

Campus Land Use Committee Meeting Minutes
August 31, 2005

Attending: Paul Smith, Ken Tabbutt, Rich Davis, Robyn Herring, Mark Kormondy
Guests: David Shellman, Steve Herman, Joslyn Trivett, Nancy Johns
Recorder: Maria Horan

1. July meeting minutes approved.

Modification: Action item #4, the annual tree assessment falls within the authority of the director and will be funded through facilities services.

2. Announcements/Follow up issues

Intersection improvements at Driftwood/Overhulse: Rich and Paul met with Parametrix, they will redesign the project without a bus stop pull out. With this design, trees will not have to be removed. Some shrubs and bushes will have to be removed in order for the stop sign to be more visible. The large cedar will not be removed. The bus stop will be similar to the one on the opposite side of the road. Until improvements are made, maintenance has issued the crosswalks to be painted (this is part of their annual routine upkeep). **ACTION: The redesign may be available for the next meeting.**

Annual state of the forest assessment: The assessment will be done in house or an outside arborist may be contracted. The assessment will be completed by December. Announcements on tree removals will continue.

Request to test grassy area with corn wheat gluten product to control weeds: Paul indicated that his counterpart at the University of Colorado uses this product to control weeds (dandelion, broadleaf) and it's worked well for them. He would like permission to test this product in the planters behind Lab II. Grounds staff will monitor/compare the planter with this product against the one without it. It'll have to be applied twice a year and will take about three years before results are seen. If this works than the goal is to use it in the large grassy areas like those on red square, not in flower bed areas. The product was approved by the Environmental Health and Safety Coordinator and does not contain toxic ingredients to humans or animals. The committee agreed that this experiment will impact the community minimally, and therefore approve the use of the product in the designated test areas.

3. Additional Parking Lot Proposal for the Children's Center

David Shellman, facilities services project manager, submitted a request to create an additional parking lot for the children's center. The center currently has limited drop off parking spots and there is a desire to have convenient designated parking for the center's staff. The parking surface proposed would fit an additional ten parking spots and would be located off of Fireweed near the CUP and children's center, and be a pervious system.

The committee rejected the proposal to install a new designated parking area for the children's center staff. Reasons are that paving the field is not the best use of space, it was agreed that the best environmental decision is to leave it as it is, since there is currently sufficient parking in the regular parking lots for staff due to the recent parking expansion.

ACTION ITEMS:

1. *Re-design for Driftwood/Overhulse intersection improvements.*

2. *Joslyn to begin updating master plan.*

3. *Joslyn to email the compiled comments about updating the plan to the committee.*

4. *Maria to draft an addendum for Ch. 4.*

5. *Maria to send seed mix spec for Parkway project to Steve.*

6. **Next Meeting:**
Wednesday, Sept. 28 from 1-3pm.

APPROVED:
**Test corn wheat gluten product in designated area for weed control.*

Members suggested that David research the required, or desired, number of drop off parking spots for the size of center that's on campus and look at alternative existing locations where those can be placed. A few suggestions made; add drop off parking in front of the emergency storage center, or remove the dumpster that is currently next to the two existing drop off parking spots and place the additional ones there.

The proposal only needs to return to the committee if paved surfacing will be added. If existing surfaces will be used for the additional drop off parking than the project does not need to return to the committee.

4. Campus Master Plan Review/Update

Joslyn reviewed the checklist of areas to update with the committee. The group went through the checklist and prioritized areas that require updating, and those that are not as urgent since discussions are occurring about hiring a master plan design consultant to revise the master plan.

Joslyn has compiled the comments received for updating the plan and will send them by email to the committee. The comments that are not addressed, or updated in the plan, will be added as an appendix to the plan. Joslyn will begin updating the items that were agreed to be a priority. The final format should either be a PDF file or continue to be an html file with appropriate links, and remove referencing to page numbers that do not exist on the html file. Chapter four will be left as is, but an addendum will be drafted that describes current committee membership, operations and practices to include in the plan. **ACTION: Maria to draft addendum for Chapter 4.**

5. Other Issues

Steve Herman, thanked the group for the opportunity to voice his concern on some of the issues that have arisen. He is concerned with the plantings on the Parkway and wants to know that the seeds planted are native northwest plantings to meet the college landscaping plan of planting native or close to native plants. It was thought the plant mixture had been reviewed by Frederica, but unsure if that's accurate.

The grassy area in the round about is temporary, there's currently a group, that's working on how this space will be permanently. **ACTION: Maria to email the seed mix specification to Steve.**

6. Next Meeting

Wednesday, September 28 from 1-3pm in the Facilities Conference Room, lab II 1250.