

The Evergreen State College
POLICY APPROVAL FORM

NEW POLICY: General Use Paper Purchasing Policy

History of Policy Formation

Student concern for the use of recycled paper at Evergreen has existed for a number of years. For the last three years students from the Environmental Resource Center and students in academic programs have encouraged the College to purchase chlorine-free paper for general campus use, particularly in copy machines and laser printers. Campus-wide petitions were circulated during spring quarter AY 96-97 and students have continued their work with Computing and Communications and the Copy Center since then. At the direction of the senior staff, the Copy Center began working with students to draft a policy statement during winter quarter AY 1997-98. A source of chlorine-free paper was identified, tested and about to move into production when the manufacturer dropped the product due to lack of market demand.

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The General Use Paper Purchasing Policy establishes guidelines for acquiring paper for general use and for use in campus copy machines, office printers, and student computing labs. The policy provides that other kinds of paper will continue to be available from the Copy Center, the Bookstore and purchasing.

The Vice President for Finance and Administration, working with a committee, is responsible for administering this policy.

The primary elements of the policy establish:

- a campus philosophy concerning paper acquisition and use;
- a review committee to select the standard paper for general campus use;
- an ongoing campus notification/educational process.

APPROVAL

| | Date |
|--|-----------------|
|  _____ Vice President for Academic Affairs and Provost, Barbara Leigh Smith | <u>11-6-98</u> |
|  _____ Vice President for Finance and Administration, Ruta Fanning | <u>11/6/98</u> |
|  _____ Vice President for Student Affairs, Art Costantino | <u>11/9/98</u> |
|  _____ President, Jane L. Jervis | <u>11/11/98</u> |
|  _____ Assistant Attorney General, Howard Fischer | <u>11/16/98</u> |

Date Policy becomes effective: _____

1098papr.pol

The following students were instrumental in formulating this policy: Students for Chlorine-Free Paper, Sarah Vekasi, William Burrows, Elijah Bliss, Joel Greene, Serra Sermet, Shoren Brown. Staff members who worked on it included: Bill Gilbreath, Pete Pietras, Vern Quinton, Kristy Walker, Steve Trotter, Craig McLaughlin.