**The Outdoor Program**

**Trip Fee Reduction Request**

**Background: In fall 2016 The Outdoor Program applied for and received funding from the Clean Energy Committee (CEC). The purpose of the request is to expand access to the outdoors and spread wilderness conservation ethics to our participants. The CEC has agreed to help our cause and aid us in lowering trip fees for selected participants. In order to receive a trip fee reduction, you are required to complete this form, demonstrate need, attain Outdoor Coordinator approval, and write a one-page reflection paper. The paper should focus on your trip experience and the importance of clean energy, resource conservation, and reduction of waste for our environment. A student may only apply once per quarter.**

**Contact Information**

Name: Click here to enter text.

Address: Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

**Trip Reduction Request**

Trip Name (must have spaces available at time of approval): Click here to enter text.

Trip Date: Click here to enter text.

Trip Registration Fee (Full Price): Click here to enter text.

Trip Fee Reduction Request: 25% 50% 75% 100% Amount owed: (box)

Need for Reduction (two paragraphs): Click here to enter text.

Describe why outdoor experience and resource conservation are important and how they apply to The Outdoor Program (two paragraphs): Click here to enter text.

Do you agree to complete a one-page reflection paper within one week post trip? Yes  No

**The reflection paper is due within 1 week after the conclusion of the trip. Parts of this paper may be displayed at the Clean Energy Fair at the end of the school year, or used to promote the Program. If the reflection paper is not turned in, the remaining trip fee from your waiver will be posted on your student account.**

**Agreement to be Signed in Person**

**Requestor Name (Print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Requestor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Coordinator Name (Print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Coordinator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**