus safety initiatives, and information technology infrastructure. Associate Vice President Steve Hunter described requests related to increasing tuition waivers and enhancing student recruitment and retention initiatives. Provost Don Bantz highlighted requests to support faculty salaries, union contract administration, and the college's student retention programs. Vice President for College Advancement Lee Hoemann discussed elements of the request that would improve college fundraising and communications, including publications and the college Web site. Vice President for Finance and Administration John Hurley described the college's capital request.

The Board adjourned for the day at 5:09 p.m.

Wednesday, May 14, 2008

Executive Session

The Board re-convened at 9:00 a.m. with a quorum present. Ms. Lane announced that the Board would meet in executive session to discuss collective bargaining strategy and reconvene in open public meeting at 9:30. At 9:30, the chair announced that executive session would be extended to 9:45. The Board returned to open public meeting at 9:45.

Quarterly Financial Reports

Vice President for Finance and Administration John Hurley asked the Board to disregard the last page of the quarterly financial reports, the statement of revenues and expenses for auxiliary funds. The staff are reconsidering how to most accurately present a report that shows both current income/loss and accumulated reserves/deficits.

Director of Business Services Collin Orr reviewed reports for the period ending March 31 including a statement of net assets, revenues and expenses, operating fund expenditures by division compared to budgeted levels, and capital project appropriations and expenditures.

Financial Aid Update

Vice President for Student Affairs Art Costantino and Associate Vice President Steve Hunter introduced interim Director of Financial Aid Julie Anderson. Ms. Anderson summarized financial aid applications and awards, highlighting the relationship between a student's expected family contribution and the type of aid award offered. Students with fewer family resources are likely to be offered more aid in the form of grants and less aid as loans. Mr. Hunter noted the college's use of increased tuition waiver authority granted by the legislature. Ms. Anderson discussed changes in the national student loan industry.

President's Report

President Purce invited Tina Kuckkahn, Director of the Longhouse Programs, to introduce June Grant, an artist in residence from the Maori nation.

President Purce invited Trustee Anne Proffitt to report as the Board's Liaison with the Foundation Board of Governors. Ms. Proffitt described her participation in reviewing student scholarship applications. She strongly endorsed the experience for other Board members.

President Purce invited Ernestine Kimbro to report as Faculty Representative to the Board of Trustees. She said that faculty have been very busy. Much of that work has been in response to the post-concert incident on February 15 and takes place within academic programs. She said that faculty care deeply

about students and, as public intellectuals, feel a responsibility to think through difficult issues. She also described the faculty's curriculum planning and hiring priorities work. She voiced appreciation for the work of the Geoduck Student Union in response to faculty discussions calling for a smoke-free campus. The faculty plan to examine the administration's decision to suspend the Students for Democratic Society group on campus. Finally, she distributed a statement by the incoming chair of the faculty, Terry Setter.

President Purce invited Alumni Director RJ Burt to report on the activities of the Alumni Association. Ms. Burt said that the association is focused on planning the Greener Oasis fundraiser on June 14 at Super Saturday. The second annual alumni night at Safeco Field is planned for September. The event is planned late in the season to allow incoming students to participate. The Alumni Board is also working on new processes for accounting and budgeting and for orienting new Board members.

President Purce invited Trevor Kinahan to report as the Geoduck Student Union (GSU) representative to the Board of Trustees. Mr. Kinahan provided new Board members with a brief overview of the Student Union's history. He reported on the group's recent activities, including a successful budget request to the Services and Activities (S&A) Fee Board. The GSU is working with the S&A Board to propose changes to the Board of Trustees' policy on S&A fees. The GSU has also been working on ADA issues. Mr. Kinahan described the outcome of the recent student elections, which elected GSU representatives for next year, amended the GSU constitution to allow for filling vacant seats mid-year, and approved a new fee for Washington Student Lobby dues. Mr. Kinahan said that a majority of ballots cast were in favor of continuing the WashPIRG fee, but questions remained about the WashPIRG election which would be discussed later.

President Purce reviewed recent college events and described his activities since the last Board meeting. He said that he will prepare his self-evaluation over the next month and invites comments from the college community.

Tour and Lunch Break

The Trustees toured parts of the Library Building under renovation and adjourned for lunch, returning at 1:00 p.m.

Services and Activities Fee Allocation Board Update

Director of Student Activities Tom Mercado reviewed the role of the Service and Activities (S&A) Fee Allocation Board and the law that authorizes the Board's work. He noted that the Trustee's policy on S&A fees needs to be revised to reflect the existence of the new Geoduck Student Union. The S&A Board and the Geoduck Student Union have discussed proposed revisions and will present those to the Trustees in June.

Mr. Mercado reviewed the two-year S&A budget that the Board of Trustees approved last year. That budget provided one year of funding for student organizations. He said that this year's S&A Board is developing a budget for the student organizations in the next fiscal year. S&A Board Coordinator Alex Valin described how student organizations used S&A funding in the 2007-2008 year. Student Brittany Newhouse described the proposed changes to the Trustee's policy on S&A fees.

Mr. Mercado discussed elections. Twenty-nine percent of students participated in the election, a rate well above the national average. Forty-five candidates competed for 20 seats on the Geoduck Student Union. The students approved a constitutional amendment to allow vacant positions to be filled mid-year. Nine hundred seventy-four students voted in favor of a new fee to support higher education advocacy and membership in Washington Student Lobby. The students also voted on whether to re-affirm the fee supporting the WashPIRG organization. The college's contract with WashPIRG requires a re-affirmation vote every two years, in which 25 percent of eligible students must vote affirmatively for the contract to

continue. This standard is different than the standard applied to other student fee initiatives, which requires that 25 percent of students participate in elections and allows a simple majority of votes cast to determine the outcome. This year, the WashPIRG initiative fell 75 votes short of the contractual standard. If the WashPIRG vote were judged by the standards used to judge other fee initiatives, the measure would be considered passed.

Mr. Kessler asked whether the S&A Board had agreed to pay for part of the damages the occurred following the Dead Prez concert in February. Ms. Valin read a letter from the S&A Board explaining their reasons for declining to pay damages.

Geoduck Student Union (GSU) Representative Charles Loosen distributed a written report summarizing the recent student elections. Mr. Loosen noted that when the Board of Trustees formally recognized the GSU, they asked the GSU to establish clear election rules. The GSU felt that this year's elections, which had excellent voter participation, demonstrated the success of the improved elections procedures. The GSU believes that the WashPIRG fee initiative and the Washington Student Lobby Fee initiative should both be judged by the same standard and that standards established by the GSU should take precedent over the standard described in the WashPIRG contract, which was drafted before the GSU had formed.

Delegating authority for the Library Phase II Renovation

Motion Ms. Proffitt made a motion to delegate authority to the President (or his designee) to
2008-05 approve change orders for the Daniel J. Evans Library Modernization, Phase II, as long as the total cost for the project does not exceed the approved project budget, \$24,073,000, which includes OFM Capital matching funds - \$906,000; 07-08 Capital Supplemental Budget Request - \$917,00 and a project contingency of \$1,726,150. The motion was seconded and passed on a voice vote.

Delegating Authority for the Center for New Media

Motion Ms. Proffitt made a motion to:
2008-06

- a) Approve the Center for New Media (CNM) project budget of \$2,727,219 which includes architect and engineering cost (A&E), construction cost, state sales tax and project contingency.
- b) Authorize the award of the construction contract to renovate the space that will house the CNM to Construction Enterprises & Contractor, Inc. (CE&C) of Tacoma, Washington in the amount of \$2,084,000 and authorize the President (or designee) to execute the contract.
- c) Delegate authority to the President (or designee) to approve change orders for the CNM, provided the total cost for the construction project does not exceed the approved budget of \$2,727,219 which includes a project contingency of \$104,200.
- d) Authorize the continuation of the A&E design services contract with Studio Meng Strazzara (Studio Meng) on the CNM project and an increase in the amount currently approved for design services for the CNM from \$272,000 to an amount not to exceed \$350,000 including reimbursables, an increase of \$78,000. approve the minutes of the November meeting.

The motion was seconded and passed on a voice vote.

Approving design for College Activity Building Renovation

Motion Mr. Kessler made a motion to approve the design of the College Activities Building
2008-07 renovation project.. The motion was seconded and passed on a voice vote.

Approving design for the Longhouse Expansion

Motion Ms. Proffitt made a motion to approve approve the design of the Longhouse Building
2008-08 renovation project. The motion was seconded and passed on a voice vote.

Delegation for Re-roofing Lab I and Lab II

Motion Ms. Proffitt made a motion to:
2008-09

- a) Approve the project budget of \$1,095,803 for the Lab I and Lab II Buildings Roofing Project which includes architect and engineering costs, the construction cost, state sales tax, project management costs, and project contingency.
- b) Authorize the award of the construction contract to Roof Toppers, Inc. in the amount of \$793,024 to re-roof the Lab I and Lab II Buildings.
- c) Delegate authority to the President (or his designee) to approve change orders for the Lab I and Lab II Buildings Roofing Project as long as the total cost for the project does not exceed the approved project budget, \$1,095,803.

The motion was seconded and passed on a voice vote.

Delegating Authority for Fire Protection Contract

Motion Ms. Proffitt made a motion to:
2008-10

- a. Approve the attached Interlocal Agreement between The Evergreen State College and Thurston County Fire District 9 for Fire Protection and Emergency Medical Services.
- b. Authorize payments per the contract agreement and authorize the President (or designee) to execute the contract.
- c. Delegate authority to the President (or his designee) to enter into an intra-governmental agreement which establishes a contractual relationship between The Evergreen State College and Thurston County Fire District 9. approve the minutes of the November meeting.

The motion was seconded and passed on a voice vote.

Setting tuition for Summer 2008

Motion Ms. Kessler made a motion to approve increases in the summer school 2008 tuition rates
2008-11 (operating fee) of 5% for resident undergraduate and non-resident students and to maintain the summer 2007 rate for resident graduate students. The motion was seconded and passed on a voice vote.

Adopting Audited Financial Statements

Motion Ms. Proffitt made a motion to adopt the audited financial statements for fiscal year 2007
2008-12 as presented. The motion was seconded and passed on a voice vote.

Appointing Institutional Team for Performance Agreements

Motion Mr. Kessler made a motion to approve the appointment of an Evergreen performance
2008-13 agreement team as required by EHB 2641 to negotiate a six-year performance contract with the State Performance Agreement Committee. Evergreen's performance agreement team is comprised of the following individuals:

Formal Performance Agreement Team:

Les Purce, President
Don Bantz, Vice President for Academic Affairs and Provost
Art Costantino, Vice President for Student Affairs
Lee Hoemann, Vice President for College Advancement
John Hurley, Vice President for Finance and Administration
Brittany Newhouse, Geoduck Student Union Member appointment
Sarah Pedersen, Faculty Agenda Committee appointment
Sarah Ryan, United Faculty of Evergreen Faculty union appointment
Sami Webster, Geoduck Student Union member appointment

Primary support staff will include:

Laura Coghlan, Director of Institutional Research and Assessment
Steve Hunter, Associate Vice President for Enrollment Management
Todd Sprague, Director of Institutional Marketing, Communications and College Relations
Julie Suchanek, Director of Governmental Relations
Steve Trotter, Executive Director of Operational Planning and Budget

The motion was seconded and passed on a voice vote.

Resolutions honoring former trustees

Motion Ms. Proffitt made a motion to adopt Resolution 2008-01 recognizing the contributions
2008-14 of Christopher Hedrick (attached). The motion was seconded and passed on a voice vote.

Motion Ms. Whelshula made a motion to adopt Resolution 2008-02 recognizing the
2008-15 contributions of Stan Flemming (attached). The motion was seconded and passed on a voice vote.

Motion Ms. Lane made a motion to adopt Resolution 2008-03 recognizing the contributions of
2008-16 Marilee Roloff (attached). The motion was seconded and passed on a voice vote.

Minutes

Motion Ms. Proffitt made a motion to approve the minutes of the January, February and March
2008-17 meetings. The motion was seconded and passed on a voice vote.

Chair Report

Karen Lane noted that it is time for the Board to form a nominating committee to propose a slate of Board officers for the next academic year. She said that Anne Proffitt and David Lamb had agreed to serve as the nominating committee.

Student Trustee Report

Alex Valin reported on the suspension of a student organization, Students for a Democratic Society (SDS). The group has appealed its suspension. On the first appeal, the period of suspension was shortened. A second appeal is currently underway. Ms. Valin described the events that led to the group's suspension and said that the group believes that its suspension is due to the group's political stance.

Public Comment

Ms. Lane invited public comment. Two students addressed the board. Justin Shephard spoke in favor of continuing the college's relationship with WashPIRG. Elizabeth Evans addressed the board in favor of continuing the college's relationship with WashPIRG. She also said that the SDS event which led to the group's suspension was actually two events: a panel discussion and a concert.

Ms. Lane adjourned the meeting at 2:05 p.m..

Karen E. Lane, Chair

Anne Proffitt, Secretary

Attachments:

Resolution 2008-1 recognizing the contributions of Christopher Hedrick
Resolution 2008-2 recognizing the contributions of Stan Flemming
Resolution 2008-3 recognizing the contributions of Marliee Roloff