

**Senior Staff Meeting  
January 11, 2010  
Meeting Notes**

Attending: Don Bantz, Eddy Brown, Art Costantino, Susan Harris, Steve Hunter, John Hurley, Les Purce, Todd Sprague, Julie Suchanek, Allen Toothaker, Steve Trotter

Absent: John Carmichael, Lee Hoemann

Guests: Tony Alfonso, Theresa Aragon, Aaron Powell, Walter Niemiec, Amy Lyn Ribera, Rick Wagner

**Review of minutes**

The minutes of the January 4, 2010 meeting were approved.

**Announcements**

No announcement were made

**Banner HR Project**

John Hurley introduced Rick Wagner, Banner HR Project Manager. Aaron Powell, Director of Computing & Communications, said that the project will take approximately one year, with a January 2011 kick-off. The team organization includes a Steering Committee and an Implementation Management Team. Eastern Washington University, which has already made the switch to Banner HR, has offered their support with our transition. Rick W. said that an invitation was sent out for a three day system introduction/training program scheduled for the 19th, 20th and 21<sup>st</sup> of January 2010. A SunGuard consultant will attend the sessions. Rick W. extended an invitation to everyone in the room to attend. Tony Alfonso said that testing of the system will take place in the fall.

**Summer School Report and Tuition Recommendation**

Theresa Aragon said that enrollment for 2009 held strong. While summer school enrollment only had one additional person compared to 2008-2009, a profit of 1,123,376.00 was made. The profit is largely due to the following: 1) average number of credits per student increased; 2) tuition increased; and 3) curriculum was condensed. She identified that approximately 85-87% of the students in summer school are continuing students and most are undergraduate residents. She noted that approximately 18% of the 1200 summer school students are non-residents.

Walter Niemiec brought the recommendation of a 14% increase in tuition for non-resident undergraduates. He indicated that the 14% increase is reasonable based upon the current budget crunch and elasticity. Without running all the figures, Walter N. estimates that a 14% increase would add an additional \$150,000.

Theresa reported that when researching other college tuition rates, South Puget Sound Community College would be about ½ of our price, and UW Tacoma charges more for up to 10 credits, but they offer a flat rate tuition after 10 credits. The break even point for UW Tacoma was figured at approximately 14.5 credits.

Other discussions and questions included 1) Who can afford to go to summer school? 2) Summer school is a vehicle to complete a bachelor's degree in three years. 3) Is summer school offsetting the regular school year? 4) How many are getting a three year degree? 5) What are the data points? 6) How much elasticity is there? 7) What is the rationale for the recommended % increase?

**Actions**

- Gather more data for grounded rationale for summer school tuition proposal by February 15<sup>th</sup> (Strategic Enrollment Group).
- Add topic of Summer School Tuition Recommendation to future agenda (John C.).

**Fundraising Report**

Amy Lyn distributed copies of “The Evergreen State College Foundation December 2009 Fundraising Summary”. She said that the foundation is doing well and just received \$10,000 for CCAM and a \$200,000 binding pledge. To date, \$315,222 has been raised toward the annual fund goal of \$565,000.

**Follow-up on community engagement survey**

John Hurley posed the question of whether a committee should be formed to address ethics laws and public service. The committee would help guide through the grey areas and provide clarification and identify processes.

**Actions**

- Vice Presidents to make recommendation on committee and provide bullet points (VPs).

**SB 6290**

Allen Toothaker brought to the attention of Senior Staff, SB 6290 – legislation related to exempt staff eligibility for union membership. The legislation would no longer exempt most managers. Currently about 75 exempt staff are eligible for union membership. The new legislation, if passed, would allow 150+ exempt staff to be part of a union. Allen will be participating in a conference call tomorrow with other colleges and universities.

**Actions**

- Allen T. will prepare a list of exempt employees currently eligible for union membership vs. employees who will be eligible if the bill passes (Allen T.)

**Spring Quarter Applications**

Steve Hunter reported that winter quarter registration is quite strong as we are up by 145. The unpaids have dropped from 200 to approximately 50. There are 174 spring admits, with an estimated 319 over enrollment. The closure of spring enrollment will be felt by community college transfers. Steve H. stated that priority treatment will be given to transfer students in the fall.

**Decisions**

- Close spring enrollment.

**Other**

- Laurel Uznanski will begin attending Senior Staff meetings February 2010. There will be an overlap in February, with both Laurel U. and Allen T. attending Senior Staff meetings.