

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

March 8 and 9, 2011

Trustees Attending:	Nathan Brockett Carver Gayton (March 8 only) Irene Gonzales Kristin Hayden Denny Heck Anne Proffitt Paul Winters	Absent: Keith Kessler
Staff Present:	John Carmichael, Executive Assistant to the President Art Costantino, Vice President for Student Affairs Lee Hoemann, Vice President for College Advancement Tracy Hall, Director of Financial Aid Steve Hunter, Associate Vice President for Enrollment Management John Hurley, Vice President for Finance and Administration Collin Orr, Director of Business Services Thomas L. Purce, President Paul Smith, Director of Facilities Ken Tabbutt, Interim Academic Vice President and Provost Steve Trotter, Executive Director of Operational Planning and Budget	
Others present:	Andrew Buchman, Faculty Representative to the Board Nathan Schuur, Geoduck Student Union Representative to the Board Jonathan Lindsay, Staff Representative to the Board Dorian Waller, Alumni Association Representative to the Board Colleen Warren, Senior Assistant Attorney General	

Tuesday, March 8, 2011

Trustee Anne Proffitt called the meeting to order at 1:05 p.m. in the Room 104 of The Evergreen State College's Tacoma campus. A quorum was present with Trustees Gayton, Gonzales, Hayden, Heck, Proffitt and Winters attending.

Executive Session

Ms. Proffitt announced that the Board would move into executive session to discuss collective bargaining. She said that the Board would return to open meeting at 1:45 p.m.

Tacoma Program Update

The Board returned to an open meeting as scheduled at 1:45 p.m. Trustee Nathan Brockett joined the meeting. Dr. Artee Young, Executive Director of the Tacoma Program, described the enrollment and demographics of students in the Tacoma Program and activities and projects funded by the Tacoma Services and Activities Fee Allocation Board.

Mission Statement

Interim Academic Vice President and Provost Ken Tabbutt reviewed the process used to work on an updated mission statement in preparation for the next accreditation cycle. He was joined at the meeting by members of the accreditation steering committee including faculty member Rita Pougiales, Academic Dean Sarah Pedersen, and Director of Business Services Collin Orr. The Board discussed the content and wording of the mission statement. Board members expressed satisfaction with the general content of the draft, expressed concerns about the process, and asked for more work on the wording.

Legislative and Budget Update

Director of Government Relations Julie Garver described the ongoing legislative session. She noted that recent supplemental budget actions included a reduction in state support for the State Need Grant, which institutions are required to offset with local resources. The change requires Evergreen to offset \$368,000 of State Need Grant costs this fiscal year. She said that the budget remains unbalanced after supplemental actions. She also discussed proposed changes to higher education governance structures and bills affecting personnel rules, including restrictions on employees returning to state service after retirement.

Executive Director of Operational Budget and Planning Steve Trotter reviewed budget reductions the college experienced in the 2009-11 biennial budget and the two subsequent supplemental budgets. He said that the budget and policy chairs of both the House and Senate asked higher education institutions to develop scenarios for budget reductions at the level proposed by the Governor and scenarios for reductions 15% and 30% more severe than the Governor's proposal. Mr. Trotter shared those scenarios, noting that the short time frame for responding did not allow for campus or Board consultation. The Governor's proposal assumes a 3% reduction in payroll, a reduced level of state support for pensions, across the board cuts, and tuition increases of 9% each year. President Purce said that he held a campus town hall meeting a day earlier to share this information with the campus. He said that the Vice Presidents are working on reduction scenarios between 5% and 7.5%.

Ms. Proffitt adjourned the meeting 4:21 p.m.

Wednesday March 9, 2011

The Board reconvened at 9:00 a.m. Ms. Proffitt announced that the Board would move to executive session to discuss the possible acquisition of real estate and to consult with legal counsel on pending litigation. She said that the Board would return to an open meeting at 10:00 a.m. At 10:00 a.m., she publicly announced the executive session would extend to 10:10 a.m. The Board reconvened in an open public meeting as scheduled. A quorum was present with Trustees Brockett, Gonzales, Hayden, Heck, Proffitt and Winters attending.

Capital Projects

Vice President for Finance and Administration John Hurley and Director of Facilities Paul Smith discussed a recommended board action related to the clock tower seismic retrofit project. Dr. Hurley said that the Board had previously acted on a staff recommendation to delegate authority to award a contract for the project to Serpanok Construction. Subsequent to that action, Serpanok withdrew its bid. Dr. Hurley recommended that the Board rescind its previous delegation and instead delegate authority to award the contract to Leewen's Corporation. Work on the project will not begin until after graduation.

Quarterly Financial Statements

Vice President for Finance and Administration John Hurley and Director of Business Services Collin Orr reviewed mid-year financial reports. The reports reviewed included a statement of net assets, statement

of revenues and expenses, dedicated local revenue funds, operating fund expenditures by division, capital project expenditures, and revenues and expenditures for major auxiliary accounts.

Campus Activities Building

President Purce asked Vice President for Finance and Administration John Hurley and Vice President for Student Affairs Art Costantino to discuss the close-out phase of the Campus Activities Building (CAB) renovation. The Geoduck Student Union expressed concerns about the project. Dr. Costantino said that staff reviewed a list of disability access concerns and other issues identified by students. Not all the suggested access changes are required by law, but many are good ideas. The college identified a number of changes to address these and other issues and is working with the contractor and college staff to implement those changes.

Financial Aid

Associate Vice President for Enrollment Management Steve Hunter discussed current issues in financial aid. He presented an analysis of tuition, financial aid, and application yield rates conducted by a consulting firm Noel-Levitz and by the college's Strategic Enrollment Group. The college has a long history of comparatively high non-resident enrollment. Legislative and college budget policies are built on the assumption that non-resident enrollment will remain near historical levels. The approximately 25% of students who pay non-resident enrollment contribute roughly 50% of the college's tuition revenue. The result of the recent analysis is a recommendation to the President to adjust the college's tuition discounting program in an effort to improve application yields and net revenue, using tuition waivers already included in the college's budget.

Director of Financial Aid Tracy Hall reviewed a table of current financial aid programs, highlighting those that may be in jeopardy. At the federal level, there is discussion about possible reductions in the Pell grant and eliminating the availability of Pell grants in summer. At the state level, the State Need Grant is subject to legislative action.

Graduate Program Suspensions

Interim Academic Vice President and Provost Ken Tabbutt discussed two under-enrolled graduate programs. Impending changes in state policy and a reduction in support from school districts has led to a significant loss of student interest in the M.Ed. program. Currently only four students have applied for the fall admission. The college proposes suspending the program for one year while the state policy changes that affect student demand are resolved.

The joint MPA/MES degree was initiated seven years ago, but has attracted very few students. The MPA and MES programs will continue independently, but the joint degree will be dropped. It is administratively challenging to support the joint degree program. The college seeks to end the program.

Reservation Based Program

Dr. Tabbutt also described a proposed expansion of the college's reservation-based, community-determined (RB/CB) program. The program is an upper division program with instructional sites on reservations and weekend intensive instruction at the college's Longhouse. On several occasions, the college has offered the program at the invitation of tribes on the Olympic Peninsula, but the student cohorts at the tribal sites have proven too small to maintain the program at these sites over time. Olympic College has built a Longhouse in Port Angeles. Evergreen has been invited to provide the RB/CB program at that site, which would serve five tribes on the Peninsula. The Board will be asked to authorize this expansion at the May meeting.

Chair's Report

Ms. Proffitt noted the board's dashboard report was updated for Winter Quarter. Trustees discussed the report.

Motion Mr. Winters moved adoption of the minutes of the January meeting. The motion was
2011-6 seconded, amended to reflect two corrections, and passed on a voice vote.

Ms. Proffitt invited Trustee Brockett to report as student trustee. Trustee Brockett recommended that student members be added to the accreditation steering committee and shared a critique of the biomass gasification feasibility study process. A letter has been sent to the President regarding the process.

Public Comment

Ms. Proffitt noted that one person had signed in for public comment. Rob Workman said that he had been appointed by the Geoduck Student Union to serve on the college's ADA compliance committee. He described his experience working on access issues at Evergreen and urged the Board to provide funding to continue support of the assistive technology lab.

Appointment of a Negotiating Team for Collective Bargaining

Motion Mr. Heck moved to appoint a team to conduct collective bargaining with the United
2011-7 Faculty of Evergreen/United Faculty of Washington, composed of:

Walter Niemiec, Associate VP for Academic Budget and Financial Planning
Steve Trotter, Executive Director of Operational Planning and Budget
Laurel Uznanski, Associate Vice President for Human Resource Services
Rod Younker, Summit Law Group

The motion was seconded and passed on a voice vote.

Delegating Authority for the Clock Tower Retrofit Project

Motion Mr. Heck moved to rescind Resolution 2011-01 and adopt Resolution 2011-03
2011-9 (attached) delegating authority for the clock tower retrofit project. The motion was seconded and passed on a voice vote.

President's report:

President Purce invited Dorian Waller to report as the Alumni Representative to the Board. Mr. Waller described plans to re-engage alumni for Evergreen's 40th anniversary celebration.

President Purce invited Jonathan Lindsay to report as the Staff Representative to the Board. Mr. Lindsay described the budget town hall meeting held the previous day. He reported that he hears concerns from classified and exempt staff about issues of equity as the college prepares for budget reductions. How do we fairly shoulder a 3% cut across three groups of employees? He said that it is important for the administration to reiterate that there is not a one-size-fits-all solution.

President Purce invited Andrew Buchman to report as the Faculty Representative to the Board. He reported that this would be his last appearance as Faculty Representative to the Board. He expressed appreciation for the opportunity and for the Board's willingness to listen. He noted the ongoing work of the Provost Search Committee and the Remodeling Teaching and Learning at Evergreen DTF. He said that Nancy Anderson would serve as Faculty Representative to the Board during Spring quarter, and Joe Tougas would step into the role next year.

President Purce invited Nathan Schuur to report as the Geoduck Student Union (GSU) Representative to the Board. Mr. Schuur said that the GSU is interested in college diversity broadly defined. He said that the GSU has heard concerns about lack of student involvement in the biomass gasification feasibility study and about the college failing to follow its own climate action plan.

President Purce invited Vice President for College Advancement Lee Hoemann and Director of Development Amanda Walker to report on fundraising. Ms. Hoemann described work on a business plan for the college's advancement activities. She discussed work on fundraising for scholarships and invited Board members to help read scholarship applications. The Foundation currently provides about \$500,000 annually in scholarships. Ms. Walker presented a report on fundraising, noting that the Trustees' giving this year exceeds the total from last year. Ms. Hoemann reported that President Purce and Longhouse Director Tina Kuckkahn are working on a grant from the Ford Foundation. The Ford Foundation has made significant contributions to the Longhouse over the years. The Board may be asked to approve a naming opportunity in the Longhouse to recognize the Ford Foundation's contributions. She said that the Cargill Foundation, which is currently supporting graduate fellowships in sustainability, has expressed an interest in supporting native and folk arts. The Cargill Foundation will visit campus this spring.

President Purce reviewed his schedule and provided an update on his work with the legislature and on the Provost search.

Adjournment

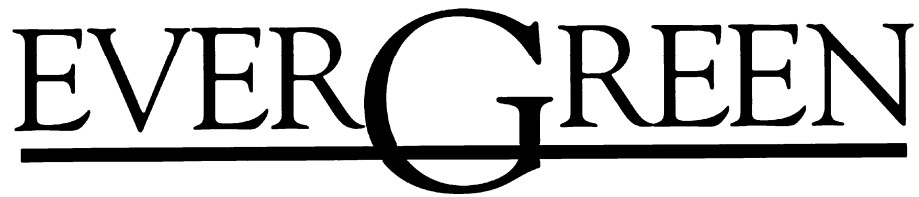
The meeting adjourned at 2:02 p.m.

Anne Proffitt, Co-Chair

Irene Gonzales, Co-Chair

Carver Gayton, Secretary

Attachment: Resolution 2011-03, Delegating Authority for the Clock Tower Retrofit Project



Resolution No. 2011-03

*of the Board of Trustees
of The Evergreen State College*

**Delegating Authority and Approving A Budget
for the Clock Tower Retrofit Project**

The Board of Trustees of The Evergreen State College rescinds Resolution No. 2011-01 adopted on February 7, 2011 and adopts Resolution No. 2011-03 providing for the following:

- a) Approving the project budget of \$1,055,600 for the Clock tower Retrofit project which includes the engineering fee, construction cost, state sales tax, project management fee, and project contingency.
- b) Delegating authority to the President, or his designee, to award the contract for construction to Leewens Corporation of Kirkland, Washington in the amount of \$600, 213 to seismically stabilize and prevent catastrophic failure of the clock tower as long as the project remains within the project budget and authorize the President or designee to execute the contract.
- c) Delegating authority to the President (or designee) to approve change orders for the Clock tower Retrofit project provided the total cost for the project does not exceed the approved project budget, \$1,055,600, including a contingency not to exceed \$65,243.

Done on this 9th day of March, 2011, in open meeting by the Board of Trustees.

Irene Gonzales, Co-Chair

Anne Proffitt, Co-Chair

Carver Gayton, Secretary

Thomas L. Purce, President