

Senior Staff Meeting
April 26, 2010
Meeting Notes

Attending: Eddy Brown, John Carmichael, Art Costantino, Susan Harris, Lee Hoemann, Steve Hunter,
John Hurley, Todd Sprague, Julie Suchanek, Ken Tabbutt, Steve Trotter, Laurel Uznanski
Absent: Les Purce

Review of minutes

The minutes of the April 12, 2010 meeting were approved.

Announcements

- Art C. announced that Phyllis Lane worked with the Infoshoppe conference held on campus over the weekend. The group was cooperative and the conference occurred without incident.
- The Day of Presence is scheduled for this Wednesday. Art C. encouraged everyone to participate. The Day of Absence went well, however attendance was not large.
- Todd S. asked senior staff to encourage individuals in their areas to respond to the Provost Search email. Deadline is Friday April 30, 2010.

Faculty Governance List

Additions or changes to the faculty governance should be emailed to Ken Tabbutt.

Decisions and Actions

- Email changes for the faculty governance list to Ken T. (all).

Senior Staff Goals

John Carmichael will email out the final copy of the Senior Staff Goals. Any last changes should be emailed to John C. today.

Decisions and Actions

- Email changes for the Senior Staff Goals to John C. today (all).

Update on a Permanent Tacoma Location

Negotiations with Mr. Mayer continue. The appraisal Evergreen commissioned will be available by Friday April 29th. These negotiations may or may not be successful. Other suitable locations in the area are available in the event that negotiations break down.

Re-Modeling Teaching and Learning at Evergreen DTF Update

Ken Tabbutt reported that the DTF has been meeting all this year. The group is documenting three proposals for possible implementation.

- 1) Student Reflective Essays. Students would be required to produce a summative, reflective essay, which would be revised annually as students progress through the curriculum. This proposal will be further developed over the summer.
- 2) E-Portfolios. Work with Computing and Communications will be needed to develop this proposal. Third party vendors could supply a ready-made e-portfolio system, or one could be developed in-house.
- 3) Advising Week. One week each year could be devoted to faculty advising, perhaps the sixth week of Spring.

Labor Relations

Laurel U. reported that negotiations with the classified union will occur independently for each college. This will be the first full-scope bargaining done locally with the classified union. The Office of Labor Relations will provide a lead negotiator. The Federation's lead negotiator has not been named. It is anticipated that the first meeting will be in May 2010.

Decisions and Actions

- Add Labor Relations to the May Board meeting executive session agenda.
- Draft management objectives for BOT (Laurel U.).

Electoral Issues

Julie Suchanek met with candidate Stew Henderson last week. He wants to learn more about higher education and Evergreen issues. Any information or opportunities provided to one candidate must be made available to all. It was suggested that Evergreen host a candidate forum in the fall. This would allow students, faculty and staff to be informed about local elections. The forum could be hosted by the Government Relations Office, the Friends of the Library, with possible collaboration with the League of Women's Voters.

Decisions and Actions

- Follow-up on a fall candidate forum at the college (Julie S.).

Debrief Forums and Discuss Next Steps

Art Costantino and Ken Tabbutt reported on their meeting last week with the Geoduck Student Union. The meeting was constructive and helpful. The GSU proposes a budget forum for students on May 5. Art observed that the budget information shared with students often assumes a knowledge of state and college terminology and processes. The questions students ask suggest that these presentations do not always address the students' primary concerns. This mismatch may contribute to a perceived lack of transparency and erosion of trust. Art suggested a series of less formal, more conversational sessions between members of the senior staff, students and other constituency groups. The group discussed the idea. The senior staff could seek opportunities for dialogues with the exempt staff, with the faculty at faculty meetings or less formal occasions.

John Carmichael asked about the status of union notification for the proposed budget changes. Laurel spoke with the Federation on the budget updates. She will send an official letter to the Federation, which would then have 14 days in which to demand to bargain the impacts of the budget. Ken will send a similar letter to UFE. John said that it appears the Trustees will be prepared to act on budget at their May meeting. The Agenda Committee, Faculty Advisory Panel and the UFE will continue the discuss future budgets and potential curriculum restructuring.

The group briefly discussed planning for the 2011-13 budget request. The 2011-13 budget request will focus on seeking support for the maintenance level budget. Long-term planning will be part of the focus of the upcoming retreats. The Vice Presidents retreat is planned for May 13, 2010. Dee Endelman will facilitate and will speak to each of the VPs prior the retreat. The Senior Staff retreat is scheduled for May 21st with Dee Endelman facilitating. John Carmichael said that two themes had emerged so far for the retreats: organizational development and long-range planning.

Decisions and Actions

- Send official letters to the Federation and the UFE regarding the budget (Laurel U., Ken T.).
- 2011-13 Biennial budget request will be focused on support for the maintenance level.
- Prepare a sketch for informal conversations across campus and email to Senior Staff (Todd S.).