

Senior Staff Meeting
November 23, 2009
Meeting Notes

Attending: John Carmichael, Art Costantino, Susan Harris, Steve Hunter, John Hurley, Les Purce, Todd Sprague, Julie Suchanek, Allen Toothaker, Steve Trotter
Absent: Don Bantz, Eddy Brown, Lee Hoemann

Review of minutes

One correction was made to the minutes of the November 16, 2009 meeting.

Additions to the agenda

Art Costantino added Public Records to the agenda.

Announcements

- Todd announced that he and Jason Wettstein will be preparing and distributing a survey on community partnerships. The voluntary survey, which is expected to be out before winter break, will check for gaps in community partnerships, identify current status, and possible opportunities.
- Steve Hunter will make a recommendation for the spring enrollment closure date on November 30th.
- Todd announced that he is working to bring a Director of Development candidate to campus next week or the week following. The search is shifting to a "rolling interview" format, in which recruitment would be ongoing and interviews scheduled as viable finalists are identified.
- Art reported that the pool of candidates for the Athletics Director position looks strong.

Update from the Revenue Forecast

Steve Trotter distributed the handout "The Evergreen State College –Historical Enrollment and Expenditure Data in Constant Dollars." He noted that the handout reflects per student expenditures in 1990 dollars. The data suggests that we have overall funding has been maintained, but it does not take into consideration additional expenses, as costs have shifted toward salaries and benefits.

Legislative and HEC Board Update

Julie Suchanek attended the HEC Board meeting on Thursday, November 19th. She stated that key topics included tuition policy, systems design, operating and capital budget recommendations, and guidelines for the 2011-13 budget request. The HEC Board modified the staff recommendation on the supplemental capital budget to include design money for Evergreen's proposed biomass gasification facility.

Les P., John H., Steve T. and Julie S. met with Representative Scott White. The meeting took place on November 20th here on campus

Actions

- Prepare written message on tuition position (Steve H., Steve T., Julie S.).
- Les P., Julie S. to meet regarding contact with stakeholder groups (Les P., Julie S.).

Exempt Staff Forum

The Exempt Staff Forum took place on November 20th in the Longhouse. The event went well, but had low attendance. Allen suggested in the future that Senior Staff participate more by mingling with the attendees prior to the start of the formal program. Art suggested that utilizing a different format, such as breaking up into small groups be considered as well. With the small group that attended, many exempt employees did not get the information. It was suggested that a summary about the forum be sent for those who did not attend.

Actions

- Provide information from exempt staff forum to Todd for email communication (all).
- Todd will summarize the updates provided at the forum and prepare an e-mail communication for the exempt staff who missed the forum (Todd S.).

Public Records

Art noted the volume of recent public records requests. Some of the requests seem to represent unresolved conflicts. He said that the CARE Network is interested in working to help people find alternative ways to work through conflicts.