

Campus Land Use Committee Meeting Minutes
March 31, 2004

Attending: Michel George, Deane Rimerman, Rob Cole, Robyn Herring, Benjamin Helms
Guests: Kris Pendelton
Recorder: Maria Horan

1. Minutes from February meeting approved

2. Greenhouse Project

Kris Pendelton, from the Ecological learning and living group, came to the meeting to discuss plans to build a greenhouse in the community garden space located at the organic farmhouse. This is a project that is supported by student activities, not academic programs.

The greenhouse will be a permanent structure about 26'x19'x10' and made of plastic and galvanized steel piping. The structural ends will be made of wood obtained from the resource center downtown. No electricity is planned at the current time, may phase in solar power at a later time. Also considering a stage area at a later time as well, may want power if that happens.

Kris was informed that design plans need to be approved by Robyn, TESC Environmental Health and Safety officer. Also, plans must be reviewed and approved by Rich Davis, TESC Engineer, who will be responsible for obtaining the permits necessary for this project.

The committee has approved the project as outlined. This approval is contingent upon the design being safe and facilities services getting the proper documentation requested and the necessary permits.

3. Bird Feeder Project

A notification and request for authorizing the bird feeder project was emailed to CLUC members on March 16, 2004 to all CLUC members by Marty Beagle. There were no objections by committee members. This is confirmation that the project has been approved by the CLUC as long as the following safety precautions are met: 1) if feeders are suspended on a line between two trees, set the line high enough so that people do not walk in to it, 2) ensure that bird seed does not contain nuisance weed seeds (i.e., thistle seeds).

4. Update on 5k marathon

Michel reported that they continue to wait for course certification. The closure at Student Housing is no longer a major issue since the move out time for students has been moved to Saturday night (not Sunday morning) according to Marc Lacina of Housing.

Plan still looks as if part of the campus will be closed off for a time. Current plan is to close the southbound lanes of Evergreen Parkway near McCann entrance during set up and start of the race. There will be detour signs before travelers approach the Parkway and two police officers at the Parkway

**NOTES/ACTIONS/
FOLLOW-Ups**

1. *Michel or Maria to send out a map detail of the 5k marathon by email to the CLUC members.*
2. *Maria to notify Virginia Mutton that the CLUC has approved the Volks Polk Walk.*
3. *Michel to discuss tree pruning policy with the necessary facilities managers and propose adoption into the Maintenance Services operating procedures.*
4. *Maria will make copies of chapter three for everyone to have at the next meeting.*

and Driftwood intersection. Randy Stilson and Jenny will send out notifications of this street closure to local residents.

Jenny will provide a detail map of signage, flaggers, volunteers and/or police officer locations, timeframes for notification, etc. An email will be sent to CLUC members when this information is received.

ACTION: Michel/Maria to send out map detail of 5k marathon by email to the CLUC members when it's provided by Jenny.

5. Volkssport Walk

Virginia Mutton, from the Capitol Volkssport Club, a non-profit walking club, has requested CLUC approval to have a 10k walk on campus. The event is opened to everyone and was held on campus in the past (July 27, 1996).

The walk is planned to be on August 7, 2004, a map of the proposed route was provided to the group, as well as proof of insurance for the event. This is an all day event, the walk starts between 8am and 1pm and the end time is 4pm. She expects that there will be between 200-250 participants throughout the day. Spectators are not expected and pets are allowed with a leash.

The route starts and ends at Red Square. The proposed path is on campus, existing campus trails, and adjacent campus/county roads, markers will be posted to mark the path and there will be two checkpoints for participants. The markers are non intrusive and environmentally friendly (i.e., clothes pin hangers and wooden stakes with small flags).

The event has been approved by Steve Huntsberry and Conference Services, they asked her to also obtain approval from the CLUC. Conference services will help set up tables at Red Square for the event so the group can register folks, have water available, etc.

This event is expected to be a low impact event and has been approved by the CLUC.

ACTION: Maria to notify Virginia Mutton that the CLUC has approved the event as described.

6. Tree pruning policy

Deane sent an email to all committee members with his recommended TESC tree removal and pruning policy. The policy defines a hazard tree and exemptions. There were no member objections to the policy. Therefore the committee recommends that the policy be forwarded to facilities for adoption.

ACTION: Michel to discuss this policy with facilities managers and propose adoption into the Maintenance Services operating procedures.

7. Smoking policy

The Health and Safety Committee has submitted a smoking policy recommendation to Ann Daley, the recommendation is based on current campus policy. Designated smoking areas have been outlined in the policy,

these areas are away from vents and some are under covered areas and will be clearly marked (i.e., area between COM and Seminar II building, near bike racks between Lab I and II, etc.). The ash cans outside the Library building have been moved to discourage smokers from smoking in that area.

Current Seminar II smoking policy is that there is no smoking in or near the whole complex. If people smoke near the air vents the smoke will be pulled into the building through the natural ventilation system. There are signs at Seminar II notifying the public of this.

8. Update on Graffiti wall on COM building

There were some complaints from staff about the paint fumes entering the COM building from the graffiti wall. Michel, Bill Bruner and Lee Lyttle discussed the issue, and agreed that the graffiti wall will not be removed. The folks that have complained about the smell will be relocated. Also, a sign will be posted on the wall informing users of the wall's boundaries as well as a request to have users clean up after themselves. Michel wanted to keep the CLUC informed since it might be an issue that comes up again.

9. Campus master plan changes discussion

All in attendance agreed that the review and change recommendations of the plan will be updated a chapter at a time at future meetings. One hour of next month's meeting will be dedicated on Chapter 3.

ACTION: Maria will make copies of that chapter for everyone to have at the meeting.

10. Next meeting

April 28, 2004 at 1pm in the Facilities Conference Room, Lab II 1254.