

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

September 15, 2008

Trustees attending:

Kristin Hayden
Keith Kessler
Karen Lane
Brittany Newhouse
Anne Proffitt
Paul Winters

Absent: David Lamb
Martina Whelshula

Representatives to the Board: Stephen Beck, Faculty Representative

Staff present:

Don Bantz, Academic Vice President and Provost
R.J. Burt, Director of Alumni Affairs
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees
Art Costantino, Vice President for Student Affairs
Sharon Goodman, Director of Residential and Dining Services
Lee Hoemann, Vice President for College Advancement
Azeem Hoosein, Assistant Director of Facilities
John Hurley, Vice President for Finance and Administration
Thomas L. Purce, President
Paul Smith, Director of Facilities
Todd Sprague, Director of Marketing, Communications, and College Relations
Steve Trotter, Executive Director of Operational Planning and Budget

Others present:

Colleen Warren, Senior Assistant Attorney General

Trustee Karen Lane called the meeting to order at 10:05 a.m. in the Seminar II Building, Room B1107 of The Evergreen State College. A quorum was present with Trustees Hayden, Kessler, Lane, Newhouse, Proffitt and Winters attending.

Introductions

Ms. Lane recognized the college's new Student Trustee, Brittany Newhouse, and Faculty Representative to the Board, Stephen Beck.

Capital Projects Update

Vice President for Finance and Administration, John Hurley, invited Director of Facilities Paul Smith to report on the status of major capital projects. Mr. Smith reported that the renovation of the Library Building is on schedule and within budget. He reported that the design phase of the Longhouse Renovation and Expansion project is behind schedule. The design for renovation of the College Activities Building (CAB) is on schedule. Mr. Smith also presented status reports for The Center for Creative and Applied Media and the Lab Building roofing project. He noted that moving personnel back into the renovated Library Building and out of the CAB takes significant planning and resources. The temporary relocation of Food Services is especially challenging. Mr. Smith also described the state's process for prioritizing capital project budget requests. Mr. Smith also displayed plans for re-designing the roundabout at the main campus entrance.

Environmental Design Standards

Vice President John Hurley recalled that Trustees had asked for more information about Leadership in Energy and Environmental Design (LEED) standards. He introduced Assistant Director of Facilities Azeem Hoosein, who is certified by the Green Building Council in LEED standards. Mr. Hoosein described the development of LEED standards, the LEED rating systems, and the application of LEED standards to campus projects.

Executive Session

Ms. Lane announced that the Board was moving into Executive Session to discuss litigation with legal counsel. She said that the Board would return to open public meeting at 1:30 p.m. The Board returned to open public meeting as scheduled. A quorum was present with Trustees Hayden, Kessler, Lane Newhouse, Proffitt and Winters attending.

Performance Agreements

Academic Vice President and Provost Don Bantz discussed the draft performance agreement that college staff presented to the state's performance agreement committee. He described the state committee's initial response to the draft plan. He said that the process moving forward is not clear, but agreements are supposed to be complete in time for the Governor's budget request later this fall.

Housing Maintenance Facility

Vice President John Hurley presented a request for the Board to authorize a budget and contract to construct a new maintenance facility for college Housing. Director of Residential and Dining Services Sharon Goodman described the project, its benefit to students and its place in the Housing's 10-year plan. Director of Facilities Paul Smith described the process to design the project.

Motion 2008-38

Ms. Proffitt made a motion to:

- Approve the project budget of \$710,794 for the construction of the Evergreen Residential and Dining Services Maintenance Facility Project which includes architect and engineering costs, construction contracts, state sales tax, project management costs, and project contingency.
- Delegate authority to the President (or his designee) to award the construction contract to CE&C, which was the lowest responsive, responsible bidder for the construction of Residential and Dining Services maintenance facility in an amount not to exceed \$534,000 to construct the new maintenance facility for Residential and Dining Services.
- Delegate authority to the President (or his designee) to approve change orders for the Evergreen Residential and Dining Services Maintenance Facility Project as long as the total cost for the project does not exceed the approved project budget, \$710,794, which includes a project contingency of \$37,380.

The motion was seconded and passed on a voice vote.

Service and Activities Fee Allocation Guidelines

Vice President for Student Affairs Art Costantino presented a proposed revision to the Board's Services and Activities Fee Allocation Guidelines. He noted that Brittany Newhouse had previously presented the proposal to the Board.

Motion 2008-39 Mr. Winters made a motion to approve the proposed changes to The Evergreen State College Services and Activities Fee Allocation Board Institutional Guidelines (attached).

The motion was seconded and passed on a voice vote.

Indemnification and Legal Defense

Motion 2008-40 Ms. Proffitt made a motion to adopt Resolution 2008-10 (attached) to indemnify and provide legal defense to Thomas L. Purce in the case of Ada Beebe v. The Evergreen State College and Dr. Thomas L. Purce, President, TESC.

The motion was seconded and passed on a voice vote.

Approval of Minutes

Motion 2008-41 Mr. Kessler made a motion to approve the minutes of the July meeting. The motion was seconded and passed on a voice vote.

Chair's Report

Ms. Lane invited Ms. Newhouse to provide her first report as Student Trustee. Ms. Newhouse said that she looks forward to serving as Student Trustee.

Ms. Lane invited Ms. Hayden to report as Board liaison to the Foundation Board of Governors. Ms. Hayden said that she attended part of the Foundation Board's retreat.

Ms. Lane proposed that the Board's annual planning retreat be held early in 2009. Staff will work to schedule the retreat.

President's Report

President Purce invited Stephen Beck to report as Faculty Representative to the Board of Trustees. Stephen Beck said that the Faculty Agenda Committee had identified good communication structures and faculty and staff wellness as central priorities for the year. The Agenda Committee discussed improving communication among groups on campus and between the campus and off-campus communities. The Agenda Committee also hoped to make more progress this year on implementing priorities from the Curricular Visions process. The committee also intends to participate in the review of the college's Extended Education program and would like more oversight of Summer School. He said that the committee anticipates that the Faculty Handbook will need significant work after the first faculty collective bargaining agreement is adopted. He noted that Evergreen's faculty is not participating in the Council of Faculty Representatives this year because the college does not provide release time for that work.

President Purce asked Executive Assistant John Carmichael to review the Board's engagement in the re-accreditation site visit planned for October 6-8, 2008. Mr. Carmichael said that Trustees Lane, Winters and Newhouse would meet with site visit team.

President Purce invited Vice President for Student Affairs Art Costantino to review the new student orientation program. Dr. Costantino reviewed highlights of the program.

President Purce invited Vice President for College Advancement Lee Hoemann to provide an update on Foundation activities. Ms. Hoemann said that College Advancement staff are involved in new student orientation, working to enlist the aid of parents. She noted that fundraising in the current economic environment is challenging. Gifts to the Annual Fund are 42 percent below last year, but there is reason

to expect that may improve. The fund drive started later this year, and political campaigns may be drawing some gifts away.

President Purce reviewed highlights from his schedule since the July meeting.

Public Comment

Ms. Lane invited public comment. There was none.

Adjournment

Ms. Lane adjourned the meeting at 2:31 p.m.

Karen E. Lane, Chair

Anne Proffitt, Secretary