

### POLICY APPROVAL FORM

**Executive Summary.** (type a short summary of the process followed to develop this policy, names of those involved in its development, reason for undertaking the process, and key features of the policy). This section is to be completed by the group or individual assigned to develop the policy.

The Faculty Grievance DTF was charged by the Faculty Agenda Committee in March, 1993, to develop a conflict resolution policy for the Academic Division. The DTF was chaired by Lee Lyttle who brought forward the first draft of a policy to the faculty spring quarter, 1994.

Based on feedback at that faculty meeting, the policy was re-drafted, distributed to all faculty, and discussed at three faculty meetings during the 1994-95 academic year. The policy was reviewed and approved by the college's assistant attorney general in March, 1995.

The final policy was distributed to all faculty and was voted on during the April, 1995, faculty meeting. After discussion and the passage of an amendment to the policy, the faculty vote was 55 in favor, 0 opposed, and 0 abstained.

The Board of Trustees discussed the policy in May, 1995. Since this is an internal policy for faculty only, no Board action was required to approve the policy.

Final review by Assistant Attorney General Jan Truckeltn Date 4/19/95

**APPROVAL**

Vice-President for Academic Affairs and Provost Barbara Leigh Smith Date 6/12/95

Executive Vice-President Thomas A. [Signature] Date 6-14-95

Vice-President for Student Affairs William Costantini Date 6/12/95

President Jane L. Jarvis Date 6/12/95

Date Policy becomes effective 1/14/95